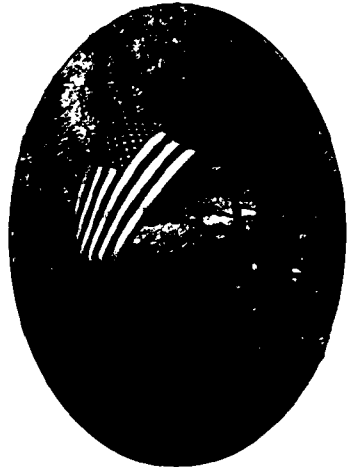
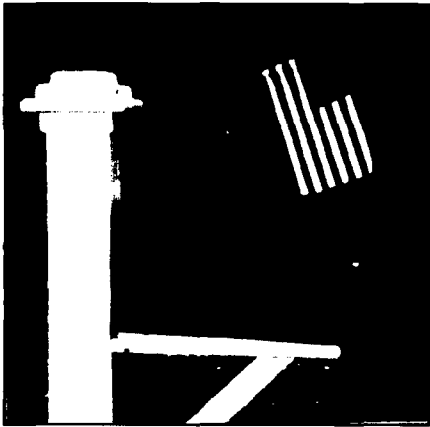
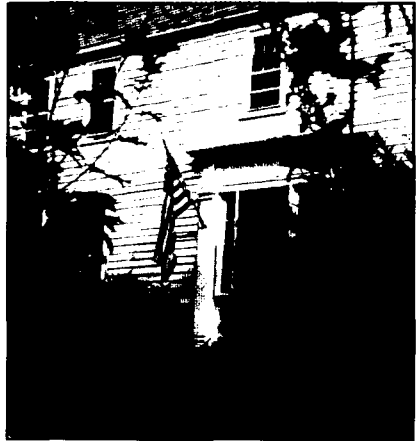
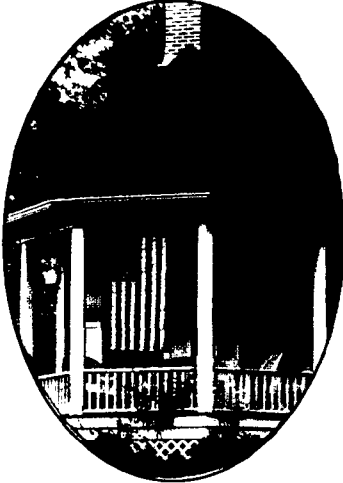


TOWN OF
WEST NEWBURY
MASSACHUSETTS

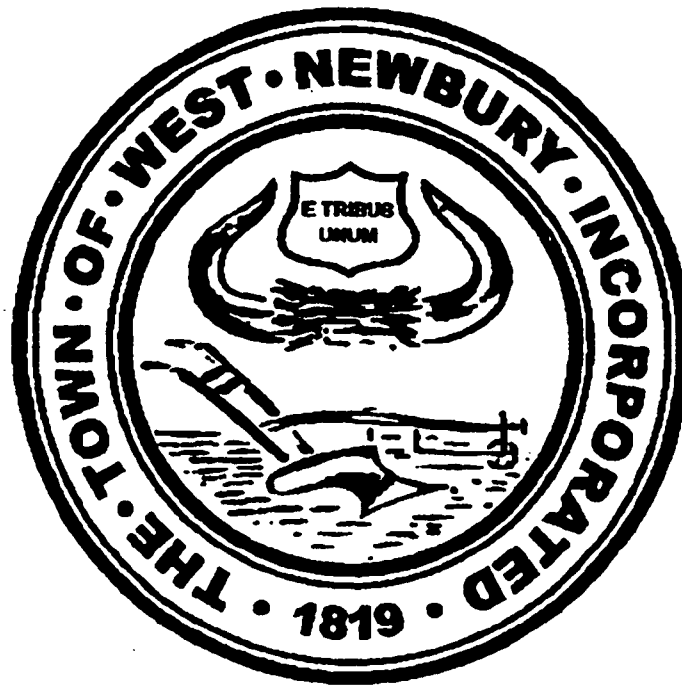


In response to the terrorist attack on September 11, 2001, West Newbury residents joined with Americans across the country in displaying the United States Flag.

ANNUAL STATEMENT OF THE RECEIPTS
AND EXPENDITURES FOR THE FISCAL YEAR ENDING

JUNE 30, 2001

TOWN OF WEST NEWBURY



Together with the reports of the School Committee, Board of Fire Engineers, Board of Water Commissioners, Trustees of the Public Library, Assessors, Finance Director, Treasurer, Collector, Town Clerk and various departments and committees.

ANNUAL REPORT OF THE BOARD OF SELECTMEN

To the citizens of the Town of West Newbury:

The best and most appropriate use of our land resources, whether for recreation facilities, water wellfield development, open space, or other needs continued to be a major focus of the Town, and, in this regard, Fiscal Year 2001 achieved the following:

- A Land Acquisition/Growth Management Bond was created by Town Meeting vote for the purpose of acquiring "priority parcels" of land for open space.
- Formation of a Pipestave Hill Land Use Study Committee to recommend how best to preserve, protect and enhance the Pipestave Hill/Mill Pond Area for the Town's future uses and enjoyment.
- Appointment of a Water Study Committee to develop a Water Master Plan. Working diligently with their selected consultant, Comprehensive Environmental Solutions, Inc., they reported back to the Town on the capital improvements necessary to meet the town's current and future water demand.
- An appropriation of \$500,000 for the acquisition of a parcel of land on Kelly Brook Lane and another parcel on Middle Street at Indian Hill Street for water supply or water distributing system.
- An appropriation of \$600,000 for the construction of outdoor recreational playing fields, and the formation of a Pipestave Hill Athletic Field Construction Committee to oversee this project.
- Acquisition of over 115 acres of land on Main Street known as the "Craven Property" for general municipal purposes.

Additionally, we recognize the following important actions taken during this year:

Town Meeting voted an appropriation of \$3.4 million to construct a new Public Safety Complex. The Public Safety Construction Committee has been working closely with the architectural firm of Finegold Alexander & Associates on design development.

The Curzon Mill Bridge was replaced to accommodate pedestrian, equestrian, and bicycle traffic, while preserving the character of the old bridge. We thank Mary Lee Mahoney for her efforts with the MassHighway Dept. to make this project come to fruition.

A regional task force was formed to address the Pentucket Regional School District's overcrowding and to explore building possibilities. West Newbury's representation

includes three citizens at large, a representative of the Finance Committee and Ann O'Sullivan, Selectmen's representative

The Board of Selectmen acknowledges the fine work of our town employees. Debbie Cashman retired as Chief Assessor, having served the town well for over twenty years. We welcome Tina Zelano who has assumed this position.

The town lost several citizens who will be fondly remembered as individuals who shared their varied talents with their community. Norman Hobson, former Town Treasurer/Collector/Clerk and his brother Frank, a former Selectman were born and raised in West Newbury. Long-time resident, Polly Zevin, donated her time and artistic ability in landscape design for the town's benefit. Jerry Mahoney served on the Planning Board and "Butch" the Barber was an important part of our town for many years.

We are indebted to those people who have worked so hard in the past and look forward to working with the many talented individuals who have more recently volunteered their time, energy, and expertise. New faces, new skills, and new ideas are welcome and essential as we meet the challenges of the future.

West Newbury natives and long-time residents, often comment about how much West Newbury has "changed", citing new construction, heavier traffic, and even the *Leash Law!!!* Observing objectively, however, we see our townspeople involved with its young people, volunteering time to civic activities, active in our schools and churches, caring for and about their neighbors, and exhibiting a genuine pride in our Town. These values have not changed through the years and continue to make the Town of West Newbury a very special place to call home.

Finally, we welcome Dick Cushing as our newest Selectman and thank Nelson Valverde for three years of service as a Selectman and his service on the Finance Committee.

BOARD OF SELECTMEN

Albert H. Knowles, Jr., Chairman

Ann L. O'Sullivan

Richard J. Cushing

**SELECTMEN
1900-2001**

Charles W. Ordway
Richard Newell
Sam Rogers
Daniel Cooney
Robert S. Brown
George E. Noyes
Parker H. Nason
Robert J. Forsyth
George C. Howard
Joseph Newell
Albert E. Elwell
Albert Beckford
Harold T. Daley
*Francis A. Bartlett
Ralph Woodworth

Fred Knapp
Leonard R. Burrill
Walter Swap
M. Paine Hoseason
*Howard Cox
*Norman L. Brown
Russell Zeaman
A. Neil Gadd
Elsie M. Spalding
Raymond H. Poore
James W. Bingham
Irving A. Burrill
William M. Rowe
Stephen F. Burke, Jr.
Ann S. Reilly

Frank E. Hobson
Merton E. Chute
Thomas E. Pulkkinen
Robinson M. Shively
Patricia W. Knowles
Steven Cashman
Sandra J. Raymond
David W. Cook
Charles A. Robinson
Richard Berkenbush
John S. McGrath
Patricia P. Reeser
Nelson A. Valverde
Albert H. Knowles, Jr.
Ann L. O'Sullivan
Richard J. Cushing

*Died in office

DIRECTORY OF ELECTED TOWN OFFICIALS

BOARD OF SELECTMEN

Ann L. O'Sullivan, 2003

Albert H. Knowles, Jr., Chair, 2002

Richard J. Cushing, 2004

BOARD OF PUBLIC HEALTH

William B. Beard, Jr., 2002

Carol F. Cena, Chair, 2004

Robert P. Janes, 2003

BOARD OF ASSESSORS

William J. Krajeski, 2002

John J. Cena, Chair, 2003

Paula D. Wolfe, 2004

MODERATOR

Kathleen C. Swallow, 2003

PENTUCKET SCHOOL COMMITTEE – WEST NEWBURY REPRESENTATIVES

Marla Andrews, 2004

Brian L. Young, 2004

Sally Cookman, 2003

Catherine A. Crawford, 2002

BOARD OF WATER COMMISSIONERS

Wendy J. Reed, 2004

Richard C. Thurlow, Chair, 2003

Raymond S. Dower, III, 2002

CONSTABLES

Charles D. Courtemanche, 2004

Paul J. Weiner, 2004

BOARD OF TRUSTEES, G.A.R. MEMORIAL LIBRARY

Lucile A. Waehling, 2004

Alexandra W. Guralnick, Chair, 2004

Peter A. Gadd, 2003

Mary D. Cavanaugh, 2002

Beatrice M. Downey, 2002

Scott P. Berkenbush, 2003

R. Bruce Hamilton, 2002

John V. Connolly, 2004

Virginia J. Selman, 2003

PLANNING BOARD

Arthur T. Wallace, 2002

Richard G. Parker, Chair, 2004

Robert S. Phillips, Jr., 2006

Ann E. Bardeen, 2003

Peter R. Haack, 2005

Brian R. Murphy, Assoc. (Aptd.) 2002

BOARD OF PARK AND RECREATION COMMISSIONERS

James P. Sperelakis, 2004

Lary O'Keefe, Chair, 2003

Dennis J. Monaco, 2002

HOUSING AUTHORITY

W. Lawrence Corcoran, 2005

Nancy J. Barry, Chair, 2002

Nancy L. Szymt, 2006

Robert H. Arnold, 2004

Donald Hatt, State Appointee, 2004

DIRECTORY OF APPOINTED TOWN OFFICIALS AND COMMITTEES

FINANCE DIRECTOR/TAX COLLECTOR/TREASURER

Tracy Blais, 2003

ADMINISTRATIVE ASSISTANT

Marjorie A. Peterson

TOWN CLERK

Marjorie A. Peterson, 2002

CHIEF ASSESSOR

Catherina Zelano

TOWN ACCOUNTANT

Susan Yaskell, 2002

SUPERINTENDENT OF BUILDINGS AND GROUNDS

Francis B. Mather

BOARD OF FIRE ENGINEERS

Raymond S. Dower, III, Chief

Stephen N. Arnold, Deputy
Mark Hemingway

Kenneth P. Berkenbush, Deputy
Glenn W. Coffin

POLICE DEPARTMENT

Jonathon L. Dennis, Chief, 2003

Walter L. Corcoran, 2003

Charles D. Courtemanche, Sgt., 2003
David L'Esperance, Det/Cpl., 2003
Jeffrey P. Durand, 2003

Lisa A. Holmes, Sgt, 2003
James Gately, 2003

RESERVE POLICE OFFICERS

Thomas C. Hennessy

Ryan A. Wilkins

James Riley

Patrick Clay
Royster Johnson, IV
John Schmidt
Michael Dwyer

Daniel Cena
Brian Warne
Christopher Moore
Robert Bishop

AUXILIARY POLICE OFFICERS

Richard Davies, E.M.A.

Charles P. Susen, E.M.A.

Mark Hemingway, E.M.A.

Lee Ann Delp, E.M.A.

Richard Cushing, E.M.A.

George Evans, E.M.A.

Carolyn Davies, E.M.A.
David Jennell, E.M.A.
William Neenan, E.M.A.
Frank Otis, E.M.A.
Robert Janes, E.M.A.
Ryan A. Wilkins
Michael Crooks

William Donahue, E.M.A.
Bruce Hamilton, E.M.A.
Robert Janes, E.M.A.
Richard Berkenbush, E.M.A.
John Connolly, E.M.A.
Charles Ferlauto
Stephen Lee

SPECIAL POLICE OFFICERS

Scott P. Berkenbush, E.M.A.

Madelyn L. Cirinna, A.C.O.

FIELD DRIVER AND FENCE VIEWER

Charles D. Courtemanche

HABOR MASTER

Jonathon L. Dennis

Thomas M. Goodwin, Assistant, 2004

ANIMAL CONTROL OFFICER

Madelyn Cirinna

Richard Cunningham, Assistant

PUBLIC SAFETY DISPATCHER

Dana W. Burrill
Judy Romano (Matron)
Royster Johnson, IV
Lee Ann Delp
Trina M. Montejunas
Kelly Briscoe

Thomas Capano
Glenn Coffin
Daniel A. Cena
Richard B. Merrill, III
Ryan A. Wilkins

Michael Dwyer
Christopher Moore
Charles H. Jordan, Jr.
Darlene C. Glidden
Elias P. Gallup

EMERGENCY MANAGEMENT AGENCY

Carolyn Davies, Radiological Officer
Richard Cushing, Selectmen's Rep.
William J. Neenan, Staging
Michael Dwyer, Communications
John Connolly, Communications
Robert P. Janes, Water Dept. Rep.
Elias P. Gallop, Special Needs

Scott P. Berkenbush, Director
Charles Susen, Deputy Director
David D. Jennell, Staging
Mark Hemingway, Communications
Richard Berkenbush, Special Needs
Lisa Holmes, Police Dept. Rep.

Richard Davies, Radiological Officer
Bruce Hamilton, Transportation
William Donahue, Staging
Frank Otis, Communications
Lee Ann Delp, Adm. Asst.
George Evans, Staging

CROSSING GUARD - PAGE SCHOOL

Alexander Krawczyk

FINANCE COMMITTEE

Sherrie, Gadd, 2003
John Page, 2004

R. Scott Wolke, Chairman, 2002
Peter F. Cronin, 2003
Tracy Blais, Ex Officio

Rushton L. Ardrey, 2002
Mary Harada, 2004

SUPERINTENDENT OF STREETS, TREE WARDEN, MOTH SUPERINTENDENT

Gary J. Bill

INSPECTOR OF ANIMALS

Madelyn L. Cirinna

GRAVES REGISTRATION OFFICERS

Margaret A. Priest, Walnut Hill

Beatrice Downey, Rural
Robert Janes, Merrimack

Bernard L. Guilford, Jr., Bridge Street

REGISTRARS OF VOTERS

Dorothy M. Costain, 2002

Sandra A. Chute, Chair, 2003
Marjorie Peterson, Ex Officio

Rosamond B. Veator, 2004

INSPECTOR OF BUILDINGS

Glenn Clohecy

Kenneth Ward, Alternate

INSPECTOR OF WIRING

David Levesque

Marc Lemire, Alternate

GAS AND PLUMBING INSPECTOR

Gaetano T. Caruso

TOWN COUNSEL

Lawrence J. Murphy

BOARD OF APPEALS

Paul O. Kelly, 2004
Gail Majauckas, 2002

Nancy VonKittlitz, Chair., 2004
Miriam Brenner, Associate, 2002

Francis Culver, 2003
Richard Thurlow, 2003

CONSERVATION COMMISSION

John F. Rooney, 2002
N. Dawne Fusco, 2003

Judith H. Mizner, Chair, 2003
Deborah R. Hamilton, 2003

John R. Dimitry, 2004
Bruce LaFlamme, 2002
Wallace D. Dash, 2004

HARBOR COMMITTEE

Thomas Goodwin, 2004

Jonathon Dennis, Ex Officio
Stephen Burke, 2003

Charles Littlefield, 2002

COUNCIL ON AGING

Walter Diederich, 2003
Richard F. Preble, 2002
Frederick M. Faulkner, 2002
Ursula Diederich, 2004
Cora French, Alternate, 2002

Cornelia M. Freeman, Chair, 2002
Chester LeBlanc, 2003
J. Patricia Spalding, 2004
Marie M. Matthias, 2002

Sarah L. Robinson, 2002
G. Phyllis Lavoie, 2003
Annie Dappolonia, 2004
Luella LeBlanc, Alternate, 2002

HISTORICAL COMMISSION

Beatrice M. Downey, 2004
Spencer C. Ordway, 2002

Audrey J. Ladd, Chair, 2003
Peter Haack, 2003

Jane W. Wild, 2002
Richard Berkenbush, 2004

HISTORIC DISTRICT COMMISSION

Audrey J. Ladd, 2002
Reinelle K. Verschoor, Alternate, 2002
Suzanne Wolke, Alternate, 2002

Beatrice M. Downey, Chair, 2004
Margaret I. Dunlap, 2003

M. Clifton Robinson, 2003
Jeffrey L. Hogan, 2004

MERRIMACK VALLEY PLANNING COMMISSION

Robert S. Phillips, Jr.

Marcella L. Ricker, Alternate

WHITTIER VOCATIONAL TECHNICAL HIGH SCHOOL COMMITTEE

Louis A. Porcelli

PERSONNEL COMMITTEE

Gerald L. Comeau

Judith H. Mizner

Richard S. Deveau

MILL POND COMMITTEE

Paul Delaney
James P. Sperelakis
Charles D. Reynolds
Deborah Schnappauf, Associate
Amy Bresky, Associate
Susan M. Delaney, Associate

Barbara L. Raiche, Chairman
John C. Bogart, Associate
Kathleen Krajewski, Associate
William M. Rowe, Associate
Alice Wahl, Associate

Dorothy M. Costain
Deborah R. Hamilton
William Stasiuk
Stephen W. Shipp, Associate
Joan M. Reynolds, Associate
Katherine A. Day, Associate

CULTURAL COUNCIL

Erin Seaton, 2003
Mary D. Cavanaugh, 2003
Alice Wahl, 2003
Janice A. Valverde, 2004

Elizabeth Buckley, Chair, 2003
Beverly Mitchell, 2003
Sharyn G. Dahn, 2003

Susan S. Spellman, 2002
Marcia A. Chase, 2003
Faris E. Bennett, 2003
Katherine M. DeWitt, 2004

CAPITAL IMPROVEMENTS COMMITTEE

Richard Thurlow, 2002
Judith Mizner, 2003
Richard Berkenbush, 2004

Albert H. Knowles, Jr., Select.'s Rep.
Sherrie Gadd, FinCom Rep.
Tracy Blais, Ex Officio

Richard Preble, 2004
Gail Majauckas, 2002

CABLE ADVISORY COMMITTEE

James A. Selman
Louis A. Porcelli, Associate

William Campbell

Kevin E. Priest
Rebecca J. Lucy, Associate

AMERICANS WITH DISABILITIES ACT COORDINATOR

Francis B. Mather, Assistant

AMERICANS WITH DISABILITIES COMMITTEE

Monica Pessina

Marjorie A. Peterson

Lynne R. Rayburn

INSURANCE ADVISORY COMMITTEE

Tracy Blais
Lee Ann Delp
Michael Dwyer

Marjorie A. Peterson
Judy Romano

David Madden
Susan Curry

COMPREHENSIVE PLAN COMMITTEE

Patricia P. Reeser
Judith Mizner
Jean T. Lambert
John T. Sarkis

Robert S. Phillips, Chairman
John S. McGrath
Nelson A. Valverde
Leigh A. Stoecker

Christopher E. Wile
Richard J. Cushing
Richard G. Parker
Deborah R. Hamilton

OPEN SPACE COMMITTEE

Leigh Stoecker
N. Dawne Fusco
Patricia Reeser

Madelyn Cirinna
Mary Lee Mahoney
Francis M. Culver, Associate

Anne B. Madden
Janet Thibeau
Mark H. Cosentino, Associate

TECHNOLOGY COMMITTEE

James S. Teeters
Glenn Clohecy

Jonathon Dennis
Michael Sanders
Tracy Blais, Ex Officio

Steven L. Bryn
Stephen E. Shepard

PUBLIC SAFETY CONSTRUCTION COMMITTEE

Scott P. Berkenbush
Raymond Tiezzi
William T. Cloutier, Associate

Suzanne Wolke, Chair
Raymond S. Dower, III
Daniel A. Boone

Alan W. Richardson
Jonathon Dennis
Brian K. Warne, Associate

EMPLOYEE WELLNESS COMMITTEE

Marjorie A. Peterson

Paula Wolfe

Lee Ann Delp

ACTION COVE COMMITTEE

Greta I. Shepard
Lisa Kanaley-Andrews

Barbara P. Kresge

Kathryn A. Jennell
Kimberly S. Kutcher

HYDRAULIC STUDY COMMITTEE

R. Scott Wolke
Robert S. Phillips, Jr.

Wendy J. Reed, Chairman
Richard J. Cushing, Select. Rep.

Richard C. Thurlow
Ann E. Bardeen, Associate

ATHLETIC FIELDS
CONSTRUCTION COMMITTEE

James P. Sperelakis
David G. Pope

Richard J. Spieler, Chairman
Brian T. Harrison

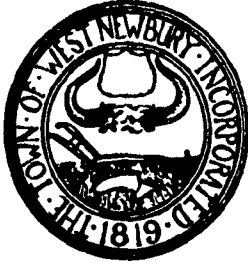
Ronald J. Lataille
Kevin E. Priest

DIRECTOR OF SENIOR CENTER

Olive West

VETERANS' SERVICE OFFICER

Terry Hart (Interim)
(978-356-3915)



TOWN OF WEST NEWBURY

OFFICE OF THE FINANCE DIRECTOR
381 Main Street, West Newbury, Mass. 01985
TEL: 978-363-1100 x13 FAX 978-363-1826

January 10, 2002

**To the Honorable Board of Selectmen
West Newbury, Massachusetts**

The Annual Financial Report for the Town of West Newbury for the Fiscal Year which ended June 30, 2001 in accordance with Massachusetts General Law, Chapter 41, Section 61, is submitted herewith.

The financial statements have been prepared from the records of the Finance Department. The town operates under accounting procedures established by the Commonwealth of Massachusetts, which agree in most respects with Generally Accepted Accounting Principles (GAAP) established by the Government Accounting Standards Board. However, the statements presented in the town report represent the requirements of law, as noted above, and do not meet GAAP reporting standards.

Citizens seeking additional financial information regarding the status of town resources should contact the Finance Department in the 1910 Town Office Building. Statements of financial position for all town funds, the town's annual Schedule A, departmental expense reports and other financial information on file will be made available on request.

Sincerely,

**Tracy Blais
Finance Director**

Town of West Newbury, Massachusetts
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2001
 (Continued on Page 3)

	<u>Governmental Fund Types</u>			<u>Fiduciary</u>	<u>Account</u>	<u>Total</u> (Memorandum Only)
	<u>General</u> <u>Fund</u>	<u>Special</u> <u>Revenue</u> <u>Funds</u>	<u>Capital</u> <u>Projects</u> <u>Fund</u>	<u>Trust and</u> <u>Agency</u> <u>Funds</u>	<u>Group</u> <u>General</u> <u>Long-Term</u> <u>Obligations</u>	
<u>Assets:</u>						
Cash and Investments	\$4,059,976	\$	\$	\$	\$	\$4,059,976
Petty Cash	96					96
Due From Other Funds		383,354		1,005,446		1,388,800
Receivables:						
Property Taxes	37,936					37,936
Excises	112,760					112,760
Clause 41A-Deferred Property Taxes	14,623					14,623
Tax Liens	20,325					20,325
Tax Foreclosures	9,548					9,548
User Charges		2,652				2,652
Deferred Assessments		37,174				37,174
Notes Receivable				1,956		1,956
Due From Other Governments		137,747	104,137			241,884
Amount to be Provided for Payment of Debt					3,192,608	3,192,608
Amount to be Provided for Accumulated Vacation Benefits					36,726	36,726
Total Assets	\$4,255,264	\$560,927	\$104,137	\$1,007,402	\$3,229,334	\$9,157,064

Liabilities and Fund Equity

Liabilities:

Warrants Payable	\$365,490	\$202,658	\$95	\$	\$	\$568,243
Due To Other Funds	1,285,841		102,959			1,388,800
Withholdings Payable	(11,724)					(11,724)
Due to Individuals				69,205		69,205
Due to Other Governments	322					322

The Notes to the Financial Statements
 are an Integral Part of This Exhibit.

Town of West Newbury, Massachusetts
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2001
 (Continued from Page 2)

	<u>Governmental Fund Types</u>			<u>Fiduciary</u>	<u>Account</u>	<u>Total</u> (Memorandum Only)
	<u>General</u> <u>Fund</u>	<u>Special</u> <u>Revenue</u> <u>Funds</u>	<u>Capital</u> <u>Projects</u> <u>Fund</u>	<u>Trust and</u> <u>Agency</u> <u>Funds</u>	<u>Group</u> <u>General</u> <u>Long-Term</u> <u>Obligations</u>	
Bond Anticipation Notes Payable	575,000					575,000
Unclaimed Items	2,358					2,358
Bonds Payable					3,192,608	3,192,608
Accumulated Vacation Benefits Payable					36,726	36,726
Deferred Revenue:						
Property Taxes	3,569					3,569
Excises	33,114					33,114
Tax Liens and Foreclosures	29,873					29,873
Clause 41A	14,623					14,623
Notes Receivable				1,956		1,956
User Charges		2,652				2,652
Special Assessments		37,174				37,174
Total Liabilities	2,298,466	242,484	103,054	71,161	3,229,334	5,944,499
<u>Fund Equity</u>						
Fund Balances:						
Reserved for Petty Cash	96					96
Reserved for Encumbrances	779,907	38,247	10,651			828,805
Reserved for Endowments				134,070		134,070
Unreserved:						
Designated	2,197			379,417		381,614
Undesignated	1,174,598	280,196	(9,568)	422,754		1,867,980
Total Fund Equity	1,956,798	318,443	1,083	936,241	0	3,212,565
Total Liabilities and Fund Equity	\$4,255,264	\$560,927	\$104,137	\$1,007,402	\$3,229,334	\$9,157,064

The Notes to the Financial Statements
 are an Integral Part of This Exhibit.

Town of West Newbury, Massachusetts
 Combined Statement of Revenues, Expenditures and Changes in Fund Balance
 All Governmental Fund Types and Expendable Trust Funds
 June 30, 2001
 (Continued on Page 5)

	<u>Governmental Fund Types</u>			<u>Fiduciary</u>	<u>Total</u> (Memorandum Only)
	<u>General</u>	<u>Special</u> <u>Revenue</u>	<u>Capital</u> <u>Projects</u>	<u>Fund Type</u> <u>Expendable</u> <u>Trust</u>	
Revenues:					
Property Taxes	\$5,678,964	\$	\$	\$	\$5,678,964
Tax Liens	6,829				6,829
Excises	491,509				491,509
Penalties and Interest	22,918				22,918
Licenses and Permits	85,458	1,805			87,263
Intergovernmental	573,101	189,063	105,137		867,301
Charges for Services	39,407	358,181			397,588
Committed Interest		452			452
Fines and Forfeits	25,557				25,557
Interest Earnings	116,236			45,979	162,215
In Lieu of Taxes	13,126				13,126
Contributions		18,214			18,214
Special Assessments		41,957			41,957
Miscellaneous	26,094	17,628		650	44,372
Total Revenues	7,079,199	627,300	105,137	46,629	7,858,265
Expenditures:					
General Government	914,938			1,000	915,938
Public Safety	980,624	97,130			1,077,754
Education	2,851,168				2,851,168
Intergovernmental	12,705				12,705
Highways and Public Works	724,314	417,914			1,142,228
Human Services	499,266	149,218			648,484
Culture and Recreation	295,303	22,064		2,781	320,148
Debt Service	351,235	73,274			424,509
Employee Benefits and Insurance	473,471				473,471
Capital Outlay	574,940	14,620	667,079		1,256,639
Total Expenditures	7,677,964	774,220	667,079	3,781	9,123,044
Exces of Revenues Over (Under) Expenditures	(598,765)	(146,920)	(561,942)	42,848	(1,264,779)
Other Financing Sources (Uses):					
Operating Transfers - In	124,462			135,000	259,462
Operating Transfers - (Out)	(136,305)		(462)	(124,000)	(260,767)
Proceeds from Bonds		200,000			200,000
Total Other Financing Sources (Uses)	(11,843)	200,000	(462)	11,000	198,695

The Notes to the Financial Statements
 are an Integral Part of This Exhibit.

Town of West Newbury, Massachusetts
Combined Statement of Revenues, Expenditures and Changes in Fund Balance
All Governmental Fund Types and Expendable Trust Funds
June 30, 2001
(Continued from Page 4)

	<u>Governmental Fund Types</u>			Fiduciary	Total
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	Fund Type Expendable Trust	(Memorandum Only)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>(610,608)</u>	<u>53,080</u>	<u>(562,404)</u>	<u>53,848</u>	<u>(1,066,084)</u>
Fund Balance, July 1, 2000	<u>2,567,406</u>	<u>265,363</u>	<u>563,487</u>	<u>748,323</u>	<u>4,144,579</u>
Fund Balance, June 30, 2001	<u>\$1,956,798</u>	<u>\$318,443</u>	<u>\$1,083</u>	<u>\$802,171</u>	<u>\$3,078,495</u>

The Notes to the Financial Statements
are an Integral Part of This Exhibit.

Town of West Newbury, Massachusetts
Statement of Revenues, and Expenditures -
Budget and Actual (Non GAAP) - General Fund
For The Year Ended June 30, 2001

	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable <u>(Unfavorable)</u>
Revenues and Other Sources:			
Property Taxes	\$5,620,036	\$5,689,348	\$69,312
Tax Liens		6,829	6,829
Excises	463,100	452,286	(10,814)
Penalties and Interest	32,000	22,918	(9,082)
Licenses and Permits	88,000	85,458	(2,542)
Intergovernmental	419,313	438,619	19,306
Charges for Services	42,000	39,407	(2,593)
Fines and Forfeits	22,000	25,557	3,557
Interest Earnings	120,000	116,236	(3,764)
In Lieu of Taxes	15,000	13,126	(1,874)
Miscellaneous	15,000	26,094	11,094
Transfers from Other Funds	124,462	124,462	0
Proceeds from Borrowing	575,000	575,000	0
Budgetary Fund Balance	741,988	741,988	0
	<u>8,277,899</u>	<u>8,357,328</u>	<u>79,429</u>
Expenditures and Other Uses:			
General Government	1,194,960	1,135,360	59,600
Public Safety	1,071,427	1,043,664	27,763
Education	2,851,296	2,851,168	128
Highway and Public Works	734,318	730,525	3,793
Human Services	517,839	495,384	22,455
Culture and Recreation	250,802	246,120	4,682
Intergovernmental	2,604	12,705	(10,101)
Debt Service	590,923	351,235	239,688
Employee Benefits and Insurance	351,963	338,988	12,975
Capital Outlay	575,000	574,940	60
Transfers to Other Funds	136,767	136,767	0
	<u>8,277,899</u>	<u>7,916,856</u>	<u>361,043</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$0</u></u>	<u><u>\$440,472</u></u>	<u><u>\$440,472</u></u>

The Notes to the Financial Statements
are an Integral Part of this Exhibit.

Town of West Newbury, Massachusetts
Statement of Revenues, Expenses and Changes
in Fund Balance
Nonexpendable Trust Funds
For The Year Ended June 30, 2001

	Fiduciary <u>Fund Type</u>
	<u>Nonexpendable</u>
Operating Revenues:	\$0
Total Operating Revenues	<u>0</u>
Operating Expenses:	
Total Operating Expenses	<u>0</u>
Net Income	<u>0</u>
Fund Balance, July 1, 2000	<u>134,070</u>
Fund Balance, June 30, 2001	<u><u>\$134,070</u></u>

The Notes to the Financial Statements
are an Integral Part of this Exhibit.

Town of West Newbury, Massachusetts
Statement of Cash Flows
Nonexpendable Trust Funds
For the Year Ended June 30, 2001
(Indirect Method)

	Nonexpendable <u>Trust</u>
Cash Flows from Operating Activities:	
Net Income	<u>\$0</u>
Net Cash Flow from Operating Activities	<u>0</u>
Net Cash Flow from Investing Activities	<u>0</u>
Net Cash Flow from Non Capital Financing Activities	<u>0</u>
Net Cash Flow from Capital Related Financing Activities	<u>0</u>
Net Increase in Cash and Cash Equivalents	0
Cash and Cash Equivalents July 1, 2000	<u>134,070</u>
Cash and Cash Equivalents June 30, 2001	<u><u>\$134,070</u></u>

The Notes to the Financial Statements
are an Integral Part of this Exhibit.

Town of West Newbury, Massachusetts
Notes to the Financial Statements
June 30, 2001

I. Reporting Entity

The Town's general purpose financial statements include the operations of all organizations for which the Board of Selectmen exercises oversight responsibility. Oversight responsibility is demonstrated by financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

Based on the aforementioned oversight criteria, the Town is the only entity included in the accompanying general purpose financial statements.

II. Summary of Significant Accounting Policies

The accounting policies of the Town of West Newbury, as reflected in the accompanying financial statements for the year ended June 30, 2001, conform to generally accepted accounting principles for local government units, except as indicated hereafter, as amended by Statement 1, Governmental Accounting and Financial Reporting Principles, issued by the National Council on Governmental Accounting.

The more significant accounting policies of the Town are summarized below.

(A) Fund Accounting

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds and a long-term debt group of accounts. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

Governmental Funds

- i) General Fund - to account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.
- ii) Special Revenue Fund - to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to be expended for specified purposes.
- iii) Capital Projects Fund - to account for the purchase or construction of major capital facilities which are not financed by proprietary funds or trust funds.

Fiduciary Funds

- iv) Trust Funds - to account for assets held by the Town in a trustee capacity. These include expendable trust funds, and non-expendable trust funds. Expendable trust funds allow for both the principal and earnings to be spent for particular purposes, whereas, nonexpendable trust funds allow only the earnings to be spent.

Account Groups

- v) General Long-Term Debt Group of Accounts - to account for the unmatured principal on long-term general obligation indebtedness.

(B) Basis of Accounting

The accrual basis of accounting is used for the Town's fiduciary type funds. The modified accrual method of accounting is used for all governmental fund types. Under the modified accrual method, revenues are recorded when susceptible to accrual (i.e., measurable and available to finance the Town's operations) and expenditures, other than interest on long-term debt, accumulated vacation leave and accumulated sick leave, are recorded when the liability is incurred.

(C) Budgetary Data

i) General Budget Policies

Budget requests are prepared by the various Town departments and submitted to the Selectmen and Finance Committee for review during January, February and March of each year. The Selectmen and Finance Committee have until April, which is when the annual Town meeting is held, to make any changes to the departments' requests. After approval of the budget at the annual and special Town meetings, the tax recapitulation (recap) sheet is prepared. During this process, the property tax rate is determined and the recap sheet is sent to the Department of Revenue for approval.

ii) Budget Basis of Accounting

The final budget appearing on page six of the financial statements is taken from the Town's annual recap sheet and includes only those amounts which pertain to fiscal year 2001. The budget is adjusted for any special Town meeting votes applicable to fiscal year 2001 and any reserve fund transfers authorized by the Finance Committee.

The following reconciliation summarizes the differences between the budget and GAAP basis principles for the year ended June 30, 2001.

	<u>Revenues</u>
As Reported Budget Basis	\$8,357,328
Adjustments	
Sixty day accrual net	28,839
On Behalf Payments Included in	
Intergovernmental	134,482
Transfers from Other Funds	(124,462)
Proceeds from Borrowing	(575,000)
Budgetary Fund Balance	<u>(741,988)</u>
As Reported GAAP Basis	<u>\$7,079,199</u>

	<u>Expenditures</u>
As Reported Budget Basis	\$7,916,856
Adjustments	
July 1, 2000 Encumbrances	543,300
June 30, 2001 Encumbrances	(779,907)
On Behalf Payments Included in Employee Benefits and Insurance (Pensions)	134,482
Transfers to Other Funds	<u>(136,767)</u>
As Reported GAAP Basis	<u>\$7,677,964</u>

D. Assets, Liabilities and Fund Equity

i. Cash and Investments

The Town's cash and cash equivalents are considered to be demand deposits and short term investments with original maturities of three months or less months from the date of acquisition.

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain prescribed levels without collateralization by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. governments or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase, and units in the Massachusetts Depository Trust ("MMDT").

Deposits

At year end, the carrying amount of the Town's deposits was \$1,268,913 and the bank balance was \$1,266,863. Of the bank balance \$509,966 was insured by the Federal Deposit Insurance Corporation (FDIC); \$110,876 was insured by Deposit Insurance Fund of Massachusetts (DIF); and \$646,021 was uninsured and uncollateralized.

Investments

The Town's investments are categorized to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the Town or its agent in the Town's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent but not in the Town's name.

In addition to the investment vehicles mentioned above, Massachusetts General Laws allow the Town to invest in the Massachusetts Municipal Depository Trust (MMDT). MMDT is an investment pool established by the Massachusetts State Treasurer in 1977

for political subdivisions of the State. It is designed as a legal means to invest temporarily available cash and bond proceeds. The objectives of MMDT are; stability of principal, liquidity and high current income. MMDT is professionally managed by Fidelity Management & Research Company and uses extensive credit research and prudent management technique methods to preserve the principal value of the Trust. Investments are in a broad range of high quality U.S. dollar denominated money market instruments of domestic and foreign issuers. Investments are in only those issuers whose credit worthiness and compliance with applicable statues and policies has been reviewed and found satisfactory by the Advisor and approved by the sole Trustee.

	Category			Carrying Amount
	<u>1</u>	<u>2</u>	<u>3</u>	
U.S. Government Securities	\$60,088	\$0	\$0	\$59,882
Commercial Paper	<u>172,520</u>	<u>0</u>	<u>0</u>	<u>172,520</u>
Sub Total	<u>\$232,608</u>	<u>\$0</u>	<u>\$0</u>	232,402
Mutual Funds				1,879,847
Investments in state treasurer's investment pool - Massachusetts Municipal Depository Trust				<u>678,814</u>
Total Investments				<u>\$2,791,063</u>

ii) Property Taxes

The Town's fiscal year runs from July 1, to June 30. Taxes are levied to the owner of record on the preceding January 1. Estimated bills (based on the prior year) are due on August 1 and November 1. Actual bills are mailed after the tax rate has been set and are due on February 1 and May 1. Property taxes attach as enforceable liens on property as of July 1st of the next fiscal year.

The Town is permitted under state law to levy property taxes up to 2.5% of the full and fair cash value of the property. In addition, the law limits the amount by which the property tax levy can be increased to 2.5% of the preceding year's levy plus new growth.

iii) Fund Equity

(a) Reserved for Encumbrances

Appropriations for certain projects and specific items not fully expended at year-end are carried forward as reserved for encumbrances. At year-end, reserved for encumbrances are reported as a component of fund balance.

(b) Reserved for Endowments

This account represents the principal amount invested in the nonexpendable trust funds. These funds cannot be spent, but instead are invested and the earnings are recorded in other funds to be spent.

(c) Unreserved Designated

General Fund

The balance in this account consists of the following:

Designated for Debt Service \$2,197

Trust Fund

The balance in this account represents the Town's Stabilization Fund. The stabilization fund may be utilized as a funding source for any purpose if approved by a 2/3 vote at a Town meeting.

(F) Interfund Transfers, Property Tax Revenues, Compensated Absences, Pension Plans, Total Columns and On Behalf Payments

i) Interfund Transfers

The accompanying financial statements reflect transactions between the various funds. These transactions represent operating transfers and do not constitute revenues or expenditures of the funds. Operating transfers made during the year were as follows:

<u>Fund</u>	<u>Operating Transfers In</u>	<u>Operating Transfers Out</u>
General	\$124,462	\$136,305
Capital Projects	0	462
Expendable Trust	135,000	124,000
Agency	<u>1,305</u>	<u>0</u>
Total	<u>\$260,767</u>	<u>\$260,767</u>

ii) Property Tax Revenues

In accordance with Interpretation Number 3 issued by the National Council of Governmental Accounting, the method of accounting for property tax revenue is the cash basis with an accrual for receipts collected within sixty days of the balance sheet date.

iii) Compensated Absences

The vacation and sick leave policies of the Town vary between departments because of various contractual agreements.

In general, employees are entitled to ten vacation days for the first through fifth

year of employment. For the sixth through tenth year of employment, one additional vacation day is earned for each extra year of employment, up to a maximum of fifteen vacation days per year.

The accumulated vacation benefit liability as of June 30, 2001 is reported in the general long term debt group of accounts.

Sick leave is accumulated at the rate of 1.25 days per month with the maximum accumulation of 120 days. No sick leave buy back is allowed upon employee termination or retirement. Sick leave must be used as time off due to illness. As a result, a liability for accumulated sick leave benefits is not required to be reported.

iv) Pension Plans

(a) Plan Description

The Town provides pension benefits to employees by contributing to the Essex Retirement System, a cost sharing multiple-employer defined benefit pension plan administered by the Commonwealth of Massachusetts. The system provides retirement benefits, cost of living adjustments, disability benefits and death benefits. The system is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws (MGL). The authority to establish and amend benefit provisions requires a statutory change to Chapter 32. The Essex Retirement System issues a publicly available financial report that includes financial statements and the required supplementary information. The report may be obtained by writing to Essex Retirement System, County Office Building, 36 Federal Street, Room 210, Salem, Massachusetts 01970-3483.

Funding Plan

Active members of the Essex Retirement System contribute either 5%, 7%, 8% or 9% of their gross regular compensation depending on the date upon which their membership began. An additional 2% is required from employees for earnings in excess of \$30,000. The Town is required to pay an actuarially determined rate. The contribution requirements of plan members is determined by M.G.L. Chapter 32. The Town's contribution requirement is established and may be amended by the Essex Retirement System with the approval of the Public Employee Retirement Administration Commission.

The Town's contributions for the years ending June 30, 2001, 2000 and 1999 were \$177,394, \$179,490 and \$166,570, respectively, equal to the required contributions each year.

(G) Total Columns

Total columns on the general purpose financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial

position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data are not comparable to a consolidation since interfund eliminations have not been made.

(H) On Behalf Payments

During fiscal year 1996, the Town was required to adopt GASB Statement No. 24, "Accounting and Financial Reporting for Certain Grants and Other Financial Assistance." GASB No. 24 requires that the Town recognize, as income and expenditures, certain payments made on behalf of the Town by the Commonwealth. Specifically, the Commonwealth makes contributions to a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board (the "State Plan") on behalf of the Town's teaching employees; the Town is not legally required to contribute to the State Plan, which is fully funded by the Commonwealth.

Prior to fiscal year 2000, the Commonwealth did not provide the Town with the amounts paid to the State Plan on behalf of employees of the Town or with information for the Town to use in estimating the amounts paid by the Commonwealth on behalf of the Town's teaching employees. Accordingly, financial statements did not include the required adjustments, which would have increased both intergovernmental revenues and employee benefits and insurance (pension) expenditures by the same amount. The net effect of such an adjustment would not have changed the excess of revenues and other financing sources over expenditures and other financing uses.

For the fiscal year ended June 30, 2001, the Commonwealth paid \$134,482 to the State Plan on behalf of employees of the Town. Accordingly, the accompanying general purpose financial statements include the required adjustments, which have increased both Intergovernmental revenues and Employee Benefits and Insurance (pension) expenditures by the same amount. The net effect of this adjustment does change the excess of revenues and other financing sources over expenditures and other financing uses for the year ended June 30, 2001, or fund balances at June 30, 2001.

III. Departures from Generally Accepted Accounting Principals

The significant departure of the Town's financial statements from GAAP is as follows:

- General fixed asset acquisitions are not recorded in the general fixed assets group of accounts. As a result, a statement of general fixed assets is not included in the financial statements.

IV. Detail Notes on All Funds and Account Groups

(A) Assets

i Receivables

The accounts receivable on the combined balance sheet are listed below by levy.

General Fund

Property Taxes Receivable:

Real Estate Taxes

2001 \$37,561

Personal Property Taxes

2001 375

Total Property Taxes Receivable \$37,936

Excise Taxes Receivable:

Motor Vehicle Excise Tax

2001 \$92,102

2000 3,581

1999 1,504

1998 597

1997 936

1996 1,615

1995 1,209

1994 1,146

1993 1,846

1992 1,950

1991 830

1990 & Prior 5,321

Total Motor Vehicle Excise Tax 112,637

Forest Products		
2000	<u>123</u>	
Total Forest Products		<u>123</u>
Total Excise Receivable		<u>\$112,760</u>
Clause 41A Deferred Property Taxes		<u>\$14,623</u>
Tax Liens		<u>\$20,325</u>
Tax Foreclosures		<u>\$9,548</u>
<u>Special Revenue Fund</u>		
User Charges:		
Water Rates	<u>\$2,652</u>	
Total User Charges		<u>\$2,652</u>
<u>Deferred Betterments</u>		
Special Assessments – Septic Loans		<u>\$37,174</u>

Due from Other Governments

Special Revenue Fund

The balance in this account represents the amount (\$106,132) due from the Commonwealth of Massachusetts for highway projects and the amount (\$31,615) due from the Department of Justice for fiscal year 2001 grants.

Capital Projects Fund

The balance in this account represents the amount due from the Commonwealth of Massachusetts for a Water Management Assistance Program grant (Mill Pond Restoration).

(B) Liabilities

i Short Term Debt

Bond Anticipation Notes

A bond anticipation note (\$575,000) was outstanding on June 30, 2001. The note relates to a land purchase and was issued on February 21, 2001 at a 3.89% interest rate. The note matures on February 21, 2002.

ii Long Term Debt

General obligation bonds outstanding at June 30, 2001 bear interest at various rates.

a) Changes in Long Term Debt - the following is a summary of bond transactions for the year ended June 30, 2001

	<u>GLTD</u> <u>GROUP</u>
Balance 07/01/00	\$3,274,231
Add: New issues	200,000
Less: Maturities	<u>(281,623)</u>
Balance 06/30/01	<u>\$3,192,608</u>

b) Summary of Debt Requirements Until Maturity

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2002	\$277,029	\$127,573	\$404,602
2003	223,154	114,606	337,760
2004	223,154	105,328	328,482
2005	223,154	96,096	319,250
2006	218,154	86,830	304,984
2007 & After	<u>2,027,963</u>	<u>458,664</u>	<u>2,486,627</u>
	<u>\$3,192,608</u>	<u>\$989,097</u>	<u>\$4,181,705</u>

c) Bond Authorization

Long-term debt authorizations voted by the Town which have not been issued or rescinded as of June 30 2001, are as follows:

<u>Date Authorized</u>	<u>Project</u>	<u>Amount</u>
April 27, 1998	Dredge Mill Pond Recreation Area	\$450,000
November 15, 1999	Regional High School Land	1,000,000
November 15, 1999	Regional High School Project	1,270,000
October 3, 2000	Public Safety Complex	3,400,000
October 3, 2000	Purchase of Craven Property	575,000
November 13, 2000	Open Space	5,000,000
April 30, 2000	Athletic Fields	<u>600,000</u>
	Total	<u>\$12,295,000</u>

V. Due to Individuals - Trust and Agency Fund

The balance in this account represents guarantee deposits due to contractors when a Town development project is completed. Completed projects must be approved by the Planning Board before the guarantee deposit is released. In addition, the account includes other guarantee deposits and amounts owed to police officers for outside details.

VI. Subsequent Year Authorizations

At the annual Town meeting held in April 2001 and the special town meeting held in October 2001, a fiscal 2002 operating and capital budget was adopted totaling \$7,872,780. Fiscal 2002 budgetary amounts which are not reflected in the accompanying financial statements will be financed by the following sources:

2002 Property Taxes, State Aid and Non - Property Tax Revenues	\$7,502,430
Other Available Funds	214,276
Unreserved Fund Balance:	
General Fund	135,881
Unreserved Retained Earnings:	
Water Enterprise Fund	<u>20,193</u>
Total	<u>\$7,872,780</u>

Town of West Newbury, Massachusetts
 Combining Balance Sheet
 All Special Revenue Funds
 For the Year Ended June 30, 2001

	State and Federal <u>Grants</u>	Highway <u>Fund</u>	Water <u>Fund</u>	Other Special <u>Revenue</u>	Totals (Memorandum <u>Only</u>)
<u>Assets</u>					
Due From Other Funds	\$27,976	\$	\$145,783	\$209,595	\$383,354
User Charges			2,652		2,652
Deferred Assessments				37,174	37,174
Due from other Governments	<u>31,615</u>	<u>106,132</u>			<u>137,747</u>
Total Assets	<u>\$59,591</u>	<u>\$106,132</u>	<u>\$148,435</u>	<u>\$246,769</u>	<u>\$560,927</u>
<u>Liabilities and Fund Equity</u>					
Liabilities:					
Warrants Payable	\$13,403	\$106,132	\$63,293	\$19,830	\$202,658
Deferred Revenue:					
User Charges			2,652		2,652
Special Assessments				37,174	37,174
Total Liabilities	<u>13,403</u>	<u>106,132</u>	<u>65,945</u>	<u>57,004</u>	<u>242,484</u>
Fund Balances:					
Reserved for Encumbrances			38,247		38,247
Unreserved:					
Undesignated	<u>46,188</u>		<u>44,243</u>	<u>189,765</u>	<u>280,196</u>
Total Fund Equity	<u>46,188</u>	<u>0</u>	<u>82,490</u>	<u>189,765</u>	<u>318,443</u>
Total Liabilities and Fund Equity	<u>\$59,591</u>	<u>\$106,132</u>	<u>\$148,435</u>	<u>\$246,769</u>	<u>\$560,927</u>

Town of West Newbury, Massachusetts
 Combining Statement of Revenues, Expenditures and
 Changes in Fund Balance
 For the Year Ended June 30, 2001

	State and Federal <u>Grants</u>	Highway <u>Fund</u>	Water <u>Fund</u>	Other Special <u>Revenue</u>	Total (Memorandum Only)
Revenues:					
Licenses and Permits	\$	\$	\$	\$1,805	\$1,805
Intergovernmental	189,063				189,063
Charges for Services			358,031	150	358,181
Committed Interest				452	452
Contributions				18,214	18,214
Special Assessments				41,957	41,957
Miscellaneous			14,120	3,508	17,628
	<u>189,063</u>	<u>0</u>	<u>372,151</u>	<u>66,086</u>	<u>627,300</u>
Total Revenues					
Expenditures:					
Public Safety	96,547			583	97,130
Highways and Public Works		106,132	307,836	3,946	417,914
Human Services	13,148			136,070	149,218
Culture and Recreation	11,081			10,983	22,064
Debt Service			73,274		73,274
Capital Outlay			14,620		14,620
	<u>120,776</u>	<u>106,132</u>	<u>395,730</u>	<u>151,582</u>	<u>774,220</u>
Total Expenditures					
Excess of Revenues Over (Under) Expenditures	<u>68,287</u>	<u>(106,132)</u>	<u>(23,579)</u>	<u>(85,496)</u>	<u>(146,920)</u>
Other Financing Sources (Uses):					
Proceeds from Bonds				200,000	200,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>200,000</u>
Total Other Financing Sources (Uses)					
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	68,287	(106,132)	(23,579)	114,504	53,080
Fund Balance July 1, 2000	<u>(22,099)</u>	<u>106,132</u>	<u>106,069</u>	<u>75,261</u>	<u>265,363</u>
Fund Balance June 30, 2001	<u>\$46,188</u>	<u>\$0</u>	<u>\$82,490</u>	<u>\$189,765</u>	<u>\$318,443</u>

**STATE PRIMARY
September 19, 2000**

Pursuant to the warrant issued by the Selectmen on July 24, 2000, which was properly posted by Jonathon Dennis who made a legal return of his doings thereon, the State Primary was held in the Town Office Building on September 19, 2000. The polls were open from 7 a.m. to 8 p.m. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and Police Officer on duty and a zero report was printed. The Town Clerk read the return of service and the election workers were sworn in. The following persons served as election officials: Warden: Beverly Murphy; Clerk: Vivian Cogswell; Inspectors: Nancy Szmyt, Mary Jarvis; Tellers: Sharon Plummer, Jacqueline Johnston, C. Joan Smart, Arline Mullen, Eleanor Bragg, Virginia Selman, Lois Schofield, Nancy Mitchell.

There were 206 ballots cast, 9 of which were absentee ballots, and 206 names checked off on the voting list. A total of 119 Democrats, 85 Republicans, and 2 Libertarians voted. The following results were announced at 9:00 p.m.

DEMOCRATIC PARTY

Senator in Congress

Edward M. Kennedy	97	
Jack E. Robinson	1	
Blanks	21	119

Representative in Congress

John F. Tierney	97	
Blanks	22	119

Councillor

Patricia A. Dowling	50	
Mary Ellen Manning	36	
Blanks	33	119

Senator in General Court

Bruce Tarr	1	
Blanks	118	119

Representative in General Court

Harriett L. Stanley	104	
All Other	1	
Blanks	14	119

Clerk of Courts

Thomas H. Driscoll, Jr.	22	
David J. Hallinan	14	
M. Paul Iannuccillo	8	
Brian P. LaPierre	0	
Jane Leary Levesque	20	
James P. Mahoney	2	
Michael P. Miller	20	
Blanks	33	119

Register of Deeds

John L. O'Brien, Jr.	79	
Blanks	40	119

REPUBLICAN PARTY

<u>Senator in Congress</u>		
Jack E. Robinson	51	
Blanks	34	85
<u>Representative in Congress</u>		
Frederick T. Golder	16	
Paul McCarthy	52	
Blanks	17	85
<u>Councillor</u>		
Blanks	85	85
<u>Senator in General Court</u>		
Bruce E. Tarr	74	
Blanks	11	85
<u>Representative in General Court</u>		
William C. Early	62	
Blanks	23	85
<u>Clerk of Courts</u>		
Mike Miller	1	
Blanks	84	85
<u>Register of Deeds</u>		
Blanks	85	85

LIBERTARIAN PARTY

<u>Senator in Congress</u>		
Carla A. Howell	2	2
<u>Representative in Congress</u>		
Blanks	2	2
<u>Councillor</u>		
Blanks	2	2
<u>Senator in General Court</u>		
Blanks	2	2
<u>Representative in General Court</u>		
Blanks	2	2
<u>Clerk of Courts</u>		
Blanks	2	2
<u>Register of Deeds</u>		
Blanks	2	2

Attest:

Marjorie A. Peterson
Town Clerk

**SPECIAL TOWN MEETING
OCTOBER 3, 2000**

Pursuant to the Warrant issued by the Selectmen September 19, 2000, which was posted according to Town Bylaw by Constable Paul J. Weiner who made proper return of service thereon, the Special Town Meeting opened on October 3, 2000, at 7:40 p.m. with over 200 registered voters present at the Town Hall.

Moderator Kathleen Swallow opened the session. The Town Clerk read the return of service. There was no objection to having the meeting taped for cable television, nor was there any objection to allowing non-residents Tracy Blais, Finance Director, and Susan Yaskell, Town Accountant, address the Town during the meeting. Moderator Swallow reviewed the procedures and conduct for the Town Meeting.

ARTICLE 1. (report of Town officers and committees)

Leigh Stoecker, Chairman of the Open Space Committee, invited citizens to attend a forum on October 25 at 7:30 p.m. in the Town Office Building to discuss a land conservation bond to be brought to the November Special Town Meeting.

Moderator Swallow announced this Article would be left open for the duration of the Meeting.

ARTICLE 2. FinCom: approve. Motion: Selectman Valverde. Voted unanimously that the sum of \$3,405.00 be transferred from the Telephone Expense Account to the Police Department Expense Account.

ARTICLE 3. FinCom: approve. Motion: Selectman Valverde. Voted unanimously that the sum of \$700.00 be transferred from the Telephone Expense Account to the Emergency Management Agency Expense Account.

ARTICLE 4. FinCom: approve. Motion: Library Trustee Gadd. Voted unanimously to raise and appropriate the sum of \$4,036.00 to be added to the Library Salary and Wage Account.

ARTICLE 5. FinCom: approve. Motion: School Committee member Young. Voted unanimously to transfer the sum of \$155,000 voted under Article 24 at the April 26, 1999, Annual Town Meeting to the Pentucket Regional Assessment.

ARTICLE 6. FinCom: approve. Motion: Water Commissioner Dower. Voted unanimously to raise and appropriate in anticipation of Water Department revenue an additional sum of \$3,600.00 to be added to the Water Department Insurance Account.

ARTICLE 7. FinCom: approve. Background and status report of the Public Safety Study Committee given by Chairman Suzanne Wolke. Motion by Suzanne Wolke that \$3,400,000 be appropriated for the construction of a new Public Safety Complex or remodeling, reconstructing or making extraordinary repairs to the existing Public Safety Building, including original equipment and furnishings and related site improvements,

that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,400,000 under G.L. c.44, § 7; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project. On a motion of Catherine Ardrey it was voted to take this vote by paper ballot. The Registrars counted the paper ballots and the following results announced: 158 in favor and 74 opposed. With a 2/3 vote required, the motion passed by four votes.

ARTICLE 8. FinCom: approve. Motion: Selectman O'Sullivan. Amendment by John S. McGrath to fund the purchase from Free Cash once Free Cash has been certified and that the Selectmen be authorized to arrange interim borrowing until that time failed. Voted with 235 in favor and 6 opposed that \$575,000 be appropriated for the purchase of the following described parcel of land for general municipal purposes:
A parcel on Main Street, West Newbury, consisting of 47.5 acres, more or less, owned by John V. and Greta P. Craven as identified on Assessors Map R-2, Lot 35 and a parcel consisting of 79 acres, more or less, reduced by approximately 10 acres to be retained by the sellers. Said 79-acre parcel is located on Main Street, West Newbury, owned by Lawrence Craven and John Craven and is identified on Assessors Map R-2, Lot 25.

That to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$575,000 under G.L.c.44, § 7(3); that the Board of Selectmen is authorized to acquire such land by purchase; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

ARTICLE 9. FinCom: approve. Motion: Selectman O'Sullivan. Voted to raise and appropriate the sum of \$16,532.00 to be added to the Interest on Debt Line Item.

ARTICLE 10. FinCom: disapprove. Motion by Board of Health Chairman Janes that the Town join the Northeast Massachusetts Mosquito Control and Wetland Management District failed.

With no other business before it, the October 3, 2000, it was voted to dissolve Special Town Meeting at 10:05 p.m.

Attest:

Marjorie A. Peterson
Town Clerk

**STATE ELECTION
November 7, 2000**

Pursuant to the warrant issued by the Selectmen on October 16, 2000, which was properly posted by Jonathon Dennis who made a legal return of his doings thereon, the State Election was held in the Town Office Building on November 7, 2000. The polls were open from 7 a.m. to 8 p.m. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. The ballot box was inspected by the Warden and Police Officer on duty and a zero report was printed. The Town Clerk read the return of service and the election workers were sworn in. The following persons served as election officials: Warden: Beverly Murphy; Clerk: Vivian Cogswell; Inspectors: Nancy Szmyt, Lucy Burke; Tellers: Jacqueline Johnston, Elizabeth Cawley, Arline Mullen, Lois Schofield, Mary Jarvis, Susan Berkenbush, Nancy Mitchell, Eleanor Bragg, Virginia Selman.

There were 2,486 ballots cast, 157 of which were absentee ballots, and 2,486 names checked off on the voting list. Eighty-eight percent of the electorate voted. One Escrow Ballot was voted and 8 spoiled ballots sealed. The results were announced at 9:00 p.m. On November 13, 2000, the Board of Registrars counted one overseas ballot, making a total of 2,487 ballots cast. The final results are as follows:

Electors of President & Vice President

Browne and Oliver	28
Buchanan and Higgins, Sr.	5
Bush and Cheney	1082
Gore and Lieberman	1155
Hagelin and Tompkins	0
Nader and LaDuke	200
McReynolds and Hollis	0
All Other	5
Blanks	12
Total	2487

Senator in Congress

Edward M. Kennedy	1520
Carla A. Howell	377
Jack E. Robinson, III	415
Dale E. Friedgen	6
Philip Hyde, III	12
Philip F. Lawler	26
All Other	1
Blanks	130
Total	2487

Representative in Congress

John F. Tierney	1491
Paul McCarthy	864
All Other	0
Blanks	132
Total	2487

Councillor

Mary-Ellen Manning	1475
All Other	6
Blanks	1006
Total	2487

Senator in General Court

Bruce E. Tarr	1643
All Other	4
Blanks	840
Total	2487

Representative in General Court

Harriett L. Stanley	1729
William C. Early	675
All Other	1
Blanks	82
Total	2487

Clerk of Courts

Thomas H. Driscoll, Jr.	1397
All Other	2
Blanks	1088
Total	2487

Register of Deeds

John L. O'Brien, Jr.	1401
All Other	3
Blanks	1083
Total	2487

Question #1 (Redraw District Boundaries with early Census Data)

Yes	1774
No	615
Blanks	98
Total	2487

Question #2 (Limit voting rights of incarcerated felons)

Yes	1678
No	744
Blanks	65
Total	2487

Question #3 (Prohibit Dog Races where betting occurs)

Yes	1289
No	1144
Blanks	54
Total	2487

Question #4 (Reduce state personal income tax to 5% over 3 years)

Yes	1692
No	723
Blanks	72
Total	2487

Question #5 (Change some laws governing health insurance)

Yes	1066
No	1327
Blanks	94
Total	2487

Question #6 (Tax credit for MA tolls & excise taxes)

Yes	1150
No	1246
Blanks	91
Total	2487

Question #7 (State income tax deduct. for charitable contributions)

Yes	1894
No	509
Blanks	84
Total	2487

Question #8 (Use of fines/forfeitures based on drug crimes)

Yes	1077
No	1308
Blanks	102
Total	2487

Attest:

Marjorie A. Peterson
Town Clerk

**SPECIAL TOWN MEETING
November 13, 2000**

Pursuant to the Warrant issued by the Selectmen October 30, 2000, which was posted according to Town Bylaw by Constable Jonathon Dennis who made proper return of service, thereon, the Special Town Meeting opened on November 13, 2000, at 7:35 p.m. with over 200 registered voters present at the Pentucket Regional High School Auditorium.

Moderator Kathleen Swallow opened the session. The Town Clerk read the return of service. There was no objection to having the meeting taped for cable television, nor was there any objection to allowing non-residents Tracy Blais, Finance Director, and Susan Yaskell, Town Accountant, address the Town during the meeting. Non-voters were placed to the front-right of the Auditorium.

ARTICLE 1. (Report of Town officers and committees)

Scott Wolke, Finance Committee Chairman, explained the financial expenditure spread sheet prepared by the Finance Director and the potential impact on taxes if Article 9 (athletic fields) and Article 10 (Open Space) should pass.

Wendy Reed, Chairman of the Water Study Committee, reported on the status of the Water Master Plan being developed by their committee and consultant, Comprehensive Environmental, Incorporated.

ARTICLE 2. FinCom: approve. Motion: Chief Assessor Cashman. Voted unanimously to accept the provisions of M.G.L., Chapter 59, § 5, Clause 54 to establish a minimum fair cash value of \$10,000 for personal property accounts to be taxed.

ARTICLE 3. FinCom: approve. Motion: Selectman O'Sullivan. Voted unanimously to raise and appropriate the sum of \$3,895.00 to be added to the Inspection Department Salary & Wage Line Item.

ARTICLE 4. FinCom: approve. Motion: Finance Committee Chairman Wolke. Voted unanimously to raise and appropriate the sum of \$3,500.00 for the Finance Committee Expense Account.

ARTICLE 5. FinCom: approve. Motion: Board of Appeals member Phillips. Voted unanimously to raise and appropriate the sum of \$1,600.00 to be added to the Zoning Board of Appeals Expense Line Item.

ARTICLE 6. FinCom: approve. Motion: Police Chief Dennis. Voted to raise and appropriate the sum of \$19,617.60 to be added to the Police Department Salary and Wage Account.

ARTICLE 7. FinCom: approve at \$2,600.00 or less. Motion: Board of Health Chairman Janes. Voted to raise and appropriate the sum of \$2,554.00 to be added to the Board of Health Salaries and Wage Account.

ARTICLE 8. FinCom: approve. Voted with 95 in favor and 2 opposed to appropriate \$200,000.00 for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in § I of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer is authorized to borrow \$200,000.00 and issue bonds or notes therefore under G.L. Ch. III, 126B ½ and/or Chapter 29C of the General Laws, that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29 C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; and the Board of Selectmen, Board of Public Works or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of

Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.

ARTICLE 9. FinCom: approve. Motion: Parks & Recreation Commissioner Sperelakis. Motion by Charles Reynolds for a paper ballot failed. With a 2/3 vote required, the motion failed by a vote of 164 in favor and 84 opposed to appropriate by borrowing \$600,000 for engineering and construction of athletic fields.

ARTICLE 10. FinCom: approve. Motion: Chairman of the Open Space Committee Leigh Stoecker. Amendments proposed by John McGrath to delete "not to be used for open space, water supply protection and/or enhancement, recreation and/or general municipal purposes" from (b); delete "and provided, further, that any such purchase or sale shall be consistent with the Open Space Committee's Policy for Expenditures under the Land Preservation/Growth Management Bond" from (c); and add "such list shall not be binding on the Board of Selectmen" to (e) failed.

With a 2/3 vote required, the main motion passed with 135 in favor and 38 opposed.

- (a) to appropriate \$5,000,000.00 to purchase the fee or lesser interests in real estate for open space, water supply protection and/or enhancement, recreation and/or general municipal purposes;
- (b) to authorize the Town to sell, in accordance with applicable laws, portions of any properties acquired under this article not to be used for open space, water supply protection and/or enhancement, recreation and/or general municipal purposes, the revenue therefrom to be deposited into the capital projects fund within which the proceeds of bonds issued hereunder shall have been placed, said revenues to be expended for the payment of debt service on the bonds issued hereunder;
- (c) to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary, on behalf of the Town, to effect said purchases or sales, or to take any other action thereon; provided, however, that any such purchase or sale shall require a specific town meeting vote approving same and provided, further, that any such purchase or sale shall be consistent with the Open Space Committee's Policy for Expenditures under the Land Preservation/Growth Management Bond;
- (d) to authorize the Board of Selectmen to contract for and expend any Federal or State aid or grants available for these purchases, and to accept and expend any private grants or funds offered for these purchases;
- (e) to authorize and direct the Open Space Committee to update annually the Town's list of Open Space Priority Parcels; and
- (f) to raise this appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws, Chapter 44, § 7(3) or § 8(3), as applicable; provided that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L.c.59, § 21C (Proposition 2 ½) amounts required to pay the principal and interest on the borrowing authorized by this vote.

ARTICLE 11. FinCom: approve. Motion: Selectman Valverde. Voted to transfer from Free Cash the sum of \$100,000 to the Land Preservation/Growth Management Account.

ARTICLE 12. FinCom: approve. Motion: Town Clerk Peterson. Voted unanimously to amend the Town Bylaws by adopting the following: In accordance with MGL, Chapter 40, § 49, the Town shall publish an annual town report. Reports of all town departments, boards and officials shall be prepared on a fiscal year basis in order to correspond with the town's financial year.

With no other business, at 10:45 p.m., it was voted to dissolve the November 13, 2000, Special Town Meeting.

Attest:

Marjorie A. Peterson, Town Clerk

SPECIAL ELECTION – JANUARY 23, 2001

Pursuant to the warrant issued by the Selectmen on December 4, 2000, which was properly posted by Constable Jonathon Dennis who made a legal return of his doings thereon, a Special Election to act on a Debt Exclusion Override Question was held in the Town Office Building on Tuesday, January 23, 2001. The polls were open from 7 a.m. to 8:00 p.m. The following persons served as election officials:

Beverly Murphy, Warden
Nancy Mitchell, Inspector

Vivian Cogswell, Clerk
Nancy L. Szmyt, Inspector

Tellers:

Sharon Plummer
Susan Berkenbush
Mary Jarvis
Virginia Selman

Arline T. Mullen
Lois B. Schofield
Eleanor Bragg

A zero report was printed, the Warden and Clerk signed the printout and it was posted. Election materials were turned over to the Warden by the Town Clerk prior to the opening of the polls. Town Clerk Peterson read the warrant and swore in the election workers. There were 684 ballots cast, eleven of which were absentee ballots, and 684 names checked off on the voting list. The election results were printed and the following results announced at 8:05 p.m.

Question:

“Shall the Town of West Newbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to purchase the fee or lesser interests in real estate for open space, water supply protection and/or enhancement, recreation and/or general municipal purposes, such real estate being specifically approved for purchase by subsequent action of Town Meeting?”

Yes: 543
No: 141 684

Attest:

Marjorie A. Peterson, Town Clerk

SPECIAL TOWN MEETING

April 30, 2001

Pursuant to the Warrant issued by the Selectmen April 12, 2001, which was posted according to Bylaw by Constable Dennis, who made proper return of his doings thereon, a Special Town Meeting was held April 30, 2001, at the Pentucket Regional High School auditorium. The meeting was called to order at 8:12 p.m. with over five hundred registered voters present. The Town Clerk read the return of service. Non-voters were placed at the left front of the auditorium. There were no objections to having the meeting taped for cable television nor for non-residents, Tracy Blais, Finance Director, and Deborah Cashman, Chief Assessor, speak during the course of the meeting. At 8:15 p.m., the Special Town Meeting was recessed to open the Annual Town Meeting for reports under Article 5. At 8:40 p.m. the Annual Town Meeting was recessed to the Special Town Meeting.

ARTICLE 1. (Hear and act upon the reports of Town officers and committees). No reports given. Moderator ruled that this Article would be kept open for the duration of the meeting.

ARTICLE 2. FinCom: approve. Motion: Wendy Reed, Chair of the Water Study Committee. Voted to transfer from Free Cash the sum of \$50,000.00 to fund a Hydraulic Analysis and Distribution System Model. Said sum to be expended no later than three years from the date of this vote.

ARTICLE 3. FinCom: approve. Motion: Water Commissioner Dower. Voted unanimously to transfer the sum of \$26,876.00 from the Water Department Unreserved Fund Balance Account to a Chemical Bulk Storage Account. Said sum to be expended no later than three years from the date of this vote.

ARTICLE 4. FinCom: approve. Motion: Water Commissioner Dower. Voted unanimously to accept the provisions of Chapter 44, Section 53F ½ Massachusetts General Laws, with respect to a Water Department enterprise fund effective fiscal year 2002.

ARTICLE 5. FinCom: approve. Motion: Chief Dower. Voted to transfer from the Thermal Imaging Camera Account the sum of \$8,000.00 to equip a 1996 Pickup Truck with a new tank, portable pump unit, and necessary accessories and to letter the truck for the Fire Department. Said sum to be expended no later than three years from the date of this vote.

ARTICLE 6. FinCom: approve. Motion: Chief Dower. Voted unanimously to transfer from the Thermal Imaging Camera Account the sum of \$2,500.00 for training on the Thermal Imaging Camera. Said sum to be expended no later than three years from the date of this vote.

ARTICLE 7. FinCom: approve. Motion: Selectman Valverde. Voted to transfer from the EMT Training Account, the sum of \$1,304.77 to the Police Department Detail Account.

ARTICLE 8. Anne Madden, Chair, gave a status report on the Pipestave Hill Land Use Study Committee. She stated consensus had been reached on constructing athletic fields on a portion of Pipestave Hill and granting a conservation restriction to the Essex County Greenbelt Association for an area on the south side of Route 113. The athletic fields appropriation is being requested under this Article and the Conservation Restriction request will come at the next Special Town Meeting.

Jim Sperelakis, Parks & Recreation Commissioner, reviewed the need for additional athletic facilities and the placement of fields at this location.

FinCom: approve. Motion: Jim Sperelakis. Voted with 351 in favor and 94 opposed to appropriate \$600,000 for the construction of outdoor recreational playing fields; said sum to be expended within three years of the date of this vote; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$600,000 under G.L.c.44, Section 7 (25) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L.c.59, Section 21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

ARTICLE 9. FinCom: no action. Anne Madden moved no action. So voted. (Article called to place Conservation Restriction on a portion of Pipestave Hill).

ARTICLE 10. FinCom: approve. Motion: Water Commissioner Dower. Voted with 250 in favor and 5 opposed that the Board of Water Commissioners be authorized, pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 39B and every other lawful authority, to purchase approximately 6.69 acres of land, more or less, and to secure a Conservation Restriction and/or Easement on approximately 2.5 acres of land, more or less, both located at 10 Kelly Brook Lane, West Newbury, owned by Joseph M. Andreas and Cynthia Andreas, for the purpose of establishing a water supply or water distributing system; the exact bounds and acreage of the same to be determined by the Board of Water Commissioners; and that the sum of Three Hundred Sixty Thousand Dollars and xx/100 (\$360,000.00) be transferred from Free Cash for this purpose.

ARTICLE 11. FinCom: approve. Motion: Water Commissioner Dower. Voted unanimously that the Board of Water Commissioners be authorized, pursuant to the provisions of Massachusetts General Laws

Chapter 40, Section 39B and every other lawful authority, to purchase approximately 11.94 acres of land, more or less, located on the corner of Middle Street and Indian Hill Street, West Newbury owned by Cherry Hill Nurseries, Inc., for the purpose of establishing a water supply or water distributing system; the exact bounds and acreage of the same to be determined by the Board of Water Commissioners; and I further move that the sum of One Hundred Forty Thousand Dollars and xx/100 (\$140,000.00) be transferred from Free Cash for this purpose.

ARTICLE 12. FinCom: approve. Motion: Superintendent of Streets Gary Bill. Voted unanimously to transfer from the Fund Balance Reserved for Abatements and Exemptions Account the sum of \$87,676.45 to the Highway Department Snow and Ice Account.

ARTICLE 13. FinCom: approve. Motion: Assessor William Krajeski. Voted to transfer from Paint and Repair the 1910 Town Office Building Account the sum of \$3,500.00 to update the Assessors' photograph library to computerized digital images. Said sum to be expended no later than three years from the date of this vote.

ARTICLE 14. FinCom: approve. Motion: Selectman Ann O'Sullivan. Voted unanimously to transfer to the FICA account the sum of \$4,100.00 from the following accounts:

Printing of Bylaws	\$ 922.50
Emergency Generator	1466.25
Repair C.D. Building	90.48
Boiler Repair Park & Recreation Bldg.	194.72
Boiler Repair Town Office Building	173.36
Police EMT Training	760.00
Fire EMT Training	492.69

ARTICLE 15. FinCom: approve. Motion: Selectman O'Sullivan. Voted unanimously to transfer to the Group Insurance Account the sum of \$6,550.00 from the following accounts:

Paint/repair Fire Station	\$1,450.00
Line Stripe Roads Account	5,100.00

ARTICLE 16. FinCom: approve. Motion: Fire Chief Dower. Voted unanimously to transfer the sum of \$4,000.00 from the Paint/Repair Fire Station Account to the Fire Department Expense Account.

ARTICLE 17. FinCom: approve. Motion: Supt. Of Buildings & Grounds Mather. Voted unanimously to transfer the sum of \$14,000.00 from Free Cash to the Town Building Operating Expense Account.

At 10:35 p.m., Nelson Valverde moved and it was voted unanimously to dissolve the Special Town Meeting. Selectman Valverde then moved to adjourn the Annual Town Meeting to Town Hall on Thursday, May 3, at 7:30. So voted.

Attest:

Marjorie A. Peterson
Town Clerk

2001 ANNUAL TOWN MEETING

Pursuant to the Warrant issued by the Selectmen April 12, 2001, which was posted according to Town Bylaw by Constable Jonathon Dennis who made proper return of service thereon, the 2001 Annual Town Meeting opened with 518 registered voters present at the Pentucket Regional High School Auditorium on April 30, 2001, at 8:15 p.m.

Moderator Swallow opened the session. Following the return of service by Town Clerk Peterson, the Moderator introduced town officials and reviewed procedures for the Annual Town Meeting. There were no objections to having non-residents Tracy Blais, Finance Director, and Deborah Cashman, Chief Assessor, speak during the course of the meeting. Non-voters were placed at the left front of the Auditorium. With no objections, Moderator Swallow announced the proceedings would be taped for Cable TV.

Moderator Swallow introduced visitors from Bura, Kenya, (Newburyport's sister village) as invited guests to our Town Meeting.

ARTICLES 1 –4 having to do with the Town Election were passed over for action on May 7, 2001.

ARTICLE 5: (Reports of Town Officers & Committees)

Brian Young, member of the Pentucket Regional School Committee reviewed the budgeting process and the supplemental budget, a portion of which will appear on the ballot as a Proposition 2 ½ override question. He also explained the need for an override question for West Newbury's share of the technology program.

Wendy Reed, Chair of the Water Study Committee, reported on the Water Master Plan and its recommendations.

Moderator Swallow announced that Article 5 would remain open for the duration of the meeting.

At 8:40 p.m. the Annual Town Meeting was recessed to the Special Town Meeting.

2001 ANNUAL TOWN MEETING Second Session – May 3, 2001

At 7:55 p.m., Moderator Swallow opened the second session of the Annual Town Meeting at the Town Hall with over ninety registered voters present.

ARTICLE 5: (Reports of Town Officers & Committees)

School Superintendent McLaughlin reported on the school budget, explained the supplemental budget, and the need for two override ballot questions.

Selectman Knowles presented the Community Service Award to Barbara Gove, acknowledging her service to the Town through the years as a member of the Finance Committee, School Committee, School Council, church work, and volunteer services. Selectmen Knowles also recognized the passing of Everett "Butch" Stewart and his barbershop where town politics were enthusiastically discussed and debated. His widow, Thelma, was presented with a plaque acknowledging his unique contribution to the Town.

Town Clerk Peterson moved, and it was voted, that the Moderator appoint committees to acknowledge the passing of Norman H. Hobson, former Treasurer/Collector/Clerk, and Frank E. Hobson, Jr., former Selectman.

Sherrie Gadd, Chair of the Finance Committee, explained the function of the Finance Committee and their decision-making process.

ARTICLE 6: (THE BUDGET) The Moderator explained that the Finance Committee recommendation becomes the motion on the floor. "Holds" were placed on the following line items. With the exception of Line Items #20 and #61 there was discussion but no amendments voted. (The Fiscal Year 2002 Budget as voted appears at the end of the Annual Town Meeting report.)

#7 Finance Committee Wages

#20 Technology Committee, Expenses. Kevin Sullivan moved and it was voted to reduce the appropriation from \$29,400 to \$17,645.

#35 Town Building Operating Expenses

#43 Hydrant Rental

#57 Pentucket Supplemental Assessment. Douglas King moved \$357,109. Motion defeated. Voted \$129,034 as recommended by Finance Committee

#61 Whittier Regional Other Assessments. Louis Porcelli moved and it was voted to increase the appropriation from \$5,040.00 to \$5,041.

#64 Highway Department Overtime Wages

#69 Highway Department Capital Outlay

ARTICLE 7: (Instructions to Board of Water Commissioners) FinCom: Will of the Town. No motions.

ARTICLE 8: FinCom: approve. Motion: Water Commissioner Jennell. Voted unanimously to raise and appropriate, in anticipation of Water Department revenue, the sum of \$397,931.00 of which \$128,548.00 is for salaries and wages, \$22,532.00 for insurances, \$175,511.00 for expenses, and \$71,340.00 for Debt Services.

ARTICLE 9: FinCom: approve. Motion: Selectman Valverde. Voted unanimously to raise and appropriate the sum of \$110,000.00 for the Stabilization Fund.

ARTICLE 10. FinCom: approve. Motion: Superintendent of Streets Bill. Voted unanimously to raise and appropriate the sum of \$150,000.00 to pave and/or reconstruct various Town roads, said sum to include associated expenses.

ARTICLE 11. FinCom: approve. Motion: Chief Dennis. Voted unanimously to raise and appropriate the sum of \$10,926.00 to continue to lease the office trailer and a cell block trailer for the Police Department.

ARTICLE 12. FinCom: approve. Motion: Chief Dennis. Voted unanimously to raise and appropriate the sum of \$3,000.00 to lease a photocopier for the Police Department. Said sum to be expended within three years of this vote.

ARTICLE 13. FinCom: approve. Motion: School Committee member Young. Voted unanimously that the Town appropriate \$228,075.00 to pay its share of the additional assessment of the Pentucket Regional School District Budget for Fiscal Year 2002 required to fully fund such assessment and thereby approve the district's budget for the year, provided that such additional appropriation be contingent on the approval of a levy limit override question under General Laws Chapter 59, §21c.

ARTICLE 14. FinCom: approve. Motion: School Committee member King. Voted unanimously that the Town raise and appropriate the sum of \$64,725.00 for the Pentucket Regional School District as its share of a Technology Implementation Plan in the amount of \$250,000; said vote contingent upon approval by the voters at the Annual Town Election on Monday, May 7, 2001, of an Exclusion Ballot Question to increase the levy limit in the amount of the aforementioned appropriation for the 2002 Fiscal Year only.

ARTICLE 15. FinCom: approve. Motion: Superintendent of Streets Bill. Voted unanimously to appropriate from available funds the sum of \$113,989.58, Memorandum of Agreement Nos. 38623 and 286230, both subject to the provisions of M.G.L., Chapter 90, §34, Clause 2(a).

ARTICLE 16. FinCom: approve. Motion: Town Clerk Peterson. Voted unanimously to accept Massachusetts General Law, Chapter 59, §5K to establish a senior citizen property tax work-off program.

ARTICLE 17. FinCom: approve. Motion: School Committee member King. Voted to amend the Pentucket Regional School District Agreement in Section XIII A, thereof by striking the first sentence and inserting in place thereof the following: Amendments to the agreement must receive a majority vote of approval by each member town at an annual town meeting; provided, that changes in grade configuration, which require an amendment to the agreement, may be approved by a majority vote of each member town at a special town meeting together with a vote of approval on a specific building project.

ARTICLE 18. FinCom: disapprove. Motion by School Committee member Cookman to amend the Pentucket Regional School District Agreement in Section II, thereof by adding the following paragraph: E. Any amendment(s) to this Agreement regarding changes to grade configuration shall be deemed approved upon the affirmative vote of three out of four members from each town of the Pentucket Regional District School Committee failed.

Motion: Suzanne Wolke. Voted to suspend the rules and take an Article out of order, by moving Article 31 to the beginning of the next session of Annual Town Meeting so the Public Safety Complex architects can address the Town at a specific time.

ARTICLE 19. FinCom: approve all Zoning Bylaw changes
Motion: Planning Board member Parker. Voted unanimously that those provisions of §8 “Administration” of the Town of West Newbury Zoning Bylaws, as printed in the Finance Committee Appropriation Handbook be amended by deleting so much of the same as is shown in italics and by adding thereto the provisions in the Finance Committee Appropriation Handbook shown in bold print. Those provisions of §8 of the Zoning Bylaws not printed in the Finance Committee Appropriation Handbook are not to be amended and are to remain in full force and effect.

ARTICLE 20. Motion: Planning Board member Parker. Voted unanimously that those provisions of §4 “Regulations Pertaining to all Districts” of the West Newbury Zoning Bylaws, as printed in the Finance Committee Appropriation Handbook be amended by deleting so much of the same as is shown in italics and by adding thereto the provisions in the Finance Committee Appropriation Handbook shown in bold print. Those provisions of § 4 of the Zoning Bylaws not printed in the Finance Committee Appropriation Handbook are not to be amended and are to remain in full force and effect.

ARTICLE 21. Motion: Planning Board member Parker. Voted with 110 in favor and 1 opposed that that those provisions of §5 “Use Regulations” of the West Newbury Zoning Bylaws, as printed in the Finance Committee Appropriation Handbook be amended by deleting so much of the same as is shown in italics and by adding thereto the provisions in the Finance Committee Appropriation Handbook shown in bold print. Those provisions of §5 of the Zoning Bylaws not printed in the Finance Committee Appropriation Handbook are not to be amended and are to remain in full force and effect.

ARTICLE 22. Motion: Planning Board member Parker. Voted unanimously that those provisions of §6 “Intensity of Use” of the West Newbury Zoning Bylaws, as printed in the Finance Committee Appropriation Handbook be amended by deleting so much of the same as is shown in italics and by adding thereto the provisions in the Finance Committee Appropriation Handbook shown in bold print, except that 6.1, Table of Dimensional Control shall provide that the Maximum Lot Coverage for the Business District shall be 80% and for the Industrial District shall be 65% and the Maximum Building Coverage for both the Business and Industrial Districts shall be 30%. Those provisions of §6 of the Zoning Bylaws not printed in the Finance Committee Appropriation Handbook are not to be amended and are to remain in full force and effect

ARTICLE 23. Motion: Planning Board member Parker. Voted unanimously that those provisions of §7 “Conditions for Use” of the West Newbury Zoning Bylaws, as printed in the Finance Committee Appropriation Handbook be amended by deleting so much of the same as is shown in italics and by adding thereto the provisions in the Finance Committee Appropriation Handbook shown in bold print. Those provisions of §7 of the Zoning Bylaws not printed in the Finance Committee Appropriation Handbook are not to be amended and are to remain in full force and effect.

ARTICLE 24. Motion: Planning Board member Parker. Voted with 108 in favor and 2 opposed that those provisions of §2 "Definitions" of the West Newbury Zoning Bylaws, as printed in the Finance Committee Appropriation Handbook be amended by deleting so much of the same as is shown in italics and by adding thereto the provisions in the Finance Committee Appropriation Handbook shown in bold print. Those provisions of §2 of the Zoning Bylaws not printed in the Finance Committee Appropriation Handbook are not to be amended and are to remain in full force and effect.

ARTICLE 25: Motion: Planning Board member Parker. Voted unanimously that the Planning Board be authorized to reformat and renumber the Town of West Newbury Zoning Bylaws with no substantive change, except for those substantive changes voted at this meeting upon their effective enactment.

(Zoning Amendments as voted appear at the end of this report.)

ARTICLE 26: FinCom: approve. No motion. (Town Refuse Bylaw)

ARTICLE 27: FinCom: approve. Motion: Selectman Knowles. Voted with 110 in favor and 2 opposed to amend the West Newbury Town Bylaws by deleting §II Advertising for Bids Bylaw.

ARTICLE 28. FinCom: approve. Motion: Selectman Knowles. Voted unanimously to amend the West Newbury Town Bylaws, §V, by deleting Common Driveway Bylaw.

ARTICLE 29. FinCom: Will of the Town. Motion: Madelyn Cirinna, Animal Control Officer. Voted with 54 in favor and 46 opposed to amend the West Newbury Town Bylaws by adding the following to §VI. Animal Bylaw:

Restraint of Dogs

No person owning, harboring or having custody or control of a dog shall permit such dog to be at large in the Town of West Newbury at any time, elsewhere than on the premises of the owner, except if such dog be on the premises of another person with the knowledge and consent of such person. Any dog which is not held firmly on a leash or under the immediate control of such owner or keeper, may be taken into custody of the Animal Control Officer. The owner shall be subject to:

1. A fine for violation of the Restraint Bylaw.
2. Boarding fees for the number of days the animal is in the custody of the Animal Control Officer.
3. Any necessary veterinary charges while the animal is in the custody of the Animal Control Officer.

Fines:

First Offense	\$15.00
Second Offense	\$25.00
Third and Subsequent Offenses	\$50.00

All town fees, fines, and charges shall be paid before the animal is returned to the owner or keeper.

This § shall be included within the scope of the provisions of Massachusetts General Laws, Chapter 40, § 21D, adopted at the fourth session of the 1995 Annual Town Meeting held on May 15, 1995, as § XXVIII, Enforcement of Town Bylaws. In addition to police officers, the Animal Control Officer shall also be an enforcing person for this section.

ARTICLE 30. FinCom: approve. Motion: Madelyn Cirinna, Animal Control Officer. Amendment: Selectman Knowles. Voted to strike references to Town Refuse Bylaw. Voted to amend the enforcement of the West Newbury Town By-Law §XXVIII contained in the West Newbury Town By-Laws, by adding the Restraint of Dogs By-Law to be included within the scope of this sub-section, that the specific penalties listed here shall apply in such cases, and that in addition to police officers, the municipal personnel listed for each section shall also be enforcing persons for such section:

Restraint of Dogs (Additional enforcing person is the Animal Control Officer)

First Offense	\$ 15.00
Second Offense	\$ 25.00
Third and Subsequent Offenses	\$ 50.00

The Moderator announced the Articles would be taken out of order because of earlier vote.

ARTICLE 32. FinCom: approve. Motion: Selectman Valverde. Voted to accept as a gift to the Town of West Newbury from Cherry Hill Nurseries, Inc. a certain parcel of land situated on Middle Street, West Newbury, Essex County, Massachusetts, being shown as Lot 12A on Assessors Map R-16 containing 6.47 acres more or less.

ARTICLE 31. FinCom: disapprove. Motion by Robin Shively to request that the Board of Selectmen pursue the purchase of the Women’s Health Care Building, 291 Main Street, West Newbury, for the purpose of a police station and possible Emergency Management Agency facility failed.

At 11:45 p.m., Selectman Valverde moved, and it was voted to dissolve the 2001 Annual Town Meeting.

Attest:
Marjorie A. Peterson
Town Clerk

**ANNUAL TOWN ELECTION
May 7, 2001**

Pursuant to Articles 1, 2, 3, and 4 of the Warrant for the 2001 Annual Town Meeting, the Annual Election was held Monday, May 7, 2001, in the Town Office Building. The polls were opened at 7 a.m. and closed at 8 p.m. The Town Clerk prior to the opening of the polls turned over election materials to the Warden. The Warden and Clerk inspected the ballot box and a zero report was printed. Election officers sworn to the faithful performance of their duties were: Beverly Murphy, Warden; Vivian Cogswell, Clerk; Nancy Szymt and Nancy Mitchell, Inspectors; and Sharon Plummer, C. Joan Smart, Arline Mullen, Lois Schofield, Mary Jarvis, Virginia Selman, Jacqueline Johnson, and Eleanor Bragg, Tellers.

There were 1272 ballots cast and 1272 names checked off on the voting list, representing 46% of the total registered voters.

The Town Clerk announced the following results at 8:55 p.m.:

Selectman for Three Years

Nelson A. Valverde	578	
Richard J. Cushing	651	
Blanks	43	1272

Assessor for Three Years

Paula D. Wolfe	897	
Blanks	373	
Write-In	2	1272

Water Commissioner for Three Years

David D. Jennell	563	
Wendy J. Reed	648	
Blanks	61	1272

School Committee for Three Years (two)

Brian L. Young	769	
Marla S. Andrews	712	
Thomas J. Bower	514	
Blanks	549	2544

Constables for Three Years (three)

Charles Courtemanche	948	
Jonathon Dennis	804	
Paul J. Weiner	844	
Blanks	1216	
Write-In	4	3816

Trustees of the Public Library for Three Years (three)

Alexander Guralnick	863	
Lucile A. Waehling	894	
John V. Connolly	818	
Blanks	1239	
Write-In	2	3816

Planning Board for Five Years

Robert S. Phillips, Jr.	828	
Blanks	443	
Write-In	1	1272

Planning Board for Two Years

Ann E. Bardeen	863	
Blanks	408	
Write-In	1	1272

Park & Recreation Commission for Three Years

James P. Sperelakis	856	
Blanks	414	
Write-In	2	1272

Housing Authority for Five Years

Nancy L. Szmyt	928	
Blanks	344	1272

Board of Health for Three Years

Carol F. Cena	983	
Blanks	284	
Write-In	5	1272

Question #1: Shall the Town of West Newbury be allowed to assess an additional \$64,725.00 in real estate and personal property taxes for the Pentucket Regional School District as its share of a Technology Implementation Plan for the fiscal year beginning July 1, 2001?

Yes	758	
No	473	
Blanks	41	1272

Question #2: Shall the Town of West Newbury be allowed to assess an additional \$228,075.00 in real estate and personal property taxes for the purpose of paying its full assessed share of the Pentucket Regional School District Budget for the Fiscal Year beginning July 1, 2001?

Yes	784	
No	447	
Blanks	41	1272

Question #3: Shall the Town of West Newbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to finance the construction of outdoor recreational playing fields?

Yes	619	
No	606	
Blanks	47	1272

Attest:

Marjorie A. Peterson
Town Clerk

**RECOUNT OF VOTES FOR QUESTION #3 VOTED
AT THE MAY 7, 2001, TOWN ELECTION**

On May 11, 2001, Barbara J. Haack filed a petition with the Town Clerk requesting a recount of Question # 3 voted at the May 7, 2001, Town Election. The Board of Registrars examined the petition, certified the registration of the signers, and voted to conduct the recount on Thursday, May 24, 2001, at 2:00 p.m. in the Hearing Room of the Town Office Building.

The Board of Registrars appointed the following election workers to do the recounting of votes: Vivian Cogswell, Beverly Mitchell, Mary Jarvis, Lois Schofield, Sharon Plummer, Arline Mullen, Nancy Mitchell and Eleanor Bragg. Rosamond Veator was appointed as "runner". Police Officer James Gately was present. The Registrars present: Mary Cornell, Dorothy Costain, Sandra Chute, and Marjorie Peterson.

Representing the "no" votes were: Barbara Haack, Peter Haack, Marguerite Thomson, and William Rowe. Representing the "yes" votes were: Ruth Beaton, Stephen Biggs, Tom Cavanaugh, Ron Lataille, Paul O'Connor, John Smallcomb, Mary Guilmet and Timothy Lattrell.

The recount was held as scheduled and took approximately one hour to complete with the following results:

Question #3. Shall the Town of West Newbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to finance the construction of outdoor recreational playing fields?

Yes	620	
No	607	
Blanks	45	1272

The end result of the vote stands with the following adjustments to the total tally:

"Yes" votes increased by one vote; "No" votes increased by one vote; "Blanks" decreased by two votes.

Attest:

Marjorie A. Peterson
Town Clerk

Town of West Newbury
Line Item Appropriations
FY 2002

	Voted
*****TOWN MODERATOR*****	
1 Moderator's Salary & Wages	100
2 Moderator's Expenses	60
Department total	160
*****BOARD OF SELECTMEN*****	
3 Selectmen's Salaries	7,808
4 Appointed Personnel-Salary & Wages	36,619
5 Selectmen's Operating Expenses	10,100
6 Operation of Facsimile Machine/Photocopiers	7,500
Department total	62,027
*****FINANCE COMMITTEE*****	
7 Finance Committee Wages	1,000
8 Finance Committee Expenses	7,395
9 Reserve Fund	60,000
Department total	68,395
*****BOARD OF ASSESSORS*****	
10 Assessor's Salaries	3,072
11 Appointed Personnel Salary & Wages	63,950
12 Expenses	15,041
Department total	82,063
*****FINANCE DEPARTMENT*****	
13 Salary & Wages	189,186
14 Annual Audit	10,000
15 Postage Expense	6,900
16 Telephone Expense	15,000
17 Tax Title & Foreclosure	100
18 Expenses	35,700
Department total	256,886
*****TOWN COUNSEL/LEGAL*****	
19 Town Counsel Fees	27,900
*****TECHNOLOGY COMMITTEE*****	
20 Expenses	17,645
*****TOWN CLERK*****	
21 Salary & Wages	33,225

22 Expenses	1,640
23 Preservation of Town Records	1,000
Department total	<u>35,865</u>

BOARD OF REGISTRARS/ELECTIONS

24 Town Clerk Compensation	100
25 Salary & Wages	3,805
26 Expenses	4,275
Department total	<u>8,180</u>

*******CONSERVATION COMMISSION*******

27 Salary & Wages	15,060
28 Expenses	1,615
Department total	<u>16,675</u>

*******PLANNING BOARD*******

29 Salary & Wages	24,012
30 Expenses	2,350
31 MVPC Assessment	1,200
Department total	<u>27,562</u>

*******BOARD OF APPEALS*******

32 Expenses	1,800
Department total	<u>1,800</u>

*****OPEN SPACE & RECREATION*****

33 Expenses	500
-------------	-----

*****BUILDINGS & GROUNDS*****

34 Salary & Wages	61,181
35 Town Building Operating Expenses	43,700
36 Custodian Expenses	10,000
37 Town Building Improvements	5,200
Department total	<u>120,081</u>

******CABLE ADVISORY COMMITTEE******

38 Expenses	50
-------------	----

TOTAL - GENERAL TOWN GOVERNMENT	725,789
--	----------------

*******POLICE DEPARTMENT*******

39 Salary & Wages	489,734
40 Expenses	66,157
41 Capital Outlay	26,961
Department total	<u>582,852</u>

*****FIRE DEPARTMENT*****

42 Salary & Wages	87,360
43 Hydrant Rental	15,750
44 Fire Alarm & Communications	12,000
45 Expenses	39,650
Department total	154,760

*****AMBULANCE*****

46 Ambulance Retainer	19,800
-----------------------	--------

*****INSPECTOR'S DEPARTMENT*****

47 Salary & Wages	74,110
48 Expenses	9,420
49 Vehicle Allowance	4,400
Department total	87,930

*****EMERGENCY MANAGEMENT*****

50 Salary & Wages	9,285
51 Expenses	5,035
Department total	14,320

*****ANIMAL CONTROL OFFICER*****

52 Salary & Wages	15,504
53 Expenses	4,810
Department total	20,314

*****PUBLIC SAFETY DISPATCH*****

54 Salary & Wages	128,505
55 Expenses	13,580
Department total	142,085

TOTAL - PUBLIC SAFETY 1,022,061

*****ASSESSMENTS*****

56 Pentucket Base Assessment	2,520,436
57 Pentucket Supplemental Assessment	129,034
58 Pentucket Capital Assessment	119,175
59 Pentucket Stabilization	0
Department Total	2,768,645

60 Whittier Minimum Contribution	40,385
61 Whittier Other Assessments	5,041
62 Whittier Capital Assessments	18,398
	63,824

TOTAL - EDUCATION 2,832,469

*****HIGHWAY DEPARTMENT*****

63 Salary & Wages	203,785
64 Overtime Wages	15,000
65 Snow & Ice Removal	40,000
66 Expenses	1,157
67 Road Machinery Expense	33,000
68 Highway, Sidewalk & Trees	100,000
69 Capital Outlay	32,000
	<hr/>
Department total	424,942

*****STREET LIGHTING*****

70 Expenses	10,200
TOTAL - HIGHWAY & PUBLIC WORKS	435,142

*****HEALTH DEPARTMENT*****

71 Salary & Wages	75,654
72 Newburyport Health Center	4,200
73 Waste Collection	433,648
74 Hazardous Waste Collection	6,000
75 Expenses	10,900
	<hr/>
Department total	530,402

*****COUNCIL ON AGING*****

76 Salary & Wages	19,142
77 Senior Citizen Work Program	10,000
78 Expenses	7,347
	<hr/>
Department total	36,489

*****VETERANS*****

79 Rental C. L. Carr Post	200
80 Assessment	3,457
81 Soldiers' Grave Expenses	825
82 Veteran's Retirement-C. Whitcomb	1,980
83 N. Essex Veterans Svs. Benefits	100
	<hr/>
Department total	6,562

TOTAL - HUMAN SERVICES	573,453
-------------------------------	----------------

*****GAR MEMORIAL LIBRARY*****

84 Salary & Wages	131,495
85 Expenses	37,175
86 Books & Periodicals	42,168
Department total	210,838

*****PARKS & RECREATION*****

87 Salary & Wages	24,140
88 Expenses	15,114
89 Mill Pond Operating Expenses	4,590
90 Bandstand Operating Expenses	4,000
91 Action Cove Committee	1,000
Department total	48,844

*****CULTURAL COUNCIL*****

92 Expenses	50
-------------	----

TOTAL - CULTURE & RECREATION 259,732

*****MATURING DEBT SERVICE*****

93 Maturing Debt	420,000
94 Interest & Paydowns on Long/Short Term Debt	170,923

TOTAL - DEBT SERVICE 590,923

*****BENEFITS/INSURANCE*****

95 Unemployment Insurance	2,500
96 Group Insurance	85,254
97 F.I.C.A. Insurance	15,000
98 Insurance & Bonds	57,000
Department total	159,754

TOTAL TOWN LINE ITEM BUDGET \$6,899,323

ARTICLE 19: The town voted to amend the West Newbury Zoning By-laws by adding (in bold print), deleting (in italicized print) and/or amending Section 8, "Administration

- 8.1.1.2.1. The Board of Appeals shall have the following powers:
 - c. to grant permits to change, alter and/or extend a non-conforming use as provided in Section 4.0. and for uses as provided in Section 5.0 **of the Zoning By-law.**
- 8.1.2.1. The Planning Board *or the Board of Selectmen* shall hear and decide, in accordance with the provisions of Section 9 of chapter 40A of the General Laws, as amended, applications for special permits *including:*
 - 8.1.2.1.1. *Permits for uses requiring authorization of the Planning Board as specified in Section 5.0.*
 - 8.1.2.1.2. *Approval of the Planning Board of site plans for off-street parking areas as provided in Section 7.2.*
 - 8.1.2.1.3. *Permits for uses requiring authorization of the Board of Selectmen as specified in Section 8.0.*

Section 8.1.1.1. adopted at the fourth session of the 1995 Annual Town Meeting held on May 15, 1995. Approved by the Attorney General June 28, 1995, and posted according to law July 10, 1995. West Newbury Zoning Bylaws, Section

8.1.1.1. amended by rescinding all previous votes establishing a Board of Appeals and establishing a Board of Appeals, in accordance with the provisions of Massachusetts General Laws, Chapter 40A, Section 12. Amended at the adjourned session of the Special Town Meeting on October 30, 1996, approved by the Attorney General on November 12, 1996, and posted according to law on November 18, 1996.

- 8.1.3. In granting any special permit the Planning Board *or Board of Selectmen* shall assure that:
- 8.1.3.5. In exercising the powers granted by Section 8.1.2.1. above, the Planning Board *or Board of Selectmen* may impose such conditions, safeguards and limitations, both of time and use, as it may deem reasonably appropriate to protect the neighborhood or otherwise serve the purpose of this By-Law.

8.2. **SITE PLAN APPROVAL**

- 8.2.1. *A site plan shall be prepared as provided in Sections 8.1.5.1 -3. and shall be submitted in quadruplicate to the clerk of the Planning Board who shall give the applicant a dated receipt.*
- 8.2.1.2. *The Planning Board shall within three(3) days submit one(1) copy to the Board of Health and one (1) copy to the Building Inspector and shall within thirty-five (35) days meet with them to consider the plan, which if it complies with the purposes and specifications of this By-Law can be approved with or without conditions which will bring about compliance.*
- 8.2.1.3. *A building permit shall not be issued in a case requiring site plan approval unless such approval has been obtained.*

8.2 Site Plan Review

8.2.1 Purpose and Intent. To ensure that the design and layout of new development will not be detrimental to surrounding land uses. The intent of the site plan review process is to regulate rather than prohibit uses through reasonable conditions which may be recommended by the West Newbury Planning Board (Site Plan Review Committee, SPRC see Section 8.2.6) concerning location of buildings, signs, open space, landscaping, parking areas, access and egress, drainage, sewage, water supply and fire safety.

8.2.2 Applicability. A site plan review is required for all new commercial and industrial construction and any commercial and industrial additions or reconstructions exceeding 1000 sq. ft. Further, public buildings, institutional uses, and uses requiring a special permit shall also be subject to site plan review.

8.2.2.1 Relationship to Special Permit Process. In the instances where a project requires a special permit and a site plan review the SPRC and the appropriate Special Permit Granting authority shall hold joint public meetings to expedite the review process and review both aspects of the proposal. Further, within the prescribed review periods, the SPRC and the appropriate Special Permit Granting Authority shall take the separate actions relative to the proposal as required by the zoning bylaw.

8.2.3 Relationship to the Building Permit. The building inspector shall not issue a building permit unless and until a site plan review has been completed, and a letter with site plan conditions, if any, has been forwarded to the building inspector by the SPRC.

8.2.4 Site Plan Submission Criteria

The applicant shall submit 7 copies of a site plan proposal drawn at a scale not to exceed one inch equals 40 feet (1"=40'). The site plan review materials shall be submitted to the Planning Board, said Board shall forward all materials to the Site Plan Review Committee. A registered surveyor or engineer must stamp the submitted site plan. Specifically, the water, sewer and drainage portion of the site plan must be stamped by a registered engineer. At a minimum, the submittal materials shall include the following items as applicable:

- a cover letter generally describing the nature and location of the project;
- parcel lot lines for the proposed project and surrounding parcels including any easements;
- height and use of all buildings abutting the proposed project, including a building or buildings directly across from the proposed project but separated by a public or private right of way;
- proposed parking plan including location of access and egress;
- estimated average daily traffic and peak hour traffic to be generated by the proposal. Further, a traffic impact plan indicating impacts, if any, to surrounding intersections servicing the project site if the proposed project generates more than 250 vehicular trips per day.
- location of existing and proposed buildings and public/private ways on the project site;
- rendering of all facades of proposed buildings;
- foundation lines of the proposed buildings, gross floor area, and building height;
- location of solid waste containers;
- existing and proposed topography, including location of wetlands, streams, and waterbodies, and trees of over 10" cal., if any;
- areas subject to a 100-year flood, if any;
- provisions for drainage and sewage;
- proposed landscaping, including all screening and buffering of adjacent residential areas;
- location of all required open space;

- location of all historic structures, walls or similar features; including an indication of their protective status, if any;
- location of town water resource areas, if within 1000 feet of the development area;
- fencing, walls, and existing and proposed lighting;
- location, material, and size of all signs.

8.2.5 Site Plan Review Criteria

The SPRC shall at a minimum review all site plans for the following:

- Consistency with the design and character of the surrounding area.
- Consistency with sign, design guideline, landscaping and buffering requirements, Open Space and Comprehensive Plan of the Town of West Newbury
- Protection and enhancement of important existing site features, natural and man-made.
- Protection of adjoining premises against detrimental uses by provision of surface water drainage, sound and light barriers, preservation of light and air, and preservation of views when possible.
- Convenience and safety of vehicular and pedestrian movement within the site, the location of driveway openings in relation to traffic and/or adjacent streets.
- Adequacy and arrangement of parking and loading spaces, and the ability of the site plan to accommodate parking in areas other than the front of the building.

8.2.6 Site Plan Review Committee: Composition

The Site Plan Review Committee (SPRC) shall be comprised of 7 members i.e. all members of the West Newbury Planning Board, the Building Inspector, and a Conservation Commission designee. Further, the SPRC may request assistance of architects and engineers and other professionals during its deliberations at the applicant's expense consistent with MGL Ch. 44, Section 53. However, only SPRC members may be party to any vote or binding agreement. A majority vote of the full SPRC shall be required to approve all site plan review conditions.

8.2.7 Review Schedule

The SPRC shall hold a public project review meeting with the applicant no later than 35 days after submitting the proposed site plan to the Planning Board. The SPRC shall hold as many meetings as necessary within a 90-day review period to review the proposal. However, within 90 days of the submission of the plan to Planning Board the SPRC shall provide recommendations in writing to the Building Inspector. If no action is taken within 90 days, the application shall be deemed approved as submitted.

8.2.8 Appeals

Applicants for a site plan review may appeal any and all conditions approved by the SPRC to the West Newbury Board of Appeals.

8.3.1. This By-Law shall be enforced by the *Board of Selectmen Inspector of Buildings*.

ARTICLE 20. The town voted to amend the West Newbury Zoning By-laws by adding (in bold print), deleting (in italicized print) and/or amending Section 4, "Regulations Pertaining to all District."

4.1. NON-CONFORMING USES

4.1.1. Any lawful building or use of a premise existing at the time of the passage of this by-law, or any building or use commenced, within six months of the date of issuance of a building or special permit issued by the Planning Board or Board of Appeals in accordance with the provisions of this by-law before the first publication of notice of the public hearing on conformity with the provisions of this by-law or an amendment thereto, may be continued, rebuilt if damaged or destroyed, and, if authorized by the Board of Appeals, may be enlarged or changed to a specific use, provided, however, that the Board of Appeals shall not grant such approval unless it shall find that such expansion or change shall not be substantially more detrimental to the neighborhood than the existing non-conforming use or structures. **Existing structures that do not meet the set backs may be expanded or extended along the existing non-conforming building set back line without Board of Appeals approval if said expansion or extension does not encroach upon another set back or create another dimensional non-conformity.**

4.1.4. Any construction or use for which a building permit was lawfully issued *by the Board* prior to the first publication of notice of the public hearing respecting this by-law or any amendment thereto shall be permitted, notwithstanding non-compliance with the requirements of this by-law or amendments thereto provided such use or construction was commenced within six (6) months after the issuance of the permit and in cases involving construction completed as continuously and expeditiously as is reasonable.

4.2. EXEMPT USES

4.2.1.3. *Activities accessory to activities otherwise permitted within the district as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, whether or not on the same parcel as activities permitted as a matter of right, subject to the provisions of Section 6.0.*

4.3. USES PERMITTED IN ALL DISTRICTS

4.3.1. *Cemeteries*

4.4. TRAILERS

4.4.1.3. As a temporary office or dwelling incidental to construction or development of the premises on which the trailer is located. Such use, however, is conditioned upon the prior issuance of a permit from the Board of Health and the prior issuance of a permit from the Board of Appeals. Such permit shall run for a period of one year (1) and may be extended for a period of one year (1), but in no case may the trailer be so occupied for longer than a period of two years (2) during which time the construction of the structure is to be completed. **A trailer or trailers may be placed on municipal property for a municipal use or uses conditioned upon issuance of permits from the Board of Appeals and the Board of Health which may be renewed annually.** The approval of the Board of Health or the permit from the Board of Appeals may be revoked for cause at any time.

ARTICLE 21. The town voted to amend the West Newbury Zoning By-laws by adding (in bold print), deleting (in italicized print) and/or amending Section 5, "Use Regulations."

5.1. Residence A, B and C District

5.1.2.1.1 **Family Day Care in single family residential structure if a secure and fenced yard/outdoor play area of at least 3,000 square feet is provided.**

- 5.1.2.2.2. Keeping of pets and animals for use of the resident of premises, provided that:
- b. There shall be a minimum of **one acre of land for the keeping of a horse or a cow with one half (1/2) acre of land per each subsequent horse or cow kept on the land.**
 - c. Animals shall be cared for in accord with all rules and regulations of *the Board of Health that the Board of Health may from time to time promulgate* pertaining to the keeping of animals, **following a posted public hearing.**
- 5.1.2.2.4. Professional office or customary home occupation., *such as the office of a doctor or dentist and such as the work of a dressmaker* provided that:
- e. There is no public display of goods or wares, and no signs except **as per Section 7.3.1.1. an announcement sign with not more than a fifteen (15') foot perimeter bearing the name of the resident and the type of home occupation or profession.**
- 5.1.2.2.5. A private garage for not more than four (4) automobiles, storage sheds, swimming pools, summer houses and areas to park vehicles, provided that:
- d. School buses under contract to the School Committee of *The Town of West Newbury Pentucket Regional District* shall be parked off the street. Approval to park any School Bus in a Residential District shall be sought from the Board of Appeals following a Public Hearing, see Section 8.1. The Board of Appeals may require restrictions in allowing the off-street parking of school buses.

5.1.2.2.6. Bed and Breakfast.

USES PERMITTED IN RESIDENCE A,B, AND C DISTRICTS WITH A SPECIAL PERMIT

- 5.1.3. Uses permitted in the Residence A, B and C Districts on a special permit granted by the Planning Board subject to appropriate conditions where such are deemed necessary to protect the neighborhood or the Town in accord with the provisions of *Section 8.1. Section 8.2*
- 5.1.3.4. Restaurant or inn, *provided that:*
- 5.1.3.4.1. *All service is within the structure.*
 - 5.1.3.5. Telephone exchange buildings, radio stations, and other utility structures, provided that **there are no service yards or outdoor storage:**
 - 5.1.3.5.1. *There are no service yards or outdoor storage.*
 - 5.1.3.6. Remodeling an existing dwelling or an accessory building thereto to accommodate one (1) additional unit, provided that:
 - 5.1.3.6.1. *The building was in existence on April 1, 1982.*
 - 5.1.3.6.2. *In addition to the requirements of Section 6.1., there shall be another ten thousand (10,000) square feet of land area, except that lots located in the Residence C District served with public water need have only another five thousand (5,000) square feet.*
 - 5.1.3.6.10. *The exterior appearance of the structure shall not be altered except for stairways and exits required by law.*

5.1.3.6.12. If the secondary unit is in an accessory building, approval of the Planning Board shall be obtained **and all lot size and frontage requirements of the Zoning By-law and the Rules and Regulations of the West Newbury Planning Board Governing the Subdivision of Land shall be fulfilled as if the separate building lot were to be subdivided from the primary building lot.** *with Section 81Q of Chapter 41 of the General Laws and with the Rules and Regulations of the Wet Newbury Planning Board governing the Subdivision of Land*

5.1.4.1.6. *The percolation rate for the parcel on which the structure is located shall be less than fifteen (15) minutes per inch.*

5.2. BUSINESS DISTRICT

5.2.1. In a Business District the following uses are permitted subject to a site plan approved by the Planning Board in accord with *section 8.0. Section 8.2*

5.2.2.3. *Drive-in or fast food restaurants and drive-in banks or other drive-in retail establishment provided that: Drive in or fast food restaurants, drive-in banks, stand alone ATM facilities or other drive in retail establishments provided that:*

5.2.2.5. **Child Care Center. A child care facility for more than six children may be permitted in the Business District by a special permit from the Planning Board, provided that the lot area used for facilities at least 60,000 square feet, that the facility provides service for no more than twenty (20) children, and that a safe and fenced yard/outdoor play area is provided having at least 10,000 square feet.**

5.3. INDUSTRIAL DISTRICT

5.3.2.1.3. **Adult Uses**

ARTICLE 22. The town voted to amend the West Newbury Zoning By-laws by adding (in bold print), deleting (in italicized print) and/or amending Section 6 "Intensity of Use."

SECTION 6.0. INTENSITY OF USE

6.1. AREA AND FRONTAGE

6.1.1. *Except in accord with Cluster Development, Section 6.4., and the provisions of Sections 6.1.2. and 6.1.3., no principal building shall be erected on a lot with less than the area and frontage shown on the following table:*

<i>District in which Located</i>	<i>Area in Square Feet (1)</i>	<i>Frontage in Feet (2)</i>	<i>Percentage of Required Land Area to be Contiguous and Buildable (1)</i>
<i>Residence A</i>	<i>80,000</i>	<i>200</i>	<i>75</i>
<i>Residence B</i>	<i>40,000(3)</i>	<i>200</i>	<i>60/50 (4)</i>
<i>Residence C</i>	<i>20,000(3)</i>	<i>150</i>	<i>75</i>
<i>Business</i>	<i>(3)</i>	<i>100</i>	<i>50</i>
<i>Industrial</i>	<i>(3)</i>	<i>100</i>	<i>50</i>

- (1) *To qualify under this Section, contiguous and buildable land shall not include wetlands, land with a slope in excess of twenty (20) percent and shall include land for a sewage disposal system to be approved by the Board of Health prior to the issuance of a Building Permit.*
 - (2) *Measured at the street line from side lot line to side lot line except on a cul-de-sac where the frontage shall be measured from side lot line to side lot line along the tangent of the curve. Frontage must provide access to the lot from the right-of-way counted for frontage unless otherwise approved by the Planning Board on a Definitive Plan submitted in accord with Chapter 41, General Laws or approved by the Planning Board in the same manner as a Definitive Plan.*
 - (3) *Except that uses permitted on a special permit shall be on at least sixty thousand (60,000) square feet.*
 - (4) *Sixty (60) percent if not serviced with Town water fifty (50) percent if serviced with Town water.*
- 6.1.2. *Subject to approval of a site plan by the Planning Board in accord with Section 8.2., a principal building may be erected on an existing lot in the Residence A and Residence B Districts with less than the required minimum lot frontage specified in Section 6.1.1., provided that:*
- 6.1.2.1 *Said lot was in existence prior to (Note: Insert effective date of this Section).*
 - 6.1.2.2 *There is no other contiguous lot held in the same ownership which, if combined with the lot in question, would result in a frontage equal to or in excess of the minimum lot frontage specified in Section 6.1.1.*
 - 6.1.2.3 *The area of said lot is at least two (2) times the minimum lot size specified in Section 6.1.1 -*
 - 6.1.2.4 *The lot has a minimum continuous street frontage of not less than one hundred (100) feet.*
 - 6.1.2.5 *The lot is in compliance with Section 6.2.2.*
 - 6.1.2.6 *In the opinion of the Planning Board, the lot is so located that it does not block future extension of a dead-end street, does not interfere with the use and enjoyment of abutting lots, and does not adversely affect the neighborhood.*
 - 6.1.2.7 *In the opinion of the Planning Board, the lot has adequate access to the structure from its legal frontage.*
 - 6.1.2.8 *That portion of the lot providing access to the building site (the access strip), does not provide access to more than one (1) lot and/or principal dwelling.*
 - 6.1.2.9 *Notwithstanding any other provisions, the lot shall not be hereafter subdivided, reduced in area, or changed in size or shape.*
- 6.1.3. *Subject to the granting of a Special Permit by the Planning Board in accord with Section 8.1., a principal building may be erected on a lot in the Residence A and Residence B Districts with less than the required minimum lot frontage specified in Section 6.1.1., provided that:*
- 6.1.3.1 *The lot complies with the provisions of Sections 6.1.2.3. through 6.1.2.9.*

6.2. YARDS, COVERAGE AND LOT WIDTH

6.2.1. Buildings shall be located in conformance with the following table:

<i>District in which located</i>	<i>Minimum Front Yard in Feet (1)</i>	<i>Minimum Side Yard in Feet (2)</i>	<i>Minimum Rear Yard in Feet (2)</i>	<i>Maximum % of Land Building(s) May Cover (3)</i>
<i>Residence A, B and C</i>	40	20	20	30
<i>Business</i>	50	15	15	30
<i>Industrial</i>	50	50	50	30

(1) Measured from the lot line at the street right-of-way.

(2) Except that for all uses on special permit buildings shall be located at least fifty (50) -feet from all lot lines. See also 6.2.4.

(3) Except as provided in 6.3., and that for all uses on special permit the sum of the areas covered by buildings and structures shall not exceed twenty-five (25) percent

Section 6.0 Intensity of Use

Section 6.1 Table of Dimensional Control

Zone	Min. Lot Area In feet.	Lot Frontage In feet (1) *	Percent of Required Lot area as contiguous and buildable (2)	Min. Front Yard. In feet (4)	Min. Side Yards(4) In feet.	Min. Rear Yard In feet (4)	Max. Lot Cov. %	Max. Bldg. Cov. %	Max. Height in feet (3)
Res.A	80,000	200	90	40	20	20	30	20	35
Res.B	40,000 (5)	200	90	40	20	20	30	25	35
Res.C	20,000 (5)	150	90	40	20	20	35	30	35
Bus.	(5)	100	50	15	15	15	80	30	35
Ind.	(5)	100	50	50	50	50	65	30	35

* When creating a new street, at least one lot must maintain frontage on the existing street.

(1) Lot frontage may be reduced by a special permit from the Planning Board consistent with the following criteria:

- a. All lots must have a continuous public or private street frontage of not less than one hundred (100) feet.
- b. The area of a lot with a reduced frontage shall be at least two (2) times the minimum lot size of the zoning district in which it is located.
- c. The lot shall have at least one area suitable for the construction of a dwelling that can accommodate a circle with a diameter of 200 feet.
- d. Not more than two reduced frontage lots shall abut each other at side lot lines.

- e. **Reduced frontage lots shall be located such that they will not block future extensions or connections of a dead end street, does not interfere with the use and enjoyment of an abutting lot, and does not adversely affect the neighborhood.**
 - f. **Notwithstanding any other provision, a reduced frontage lot created by special permit from the Planning Board shall not be further subdivided, or reduced in area, or changed in size or shape. The Planning Board shall require recorded deed restrictions for perpetuity to insure the aforementioned criteria.**
- (2) **No lot shall have less than the required lot area as contiguous and buildable land as required by Section 6.1 Table of Dimensional Controls. Wetlands as described by M.G.L. Chapter 131 and slopes in excess of 20% shall not be considered as buildable land for the purpose of calculating square footage**
 - (3) **No buildings, except accessory farm buildings, may have more than 2.5 stories within 35' as measured from the mid-point between the eaves and the ridge from the mean elevation or average grade where the foundation meets the soil. However, chimneys, antennae with support structure for personal use, and flagpoles use may extend above the height limits proscribed in Section 6.1. Further, architectural elements not used for human occupancy and not exceeding ten feet in height and whose area is less than 10% of the principal building footprint, shall also be permitted to exceed the height limitations of Section 6.1.**
 - (4) **The requirements for front yard, rear yard, side-yard, shall apply to the principal building and all accessory buildings and structures on a lot except for stairs, uncovered porches of less than thirty-two (32) square feet, windows or accessory buildings that are less than ten (10') in height and less than 120 square feet in total area. Uses requiring a special permit shall require at least 50' set backs from front, side and rear yards except for common driveways, accessory apartments, reduced frontage lots and ATM's.**
 - (5) **Uses requiring a special permit shall be on at least sixty thousand square feet of land except for common driveways, accessory apartments, reduced frontage lots and ATM's.**

6.2.2. *Lot Width and Shape*

6.2.2.1 *The width of a lot shall be equal to at least ninety (90) percent of the required frontage.*

6.2.2.2 *At no point shall the distance between lot lines be less than forty (40) feet.*

6.2. **Lot Shape and Width. The width of a lot shall be equal to at least ninety (90) percent of the required frontage at the front yard set back, and further at no point shall the distance between lot lines be less than forty (40) feet**

6.2.3. *Lots in Two Districts*

6.2.3.1 *Where a boundary line divides a lot in single ownership the regulations for the District in which the major portion of the lot is situated shall apply.*

6.2.4. *Additional Requirements*

6.2.4.1 - *Distance between Buildings.*

6.2.4.1 .1. *In an industrial park, shopping center or other development approved on a special permit, the distance between principal buildings shall be at least fifty (50) feet.*

6.2.4.2. *Windmills*

6.2.4.2.1. *The base of a windmill shall be set back from all property lines and principal buildings at least the setback distance shown on the "Wind Turbine Setback Graph", North East Solar Energy Center Report, March 1979, a copy of which is on file with the Inspector of Buildings.*

6.3. **Lots in Two Districts.** Where a boundary line divides a lot in single ownership the regulations for the district in which the majority portion of the lot is situated shall apply, except that in no instance shall residentially zoned land be used for commercial parking purposes. Also, in no instance shall access to commercial uses be permitted over residentially zoned land.

6.4. **Windmills.** The base of a windmill shall be setback from all property lines and principal buildings at least the setback distance shown on the "Wind Turbine Setback graph" North East solar Energy center report, March 1979, a copy of which is on file with the Inspector of Buildings.

6.3. **HEIGHT LIMITATIONS**

6.3.1. *No building, except accessory farm buildings, of more than two and one-half (2 1/2) stories above ground level shall be erected. Chimneys, poles, spires, tanks and other projections not used for human occupancy may extend above the height limits herein affixed.*

ARTICLE 23. The town voted to amend the West Newbury Zoning By-laws by adding (in bold print), deleting (in italicized print) and/or amending Section 7, "Conditions for Use."

7.1.11. **Erosion Control.**

7.1.11.1. Whenever the existing contours of the land are altered, the land shall be left in a usable condition, graded in a manner to prevent the erosion of soil and the alteration of the runoff of water to or from abutting properties, and shall be suitably landscaped. **No building permit may be issued for any development that would cause land-disturbing activity as determined by the Inspector of Buildings, without an Erosion Control Plan approved by the Conservation Commission.**

7.3.1. Signs are permitted as follows:

7.3.1.1. An announcement sign advertising goods and services available on the premises, or the name of the occupant, *attached to the facade of the building*, not exceeding ten (10) square feet.

7.4. **Common Driveways.**

Common Driveways shall require a special permit from the Planning Board consistent with the following:

7.4.1. **Purpose and Approval.** A common driveway shall not be permitted unless said driveway is determined by the Planning Board to provide a reasonable public benefit, which would not otherwise be obtained without use of a common driveway. Said benefit or purpose may include reduction in the

number of curb openings or driveways onto major streets or at unsafe or unsuitable locations, protection of stone walls, protection of significant natural features, preservation of historic landscapes or views, and/or other safety and environmental concerns which can be avoided by provision of common or shared driveways.

- 7.4.2. **Number of Single-family Lots.** No more than three residential lots shall be served by a common or shared driveway.
- 7.4.3. **Number of Lots Other Than Single-family Lots.** The number of lots, other than single-family lots, shall be determined on a case-by-case basis, based upon determination that safety will be adequately protected and that commonly employed engineering and planning standards have been met in full.
- 7.4.4. **Frontage.** The length of a common driveway shall never be used to satisfy zoning frontage requirements. All the proposed building lots sharing a common driveway must have frontage on an acceptable way as defined in MGL C.40 §81-L, and each lot frontage must also provide the possibility of reasonable practical access from the proposed structure or use to the way without using a common driveway.
- 7.4.5. **Point of Access.** The location of the common driveway and any easement or easement conditions obtained by the property owners over an abutting lot shall be subject to the approval of the Planning Board.
- 7.4.6. **Covenants.** The Planning Board shall require covenant restrictions for the proper maintenance of common driveways by all affected property owners. All covenants and deed restrictions shall be recorded at the Registry of Deeds, Essex County South and referenced on the plan, prior to construction of the common driveway.
- 7.4.7. **Construction.** Common driveways shall meet the dimensional and construction standards of the Town of West Newbury minor roadway standards as are outlined in the West Newbury Subdivision Regulations.
- 7.5. **Assisted Living Facility**
Assisted Living Facility, shall be subject to a special permit from the Planning Board and the following special permit conditions:
- 7.5.1. **Dimensional criteria:**
- **Minimum Area.** The minimum lot area shall be 15 acres.
 - **Height.** The maximum height shall be two and one half (2.5) stories but not more than 35 feet see Section 6.1. footnote 3.
 - **Building Coverage.** The maximum building coverage shall be 10%.
 - **Lot Coverage.** The maximum lot coverage shall be 20%.
 - **Minimum Open Space.** The minimum open space requirement shall be 80% of the total parcel size, and no more than 20% of the open space may be wetlands as defined by Chapter 131 of the MGL.
 - **Setbacks.** No setbacks between buildings within the Assisted Living Facility are required. However, no portion of any structure may be within 50 feet of any portion of the parcel boundary

- **Parking.** The minimum parking requirement shall be 0.5 spaces per unit.
- **Number of Units.** The maximum number of units per project shall be 150.
- **Design Considerations.** At intervals of no less than 75 feet, any continuous building façade shall be interrupted by architectural elements running the full height of the building that create a clear and obvious three dimensional change in the façade design.
- **Walking Trails.** If publicly accessible walking trails about the proposed site, and would benefit by a connection across the proposed assisted living site, the planning board shall require that the proposed site plan provide for a publicly accessible walking trail across the proposed site, if said trail can be accommodated without being located within 200 feet of any assisted living dwelling unit. If a publicly accessible walking trail can be accommodated, the planning board shall require that the developer provide a permanent conservation easement to the Town for said walking trail.

7.5.2 Site Plan Review. All assisted living projects shall be subject to site plan review , section 8.2.

ARTICLE 24. The town voted to amend the West Newbury Zoning By-laws by adding (in bold print), deleting (in italicized print) and/or amending Section 2, "Definitions".

2.1.1.1. Adult Use. Adult use shall mean any of the following adult uses as separate or combined entities or activities. (1) **Adult bookstore:** an establishment having a substantial or significant portion of its stock in trade, books, magazines, and other matter which are distinguished or characterized by their emphasis depicting, describing or relating to "Sexual conduct" or "Sexual excitement" as defined by MGL Chapter 272, Section 31; (2) **Adult video store:** an establishment having a substantial or significant portion of its stock in trade videos, movies, CD-ROM, DVD or similar technologies that provide images to be viewed on or off premises which are distinguished or characterized by their emphasis depicting, describing or relating to "Sexual excitement" or "Sexual conduct" as defined in MGL Chapter 272, Section 31; (3) **Adult paraphernalia store:** an establishment having a substantial or significant portion of its stock, devices, objects, tools or toys which are distinguished or characterized by their association with sexual conduct or sexual excitement as defined by MGL Chapter 272, Section 31; (4) **Adult motion picture theater:** a building or structure used for presenting material distinguished by an emphasis on matter depicting, describing or relating to sexual conduct or sexual excitement as defined by MGL Chapter 272 Section 31; (5) **Adult live entertainment establishment:** any establishment which displays live entertainment which is distinguished or characterized by its emphasis depicting, describing or relating to sexual conduct or sexual excitement as defined by MGL Chapter 272 Section 31.

2.1.4.1. Assisted Living Facility. A managed residential community, operating under provisions of MGL Chapter 19D and contained in one or more primary buildings consisting of private residential units with or without kitchens. Further, said facilities may provide assistance with activities of daily living, together with meal service, housekeeping services, social and recreational activities and personal care services, transportation services, in a group setting primarily limited to individuals 62

years and older or couples, one of whom is at least 62 years of age, who require help or assistance with activities of daily living but do not require full time nursing care.

- 2.1.4.2. **ATM/Automatic Teller Machine:** A drive in or walk in banking facility which either stands as a single structure or is attached to another building.
- 2.1.6 **Bed and Breakfast.** A house, or portion thereof, where up to four lodging rooms, with meals, are provided providing that the maximum duration of any tenant shall not exceed 15 days. The operator shall live on the premises, or in an adjacent premises immediately abutting the residence with the bed and breakfast facility.
- 2.1.9. **Building Inspector.** *The Inspector of Buildings appointed by the Selectmen and charged with the enforcement of this by-law, or his duly authorized representative. See Inspector of Buildings*
- 2.1.10. **Building Lot or Lot.** *That area of land described on a site plan in an application for a building permit or an application to the Board of Appeals for a permit or a variance, or otherwise defined as the area on which a structure is to be constructed or a use is to be conducted. A building lot shall not include any part of a street. A corner lot shall be any lot abutting on two (2) or more streets at their intersection. A lot of land that meets the rules and regulations of all Town boards, such as Planning Board, Conservation Commission, Board of Health and Building Department as well as Chapter 40A, the West Newbury Zoning By-law and MGL 131 S40 and 310 CMR 10, the Wetlands Regulations.*
- 2.1.10.1. **Cemetery.** An area of land for the interment of human remains.
- 2.1.10.2. **Child Care Center.** A day care facility for up to twenty children located in a non-residential building.
- 2.1.13.1. **Contiguous and Buildable Lot Area.** Consistent with the requirements of Section 6.1. Table of Dimensional Controls, contiguous and buildable area shall mean that portion of any lot not defined as a resource, subject to MGL Chapter 131 S40 and 310 CMR 10, the Wetlands Regulations and/or having grades of 20% or less. Further, that the area not subject to the natural conditions and restraints noted above shall be a contiguous area of land.
- 2.1.15. **Corner Lot.** *See Lot.* A Corner Lot shall be any lot abutting two or more public or private ways at their intersection. For the purpose of this bylaw, all yard setbacks from all ways shall be consistent with the required front yard setback of the district within which the lot is located.
- 2.1.15.1. **Cul-de-sac.** A dead end street with the closed end consisting of a turn around having an outside property line diameter of at least one hundred twenty feet (120'). In non-residential subdivisions, the minimum outside property line diameter will be of one hundred sixty feet (160') and will incorporate the placement of a circular landscape island with minimum radius of twenty feet at the center of the turn around. Refer to the West Newbury Subdivision Regulations.
- 2.1.18.1 **Family Day Care .** A day care facility for not more than six children located in a building in which the primary purpose is residential.

- 2.1.20 Filling Station. Any area of land, including structures thereon, that is used or designed to be used for the supply of gasoline or oil or other fuel for the propulsion of motor vehicles and which may include facilities used or designed to be used for polishing, greasing, washing, spraying, dry cleaning, or otherwise cleaning or servicing such motor vehicles. See also Gasoline station.
- 2.1.21. Floor Area. The sum of the interior floor area of the floors of a building exclusive of basements, stairs wells, halls, bathrooms, corridors, attics, walls, partitions, porches, and attached accessory buildings, as measured between exterior faces of walls. **Floor area shall be the floor area within the perimeter of the outside walls of the building under consideration, without deduction for hallways, stairs, closets, thickness of walls, columns or features. In the case of a multi-unit building, the center of the common wall shall be included.**
- 2.1.22 Frontage. The linear extent of a lot measured along a **constructed** street right-of-way from the intersection of one side lot line to the intersection of the other side lot line of the same lot, which can be used for access to the lot but not including any portion thereof devoted to a right-of-way or a driveway serving more than one lot *or dwelling unit* **unless a special permit for a common driveway has been approved by the Planning Board.**
- 2.1.22.1. Frontage at corner lot. At a corner, frontage shall be measured to the point of intersection of the extension of the sideline of the rights-of-way. (see diagram in appendix one). When creating a new street that produces a corner lot, legal minimum frontage for at least one lot must be maintained on the existing right of way.
- 2.1.22.2. Frontage on cul-de-sac. Further, for lots on a cul-de-sac, or partially on a cul-de-sac, frontage shall be measured as the shortest straight line from side yard line to side yard line that is a tangent to the curve. (see diagram in appendix one).
- 2.1.22.3. Frontage on curving roadways. For lots on curved roads that have curvilinear frontages, frontage shall be determined by measuring the linear distance along the curve.
- 2.1.23. Garage. Private. Covered space for the housing of motor vehicles, but not for the rental of more than two (2) stalls or for commercial repair of vehicles or commercial storage of vehicles.
- 2.1.25. Gasoline Station. An establishment which provides for the servicing of motor vehicles and operations incidental thereto, *or and* may *not* include facilities for lubricating, washing or otherwise servicing motor vehicles, but not including the painting thereof by any means. See also Filling Station.
- 2.1.27.1 Inspector of Buildings. The administrative chief of the building department in a municipality who is charged with the enforcement of 780 CMR as well as the enforcement of the Zoning-By-Law.
- 2.1.29 Kenel. Facilities for keeping *three (3) four (4)* or more dogs three (3) months old or older on a single premises, whether maintained for breeding, boarding, sale, training, hunting or other purposes and including any shop where dogs are customarily kept for sale.
- 2.1.33. Lot. See Building Lot, Corner Lot and Non-Conforming Lot

2.1.35.1. Maximum Building Coverage. The maximum permissible area that may be covered by the ground floor area of all buildings on a lot; to be measured as a percent of the required minimum lot area in the zoning district where the lot is located.

2.1.35.2. Maximum Lot Coverage. The maximum permissible area that may be covered by all impervious surfaces on a lot; such as but not limited to buildings, pools, paved tennis courts, paved driveways and walkways to be measured as a percent of the required minimum lot area in the zoning district.

2.1.40.1 Open Space Preservation Development “Reserved”

2.1.40.2 Principal Building. A building in which the primary use of the lot on which the building is located is conducted.

2.1.40.3 Principal Use. The main use of land or structures on a lot, as determined by the Inspector of Buildings.

2.1.46. Shared Elderly Housing. See *Congregate Housing*

2.1.48 Stream, Bank of Rising ground bordering a flowing body of water as defined in 310 CMR 10 of Massachusetts Regulations..

2.1.42. 2.1.52.1. Tourist Home. See Hotel

2.1.43. 2.1.52.2. Town House. A single family dwelling attached to another single family dwelling, in such a manner that each dwelling has a floor at ground level and front and rear access to the outside.

2.1.58. Yard, Front. A yard extending across the full width of the lot and lying between the street line of the lot and the nearest line of the building. The depth of a front yard shall be the minimum distance between the building and front lot line. **In the instance of a lot on a cul-de-sac the front yard set back shall be measured from the tangent line used to measure frontage.**

VITAL STATISTICS RECORDED IN West NEWBURY DURING FISCAL YEAR 2001

Births Recorded	31
Deaths Recorded	20
Marriages Recorded	20

Note: In accordance with the intent of MGL, CH 51, Sec. 6, the births recorded will not be listed.

DEATHS RECORDED DURING FISCAL YEAR 2001

DATE	NAME	AGE	RESIDENCE	PLACE OF DISPOSITION
7/21/00	Anne M. Hendrick	84	89 Church Street	Puritan Lawn Memorial Park, Peabody
8/2/00	James Michael Meagher	61	84 Garden Street	St. Mary's Cemetery, Salem, MA
6/19/00	Jane Lydia Schaener	50	370 Middle Street	Linwood Crematory, Haverhill
8/3/00	Jennie May Delude	75	317 Main Street	Linwood Crematory, Haverhill
9/23/00	Margaret Esther Lauckner	85	547 Main Street	Pine Grove Cemetery, Lynn
10/1/00	Priscilla Sergeant	76	261 River Road	Mount Vernon Cemetery, Boxford
11/9/00	Edith H. Spinelli	94	8 Waterside Lane	Puritan Lawn Memorial Park, Peabody
11/24/00	Virginia Veronica Shore	70	379 Main Street	Linwood Crematory, Haverhill
12/13/00	Janine Rowe	77	591 Main Street	Linwood Crematory, Haverhill
12/23/00	Glenna Stuart Hills	97	48 Garden Street	Linwood Crematory, Haverhill
1/8/01	Frank E. Hobson, Jr.	84	11 Worth's Lane	Bridge Street Cemetery
1/27/01	Donald B. Graf	76	14 Kimball Road	Linwood Crematory, Haverhill
1/29/01	Carol Ann Roberts	75	9 Chestnut Street	South Byfield Cemetery, Georgetown
12/22/00	Thalia DePanfilis	66	9 Albion Lane	Linwood Crematory, Haverhill
2/25/01	Everett George Stewart	79	49 Maple Street	Corea Cemetery, Corea, Maine
2/22/01	Maureen Beth Cooney	41	11 Hilltop Circle	Harmony Grove Crematory, Salem, MA
3/6/01	Norman H. Hobson	73	11 Prospect Street	Bridge Street Cemetery
3/24/01	Denise Mary Collins	55	151 River Road	Holyhood Cemetery, Boston
5/9/01	Allen Minsky	72	34 Doles Place	Sharon Memorial Park, Sharon
5/9/01	Charles Maurice Buckland	76	423 Main Street	Linwood Crematory, Haverhill
6/16/01	Jeremiah F. Mahoney	64	914 Main Street	Linwood Crematory, Haverhill

MARRIAGES RECORDED IN FISCAL YEAR 2001

DATE	NAME	RESIDENCE	PLACE OF MARRIAGE	OFFICIANT
6/26/99	William Michael Plate Allison Beth Burnim	Orlando, FL Orlando, FL	Swampscott, MA	Dean W. Pedersen Minister of the Gospel
7/1/00	Wilbert Charles Thompson Carrie May Samuelson	West Newbury Haverhill	West Newbury	William A. House Justice of the Peace
7/8/00	Ben Ghamami Karen Marie Griffin	West Newbury West Newbury	Newburyport	Nicholas Costello Justice of the Peace
7/15/00	Michael David Reading Christine Marie Manfield	Saline, MI Hampton, NH	Worcester	Rev. Louis F. Dion Priest
7/15/00	Kyle S. Wood Katharine A. McGuigan	Haverhill, MA West Newbury	Lawrence	Fr. James Seymour Priest
8/5/00	James D. Nigro Tiffany Lynn Clark	West Newbury West Newbury	Amesbury	Rev. Thomas J. Buckley Priest
8/12/00	James Joseph Gately Katherine Mary Kalashian	West Newbury West Newbury	Newburyport	Rev. Derek J. Borek Priest
8/19/00	Jason E. Paradis Roxanna Muise	Haverhill Haverhill	West Newbury	Rev. Ann C. Rearick Member of the Clergy
8/26/00	Marc Harrison Blair Kimberly Ann Langworthy	New York, NY New York, NY	Ipswich, MA	Paul H. Levenson Rabbi
9/2/00	Michael David Dwyer Chantal Lynn Caprio	West Newbury West Newbury	West Newbury	Rev. J. Loring Carpenter Member of the Clergy
9/22/00	Daniel Sal D'Aquila Patricia Morin Kellogg	Tewksbury, MA West Newbury	Harvard, MA	Katharine C. Black Episcopal Priest
10/6/00	Leo Joseph Parent Anne K. Quigley	Bradford, MA Newbury	Amesbury	Rev. Thomas J. Buckley Priest
10/22/00	Scott Allen Hadwen Linda Joan Roy	West Newbury West Newbury	Gloucester	Anne L. Holland Justice of the Peace
12/30/00	Mark Anthony Marinello Melissa Lynn Rogers	Sterling, MA West Newbury	Worcester, MA	Michael Ford Priest

12/30/00	Joshua Daniel Fishburn Rosemary Alice Scott	San Luis Obispo, CA San Luis Obispo, CA	West Newbury, MA	Rev. William R. Murdoch Episcopal Priest
2/23/01	Bruce M. Roderick Valarie Joy DeAngleis	West Newbury West Newbury	West Newbury, MA	Marjorie A. Peterson Justice of the Peace
2/18/01	Richard Francis Twomey Linda Louise Graham	West Newbury West Newbury	West Newbury, MA	Samuel Leon Justice of the Peace
2/10/01	Anthony Martin Duys Charlene Elizabeth Smith	West Newbury West Newbury	Newburyport	Gilbert P. Gailius Designation of S.O.C.
2/2/01	James Edward Powers, IV Collette Marie Matthias	E. Hampstead, NH E. Hampstead, NH	West Newbury, MA	John F. Leonard Priest
6/2/01	Marcel Joseph Routhier, Jr. Christina Catherine Anderson	West Newbury Tuftonboro, NH	West Newbury, MA	Carlos Two Bears Ashe Priest

**LICENSES AND PERMITS ISSUED BY THE TOWN CLERK
(Fiscal Year ending June 30, 2001)**

DOG LICENSES ISSUED

Males	75
Neutered Males	302
Females	42
Spayed Females	355
Kennels	5
Total Licenses Issued	779

Total amount turned over to the Town Treasurer (included late fees) **\$ 6,912.00**

FISH AND WILDLIFE

Fishing, Trapping, Hunting, and Sporting Licenses issued **152**
Primitive Firearms, Waterfowl, and Archery Stamps issued **78**

Paid to Division of Fisheries and Wildlife, Commonwealth of
Massachusetts **\$ 4,834.05**

RAFFLE & BAZAAR PERMITS

Total number issued: **1**

Total amount turned over to the Town Treasurer: **\$ 10**

Respectfully submitted,

Marjorie A. Peterson
Town Clerk.

ANNUAL REPORT OF THE BOARD OF ASSESSORS - FISCAL YEAR 2001

To the Honorable Board of Selectmen:

VALUATION

Real Estate	477,988,100.00
Personal Property	7,157,600.00
Motor Vehicle 1999	255,100.00
Motor Vehicle 2000	7,349,200.00
Motor Vehicle 2001	18,297,755.00

APPROPRIATIONS AND ASSESSMENTS

Town Appropriation	8,047,844.83
State and County Appropriations	2,604.00
Overlay	65,871.00
GROSS AMOUNT TO BE RAISED	8,116,319.83

ESTIMATED RECEIPTS

Cherry Sheet	377,969.00
Overestimate to Cherry Sheet	-
Local Estimated Receipts	1,185,932.00
Free Cash	266,233.00
Available Funds	600,278.23
TOTAL ESTIMATED RECEIPTS & AVAILABLE FUNDS	2,430,412.23

NET AMOUNT TO BE RAISED

5,685,907.60

TAX RATE PER THOUSAND

11.72

TAXES FOR COUNTY, STATE AND TOWN

On Real Property	5,602,020.53
On Personal Property	83,887.07
TOTAL	5,685,907.60

NUMBER OF PARCELS

On Real Property	1,659
On Personal Property	104
On Farm Animals	10
On Forest Products	2
On Boats	62

NUMBER OF TAXABLE DWELLINGS

(As of 06/30/00)	1,361
------------------	-------

NUMBER OF ACRES

7,532

Respectfully submitted

John J. Cena
Chairperson

ANNUAL REPORT OF THE HOUSING AUTHORITY

To the Honorable Board of Selectmen:

The West Newbury Housing Authority continues to be a self-sufficient authority. This year we have had two turnovers in family housing and two in elderly housing. We welcome all our new residents.

We look forward to another prosperous year.

Respectfully submitted,

Nancy Barry, Chair

ANNUAL REPORT OF THE BOARD OF REGISTRARS

To the Honorable Board of Selectmen:

The following census data was compiled as of January 1, 2001:

Number of Residents:	4,227
Number of Registered Voters:	2,863

Annual Town Meeting required two sessions to complete and there were three Special Town Meetings. The Board of Registrars was at each Town Meeting session for voter check-in. Voter registration sessions were conducted prior to each Town Meeting and Election.

The State Primary was held in September, the Presidential Election in November, a Special Town Election in January, and the Annual Town Election in May.

Upon petition of Barbara Haack, the Board of Registrars conducted a recount of the debt exclusion override vote for construction of athletic fields taken at the May 7 election.

The Board of Registrars certified signatures on absentee ballot applications, various nomination papers, and initiative petitions.

Mary "Babs" Cornell declined re-appointment in June, having served faithfully as a member of the Board of Registrars for fifteen years.

Respectfully submitted,

Dorothy M. Costain
Sandra A. Chute
Marjorie A. Peterson

G.A.R. MEMORIAL LIBRARY
REPORT OF THE LIBRARY DIRECTOR

To the Honorable Board of Selectmen:

Circulation for FY 01 was 90,034. Average daily circulation was 334 and the average daily traffic count was 141. Non-resident circulation was 25,733. The new MVLC program the library is now using mandates a 3- week circulation period for books and talking books, 1- week for periodicals and videos. Our circulation figures will lessen and comparisons to previous years will not apply.

The State Incentive Grant was \$8,190.32, which included a non-resident offset of \$3,725.11.

FINANCIAL REPORT

Money Market Account	Balance 6/30/00	16,955.66
Gifts		15,482.31
Interest added		<u>574.62</u>
		33,012.59
Tim Berry, Painter		<u>8,774.00</u>
	Balance 6/30/01	24,238.59
Invested Funds	Balance 6/30/00	184,272.40
Materials purchased		699.84
Capital loss		<u>2,762.07</u>
	Balance 6/30/01	180,810.49

IN MEMORIAM

Hazel Hammond Albertson	Marjorie I. Bardsley	Lawrence & Alice Dodge
Christopher Blunt	Eleanor J. Cook	Albert E. Elwell
James Durgin	James H. Durgin	Thomas Kennett
Georgiana Emery	Jennie M. Foss	Sylvia McGrath
J. Winston Popplewell	Bessie Sawyer Koebele	Esther Thurlow
Valerie Leary Berkenbush	Norman Hobson	Frank Hobson
Dorothy M. Johnson		Margaret M. O'Connor Nichols

Respectfully submitted,
Katharine M. Gove, Director

ANNUAL REPORT OF THE CHILDREN'S LIBRARIAN

To the Honorable Board of Selectmen:

The year began with the Summer Reading Program. 247 children registered and read 2,275 books and 779 hours (they could keep track either way!).

Summer story hours saw 72 kids sign up for stories, crafts and games. Fall had 91, Winter 92, and Spring story hours had 99 children making a weekly visit to the Library.

The Library hosted 175 programs with 4,324 attending! I try to make going to the Library a habit – one I hope that stays with kids forever.

Respectfully submitted,

Kate Gove, Children's Librarian

REPORT OF THE BOARD OF LIBRARY TRUSTEES

To the Honorable Board of Selectmen:

The exterior of the library was painted in the fall and most of the interior was done in March. The trees on the front lawn were thinned and trimmed in December.

In November the American Library Association Hennen's ratings of America's public libraries was issued. Your library rated #3 in the 2,500-4,999 population rank. The Trustees thank Director Kay Gove and Children's Librarian Kate Gove (who was honored by the Page School community in May) for their outstanding work. The staff, Sheryl LaSala, Dorothy Carr, Kris Pyle and Ellen Alden, also do superior work with warmth, humor and information for all library patrons.

The Board reorganized in May and voted unanimously to elect the same slate of officers as last year: Alexandra Guralnick, Chairman; Peter Gadd, Vice Chairman; Lucile Waehling, Treasurer; Beatrice Downey, Corresponding Secretary; Virginia Selman, Recording Secretary; Bruce Hamilton, Buildings and Grounds.

We wish to thank the community for their support this past year, especially for the generous donations in gifts, books and memorials to the library.

Respectfully submitted,

Virginia J. Selman
Recording Secretary

**Annual Report of the Planning Board
July 1, 2000 - June 30, 2001**

To the Honorable Board of Selectmen:

During fiscal year 2001, The Planning Board conducted the following activities:

New subdivisions: 1

1 one-lot subdivision at 16 Church St.

Ongoing subdivisions: 3

905 Main St. - one new lot

Applewood Subdivision - off Coffin Street - -thirteen new lots

Long Hill Subdivision - off Bailey's Lane - three new lots

Completed subdivisions (infrastructure completed): Gunners Hill.

Special Permits and Permits: 2

1 reduced frontage lot with alternative access other than via frontage to a lot on Arrowhead Way

1 installation and use of an Automated Teller Machine on Main St.

Approval Not Required Plans: 11 submittals that created:

5 new lots (1 each) at 52 Ash St, 117 Main St., 12 Cherry Hill St., 23 Prospect St., 15 Steed Ave.

5 revised lot lines at 34 Dole Pl., 49 Pleasant St., 6-8 Illsley Hill and two filings for 162 Middle St

1 plan denied at 16 Church St.

Membership and personnel:	Position	Term Expiration
Chris Wile	Chairman.	2001
Richard Parker	Chairman - May 2001	2004
	Vice Chairman - May 2000 - 2001	
Peter Haack	Vice Chairman - May 2001	2005
Shirley Griffin	Clerk until May 2001.	Retired
Ann Bardeen	Clerk - May 2001	2003
Rob Phillips	Member - May 2001.	2006
Arthur Wallace	Member - May 2001	2002
Ellen Foley Sheehy	Associate member	2001

Zoning Bylaw changes:

The Zoning By-law was reformatted and renumbered. Changes within its text included provisions for Assisted Living Facilities and common driveways; updating language and definitions; aligning sections of the Zoning By-law to be in compliance with the State's Rules and Regulations; implementing Site Plan Review and streamlining the Table of Dimensional Controls. All proposed changes were passed at Spring Town Meeting.

Other work accomplished by the Planning Board included hosting a presentation for Open Space Preservation Design (Green Neighborhoods) by Heather Clish of Coastal Zone Management and coordinating the Maximum Build-out Analysis presentation by Laurel McKay of DEP NERO which illustrated potential growth and opportunities for open space preservation and affordable housing development under Executive Order 418. The Planning Board also assisted in the drafting of the Request for Proposal for a Wireless Communication Facility at Pipestave Hill.

Respectfully submitted,

Richard Parker, Chairman
Peter Haack, Vice Chairman
Ann Bardeen, Clerk

Rob Phillips
Arthur Wallace

ANNUAL REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen:

During the Fiscal Year 2001, the Board of Health approved applications for 9 new septic systems and 30 repair systems. Health Agent David Madden reviewed the plans and inspected the installation of these systems, ensuring compliance with Title V and West Newbury Regulations. The Board of Health Administration Office hours increased from 20 to 30 hours a week.

This year there were two Household Hazardous Waste Collections. The event was held in conjunction with Newburyport on September 11, 2000 and a second one was held with Merrimac on June 23, 2001. A total of 163 West Newbury households participated in the two collections. The board has scheduled these events again for Fiscal Year 2002.

A total of 543.84 tons of material were recycled from curbside which saved the town more than \$65,000 in tipping fees. All West Newbury were served by curbside and Pipestave Hill recycling. The Board wants to remind residents that propane tanks and gasoline tanks from mowers and automobiles, etc. are not curbside recyclable and cannot be recycled at Pipestave Hill.

A State funded, program was implemented in April for mercury swap, 64 households participated and approximately 132 thermometers were exchanged for digital thermometers. The Mercury Exchange Program will continue in FY02.

Our first round State funded low rate interest loan for failed septic systems is in the 12th month with approximately 70% of the State money being dispersed to the approved applicants.

RECEIPTS

New Septic Systems	\$1800.00
Repair Septic Systems	4500.00
Septic Revisions	1600.00
Percolation Testing	5687.50
Licenses	2301.00
Well Permits	490.00

ANNUAL REPORT OF THE WATER DEPARTMENT

To the Honorable Board of Selectmen:

In accordance with the provisions of Chapter 14, Section 49, of the General Laws of the Commonwealth of Massachusetts, the Board of Water Commissioners herewith submits a report of activities of the Water Department for the Fiscal Year ending June 30, 2001.

Installations:	867
Dwellings in Town: (per Assessors)	1,361
% On Town Water:	64%
Town Population: (per Town Clerk)	4,227
Gallons billed:	66,303,303
Average residential daily gallons:	210
Hydrants:	181
Street Valves:	126
Feet of Main:	143,006

We would like to take this opportunity to thank former Water Commissioner David Jennell, for all the dedication and continued help he has given this department for the past 25 years.

We continue to move forward on the two proposed bedrock wells. Legal Counsel and the Finance Department continue to negotiate with landowners. We are still in the permitting stage with DEP and hope to know if the sites will be able to be used as Municipal water supplies by the conclusion of 2002. This is a very slow process.

This Department has received a grant from the State, for the construction of chemical bulk storage for Potassium Hydroxide at the wellfield. We are now in the process of receiving bids.

COMMITMENTS TO WATER FUND (CHARGES TO USERS)

TWELVE-MONTH PERIOD JULY 1, 2000 TO JUNE 30, 2001

Water Usage (semi-annual):

October 16, 2000	\$188,400.38	
April 13, 2001	<u>\$150,929.79</u>	\$339,330.17

<u>Water Usage (special bills):</u>	<u>8,675.62</u>	8,675.62
Addl. Water & Municipal Liens		

Services:

Unscheduled Reading Fee	885.00	
Labor & Inspection Charges	2,895.21	
Tapping Fee	2,125.00	
Other Miscellaneous Charges	<u>596.00</u>	6,501.21

Materials:

New Meters	1,137.87	
Installation (new)	1,502.75	
Installation (repair)	<u>379.49</u>	3,020.11

<u>Hydrant Rental: (Fire Dept.)</u>	5,430.00	
<u>Misc. Revenue (Hydrant use, backflow)</u>	3,036.46	
<u>Systems Development Charge</u>	<u>13,200.00</u>	21,666.46

TOTAL \$379,193.57

ITEMIZED OPERATING ACCOUNT EXPENDITURES

July 1, 2000 to June 30, 2001

American Groundwater Trust	100.00
Amesbury Industrial Co.	1,381.10
AMCO	191.00
Arch Wireless	86.99
At & T	146.83
Belmont Springs Water Co., Inc.	59.10
Citgo Petroleum Corp.	3,626.86
City of Newburyport	88,010.66
Cobra Services Center	7.00
Colby, Paul	800.00
Comm. of MA. (Division of Registration)	100.00
Costco	80.00
D.L. Maher Co.	9,150.00
Dell Computer Corporation	1,994.00
Dick Citgo	249.45
Donahue Motor Co.	3,274.96
Driveway Design Corp.	1,725.00
E.J. Prescott Co.	6,925.58
Eastern Lumber Co.	25.42
Emerson Electric Supply Co.	75.56
Essex County Gas & Propane	2,564.98
Essex County Newspaper	77.60
Essex County Registry of Deeds	6.18
Eurothern Chessel Recorders	66.35
Galloway Trucking Co.	1,486.65
George Mann Co.	4,008.08
Goodwin, Thomas	942.50
Gootee, Michael	104.99
Grainger Co.	21.93
H.F. Scientific Corp.	150.58
Hatch Co.	569.00
Hometown Auto Corp.	29.00
John Hoadley Inc.	224.00
K.C. Automotive Co.	26.98
Keyspan Energy	40.44
Mass. Electric Co.	16,289.45
MBD Outdoor Power Equipment	5,100.00
Merrimack Valley Planning Commission	150.00
Merrows Co.	21.10
MIIA Insurance	18,776.00
New England Water Works Assoc.	765.00
New England Instrumentation Control	543.00
North Shore Air Conditioning	598.47
Page Net	99.43
Payroll	114,640.83
Petty Cash Water Department	174.83
Police Detail	1,229.47
Postage Meter	731.45

Professional Drafting Inc.	114.00
Reliable Corp.	603.83
Safe Water Drinking Act	638.64
Sams Club	15.00
Sanborn Tire Co.	396.00
Schwab Inc.	33.30
Smith, Jay	382.87
Spalding, William P.	850.00
State Street Bank & Trust (Debt)	43,315.00
Steve Nichols & Son	360.28
Stiles Co.	5,413.49
Stonkus Hydraulic Co.	335.00
Sverker, Beverly	656.25
Tatarczuk, Janet	21.70
Thorstensen Lab.	890.09
Ti-Sales Inc.	1,282.00
Tolman Automotive	1,500.00
Town of West Newbury	500.00
Underwater Solutions	1,950.00
United States Dept. of Agriculture (Debt)	29,959.39
Vopak Chemicals Inc.	1,804.41
VWR Scientific Inc.	1,838.35
West Newbury Food Mart	11.12
West Newbury Newspaper	96.00
Xerox Corp.	72.00
Zip Type	<u>623.45</u>
Total	\$381,109.97

The Water Department would like to thank all Town Officials and residents for the co-operation and assistance this past year, particularly during our water use restriction period.

Respectfully submitted

BOARD OF WATER COMMISSIONERS

Richard Thurlow, Chairman

Raymond S. Dower III

Wendy Reed

Michael E. Gootee, Mgr./Supt.

Janet F. Tatarczuk, Admin. Asst.



TOWN OF WEST NEWBURY

POLICE DEPARTMENT, 381 Main St., West Newbury, MA 01985

Jonathon Dennis, Chief

Annual Town Report of the West Newbury Police Department

To the Honorable Board of Selectmen:

The plans for a new Public Safety Complex are progressing. The Public Safety Construction Committee (P.S.C.C.) is working diligently with the architect and engineers in the design development phase of the project. The next phase will be in the construction document phase. Hopefully, the actual construction will commence in the spring of 2002. The Police Department appreciates the continued support of the town and the effort by members of the P.S.C.C.

The Department continues to remain active with the total number of calls and activities being 23,069 compared to 19,261 last year. This year was a year of neighborhood disputes and speeding complaints. The Department attempted to mediate disputes which unfortunately ended up in court. With the increased improvement of roads, the increase in residents and the tremendous increase in motor vehicles, speed has become a concern. West Newbury has over 65 miles of roadway requiring patrol and monitoring of traffic. The Department has increased our traffic enforcement, purchased speed regulation signs, employed unmarked vehicles and used "Randy", our Department mannequin, to address these concerns. Over 1,500 warnings were issued for speed and over 1,000 citations were written. We hope to educate the motoring public to slow down and be attentive to pedestrians, bicyclists and equestrian traffic.

In other traffic matters, the Department has purchased pedestrian crossing signs for crosswalks, especially at the High School and Page School. New school zone lights have been installed at the Page School to remind motorists that school zones are 20 mph when children are present. According to the Town's comprehensive master plan traffic on Rt 113 should almost double by the year 2020. Currently traffic counts put motor vehicle use on Rt 113 between 9,000 - 10,000 cars a day. I am sure many residents have noticed the increased waiting time as they try and pull out onto Rt 113 from side roads. These

issues will have to be addressed and we will work with Mass Highway to help develop a smooth flowing traffic plan.

The entire department has been outfitted with new weapons this year, 40 caliber H&K semi-automatic weapons have been issued to all officers. Officers have been trained with the new weapons. The weapons were purchased with seized drug money.

The West Newbury Police Department has worked well with the Pentucket Regional School Department to solve parking problems and ease the flow of traffic at the high school. The DARE program continues to work well educating students to resist abuse of alcohol and drugs and to build self esteem of students. The Department welcomes the new principal at the high school, Ms. Arlene Townes, and looks forward to working with her and the other principals to make this a safe and successful school year.

The West Newbury Police Department, in conjunction with the Fire Department and EMA, ran a successful Public Safety Day for students. Safety vehicles were on display including Environmental Police jet skis; two Sheriffs' Department K-9 units ; a Mass State Police bloodhound; and a helicopter landing by Med-Flight. Free bicycle helmets were given out to the first 50 people to encourage safe bicycling. Residents were served hamburgers and hot dogs and a fun time was had by all. Many thanks to Cpl. Dave L'Esperance who organized the day along with Administrative Assistant Sue Curry and all safety personnel and citizen volunteers who participated.

I want to thank the members of the Public Safety agencies, Police, Fire, EMA and Dispatch who have worked well together under the current conditions. These people have provided continuous professional service to the community and have worked well together. I would also like to thank the Townspeople for their support throughout the year.

Sincerely,

Jonathon L. Dennis
Chief of Police

PUBLIC SAFETY DAY



ACTIVITY TABULATION FOR FY2000

Investigations:	FY00	FY01
Aggravated Assault	11	10
Simple Assault	2	4
Intimidation	8	5
Burglary/Breaking and Entering	4	5
Theft from Building	3	4
Theft from Motor Vehicle	2	1
All Other Larceny	8	14
Counterfeiting/Forgery	0	0
Stolen Property Offenses	0	5
Vandalism	57	42
Drug/Narcotic Violations	35	28
Drug Equipment Violations	0	0
Weapon Law Violations	3	2
Bad Checks	0	0
Disorderly Conduct	1	1
Driving Under the Influence	13	11
Family Offenses	0	0
Liquor Law Violations	7	1
Runaway	1	1
Trespass of Real Property	9	11
All Other Offenses	147	179
Traffic/Town By-Law Offenses	248	250
TOTAL	561	574
Motor Vehicle Accidents:		
Investigated by Police	50	72
Reported	25	12
TOTAL	75	84

<u>Arrests:</u>	FY00	FY01
Aggravated Assault	5	2
Burglary/Breaking and Entering	0	0
Stolen Property	0	3
Drug/Narcotic Violations	22	12
Driving Under the Influence	13	9
Liquor Law Violations	6	1
Trespassing	1	1
All Other Offenses	31	27
Traffic/Town By-Law Offenses	56	27
Protective Custody	4	3
TOTAL	138	85
<u>Traffic Citations</u>	1163	1060
<u>Parking Tickets</u>	65	71
TOTAL	1228	1131
<u>Other Activity:</u>		
Motor Vehicle Checks	612	719
Vandalism Investigations	110	90
Disturbance Investigations	126	137
Harassing Complaints	12	18
Suspicious Activity	123	120
Confer with Civilians	407	464
Lockouts	37	30
Transport Civilians	29	54
Medical Calls	71	115
Assist Fire Dept.	214	294
Burglar Alarms	299	284
Assist Other Police Depts.	151	160
Open Doors	43	67
Building Checks	4484	5145
Message Deliveries	8	26
Animal Complaints	385	349
Well Being Checks	106	228
TOTAL	7211	8301
<u>Total Calls for Service</u>		
Includes all activity	19261	23069

<u>E-911 Calls</u>	FY00	FY01
Totals	595	588

Income to Town:

Court/Traffic	\$23,136.00	\$25,558.00
Reports/Permits	2,518.00	1,373.00
Administrative Fees	3,231.00	4,215.00
Totals	\$28,875.00	\$31,146.00

Respectfully submitted: Chief Jonathon Dennis

WEST NEWBURY POLICE DEPARTMENT FY 2001 ACTIVITY TALLY (7/1/00 - 6/30/01)

(607) CASE FILES OPENED resulting in:

(82) ARRESTS for:

- Drunk Driving -(9)
- Driving After License Suspension -(25)
- Other Criminal Motor Vehicle Offenses -(5)
- Drug Law Violations -(13)
- Liquor Law Violations -(2)
- Court Warrants -(20)
- Crimes Against Persons -(5)
- Crimes Against Property -(3)
- Other -(0)

(88) SUMMONS to COURT for:

- Criminal Motor Vehicle Offenses -(67)
- Drug Law Violations (4)
- Liquor Law Violations (1)
- By-Law Violations (6)
- Crimes Against Persons (7)
- Crimes Against Property (2)
- Other (1)

(437) ON-GOING or CLOSED INVESTIGATIONS for:

- Crimes Against Property (144)
- Crimes Against Persons (54)
- Missing Persons (8)
- Motor Vehicle Accidents (83)
- Medical/Mental Health Emergencies (16)
- Other (132)

ROUTINE SERVICES

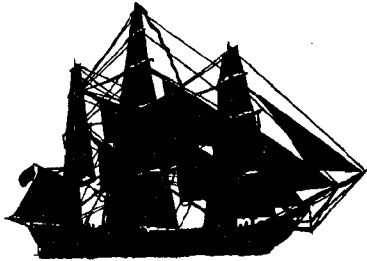
- 284_Burglar Alarms
- 109_Medical Emergencies
- 6__Mental Health Emergencies
- 96__Fire Alarms
- 91__Disturbance Complaints
- 144_Suspicious Activity Complaints
- 104_Motor Vehicle Complaints
- 124_Parking Complaints
- 29__Youthful Mischief Complaints
- 90__Vandalism Complaints
- 719_Vehicle Checks
- 30__Utility Emergency
- 2__Abandoned Vehicles
- 134_Disabled Vehicles
- 8__Public Hazard/Youths in Street
- 78__Public Hazard/Wire or Tree Down
- 111_Public Hazard/Road or Sidewalk
- 67__Open Door/Window Reported
- 228_Well-Being Check (person)
- 16__Service of Restraining Orders
- 11__Service of Court Summons
- 491_Civilian Consultations with Officer
- 21__Prisoner Transport (Court/Lockup)
- 6__Solicitor Complaints
- 20__Assist Public/Lockout
- 54__Assist Public/Provide Transport
- 419_Assist Public/General Services
- 10__Civil Incident/Complaint
- 93__Assist Another in-town Dept
- 160_Assist Out-of-Town Police Dept
- 60__Confer with Out-of-Town Police
- 349_Animal Incidents
- 15__Destroyed Dangerous/Injured Animal
- 26__Message Deliveries
- 14__Provide Escort
- 10__Recreational Vehicle Complaints
- 9__Boating Complaints
- 61__Recovered Lost/Abandoned Property
- 7215_Patrol Assignments
- 1225_Traffic Radar Assignments
- 132__Traffic Control Assignments
- 5145_Property Security Checks
- 86__911 Hang-up/silent/abandoned calls

TOTAL CIVIL MOTOR VEHICLE VIOLATIONS: (1949)

- Resulting in: 401_Civil Fine Citations
- 435_Written Warning Citations
 - 70_Parking Citations
 - 2__Defective Equipment Notices
 - 1041_Verbal Warnings

ADMINISTRATIVE SERVICES:

- 94__Criminal Court Cases Prosecuted
- 144__Civil Motor Vehicle Hearings
- 14__Firearms ID Cards processed
- 43__Handgun Permits processed
- 1__Solicitation Permits processed
- 0__Holiday Work Permits processed
- 1145__Burning Permits (for Fire Dept)



**Annual Report of the
Town of West Newbury Harbormaster**

To: The Honorable Board of Selectmen

Harbormaster	Jonathon Dennis
Assistant Harbormaster	Thomas Goodwin
Harbor Commission	Thomas Goodwin Phillip Littlefield Stephen Burke
Volunteers	Brian Warne Nathaniel Dennis Jeffrey Durand Daniel Cena James Riley David L'Esperance Bob Bishop

I would like to thank the members of the Harbor Commission and those volunteers that assisted this year. Together they donated many hours of their summer to help make this a safe and enjoyable boating year.

I would like to thank Chris Palmer and Stephen Burke for their efforts in marking the channel off Way to the River as a "no wake zone" despite criticism from anxious boaters in a hurry to get to the mouth of the river or back to Haverhill. These signs were an effective means of slowing reasonable boaters and easing erosion problems near Indian River. The "no wake zone" has been approved by the Coast Guard and will be published in the Aides to Navigation.

The pumpout program, although hampered by staffing problems, was able to pump 25 boats and remove 825 gallons of effluent. Each year the river becomes cleaner and we are happy to be a part of that effort.

The Harbormaster responded to several rescue calls including overturned canoeists and a jumper from the Rock's Village Bridge. Everyone was accounted for and the boating season was a safe and successful one. Many thanks to the volunteers and the boating public for their assistance.

Sincerely,

Jonathon L. Dennis, Harbormaster

Harbormaster Department
Information Sheet

I. Pump Out Service:

Since May 30th, 2001 25 boats were pumped out and 825 gallons were disposed of.

II. Dock and Mooring Permits for 2001:

The Harbormaster Department issued:
33 Mooring Permits
17 Dock Permits
28 Boats registered with this office
50 permits issued for a total of \$520.00

III. Hours by Volunteers:

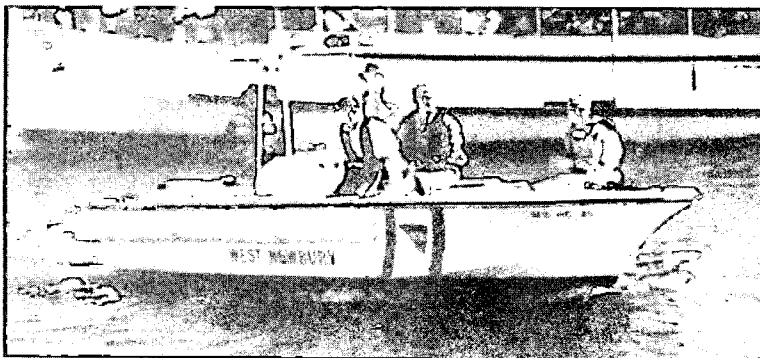
Jonathon Dennis	31
David L'Esperance	22
Jeff Durand	3
Nathaniel Dennis	21
Daniel Cena	7
Thomas Goodwin	7
Robert Bishop	10
James Riley	4
Brian Warne	41

IV. Monies Spent:

1. Expense for gas, repairs and supplies	\$519.13
2. Reimbursement from State	1557.40

V. Activity:

1. Assist to other harbormasters	10
2. Warnings issued	18
3. Complaints received	7
4. Assist to disabled boaters	3
5. Rescues	3





Emergency Management Agency

Director Scott P. Berkenbush

403 Main St. West Newbury MA. 01985

Phone#978-363-1103 Fax # 978-363-2409

To the Honorable Board of Selectmen:

The Emergency Management Agency (EMA) activated several times during the winter months for storm emergencies. During one storm the town and state declared State of Emergency while at the same time Seabrook Station went to an unusual event. All department heads were instrumental in the response and documentation of the storm. The cooperation of the DPW, Fire, Police, and EMA enabled the financial director to recover \$22,952.30 to the town's general fund.

The EMA continues to work with the Public Safety Complex Building Committee on design and construction of the new Public Safety Complex. Construction is slated to begin in March of 2002. All four departments, Police, Fire, EMA, and Dispatch have been working in close quarters for several years. The continued cooperation of all should be commended.

EMA volunteers have donated their time to assisting with traffic and communications duties at certain town events. The agency has also assisted by donating the use of two way radios, traffic vests, and traffic cones for the West Newbury Riding and Driving Club, the PTO Apple Harvest Road Race, the Beth Brodie Road Race, and the PTO Craft Fair.

Jack Connelly has become the RACES Net Operator for the agency, taking over for long time operator Charles Susan who became Deputy Director last year. A new 6-meter base station radio was purchased to replace an aging tube radio. I would also like to publicly acknowledge Mike Dwyer for taking the time to prepare and pass the Federal Communications Commission Amateur Radio License test, he has joined EMA to assist with radio communications. If anyone has special talents and is interested in volunteering please contact the director.

In the last year the Comprehensive Emergency Management Plan review and update was completed. The plan is updated every four years with the Massachusetts Emergency Management Agency.

I would like to thank all the volunteers who so generously gave of their time and skills during the past year.

Respectively submitted,

Scott P. Berkenbush

Director



BOARD OF FIRE ENGINEERS

FIRE DEPARTMENT

WEST NEWBURY, MA

Raymond "Rock" Dower, III

Chief

Stephen N. Arnold

Deputy Chief

Kenneth P. Berkenbush

Deputy Chief

Lt. Glenn Coffin

Pvt. Mark Hemingway

ANNUAL REPORT OF THE BOARD OF FIRE ENGINEERS

To The Honorable Board of Selectmen:

This has been the busiest year ever for the Fire department with 396 calls. The Fire department responded to 3 building fires the past year. March was the busiest month with over 70 calls, most of which were due to a snow storm and two rain storms which caused severe flooding..

As always the Fire department is constantly training to keep up with the demand of the types of calls we receive. The new Thermal Imaging camera was delivered and adds a new dimension to our capabilities. The department received a 1996 pickup truck from the Highway department and it will serve as our new Forestry truck.

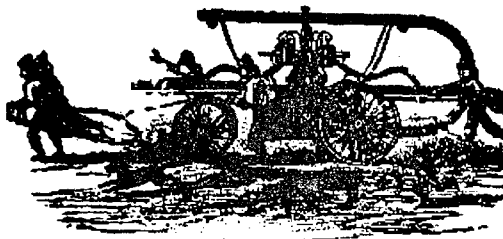
The Public Safety Building Committee is getting closer to going out to bid on the new facility for which the town appropriated 3.4 million dollars.

The Board of Fire Engineers will be asking the Town to replace Engine 3 at the next Annual Town meeting. Engine 3 is a 1976 pump and is showing serious signs of age.

The Board of Fire Engineers thank the members of the Fire Department for their continued fine efforts this past year.

We would like to take this opportunity to thank the Board of Selectmen; the Emergency Dispatchers the Police Department; Emergency Management and the Townspeople for their continued support and cooperation.

Lastly we thank the surrounding towns for their mutual aid help.



ANNUAL REPORT OF THE BOARD OF FIRE ENGINEERS (continued)

The West Newbury Fire Department responded to 363 calls during fiscal 2001.

Arcing Wires/Wires Down	14	Hazardous Material	1
Assist Public	10	Illegal Burning	3
Brush, Grass or Woods	8	Investigate Odor or Smoke	28
Building	3	Lightning Strike	1
Car	5	Mutual Aid	8
Chimney or Stove	7	Oil Burner	3
CO Detector	4	Propane Tank	2
Dumpster or Trash	1	Rescue / Accident	51
Electrical	1	Rescue / Medical	146
False Alarm	7	Standby / Power Failure	6
Faulty Alarm System	47	Water Problem	35
Food on Stove	5		
		Total Alarms	396

Organization Of The West Newbury Fire Dept. 2000-2001

Raymond S. Dower, Chief

Stephen N. Arnold, Deputy Chief Kenneth P. Berkenbush, Deputy Chief

Carl Babendreier, Capt.
Scott Berkenbush, Capt.
Brett Burkinshaw
Steven Cashman, Capt.
Glenn Coffin, Lt.
Jack Connolly
Peter Connolly
Charles Courtemanche
Richard Davies, Lt.
Jonathon Dennis
William Donahue
Michael Dwyer
Robert Evans
George Evans

Charles Fowler
Cindy Fowler
Kenny Fowler
Alexander Gallup
Eli Gallup
James Gately
Mark Hemingway
Richard Hills
Robert Janes, Lt.
David Jennell, Lt.
Haley Kitagawa
Thomas McCraine
Richard Merrill

William Neenan
Allen Osgood, Lt.
Jamie Osgood
Kara Osgood
Frank Otis, Lt.
Fred Preble
Mark Richardson
Phillip Rollins
Kevin Samson
William Simmons, Lt.
Charles Thompson
Nelson Valverde
David West

Respectfully Submitted

Board Of Fire Engineers

Raymond S. Dower
Stephen N. Arnold
Kenneth P. Berkenbush
Glenn W. Coffin
Mark Hemingway

ANNUAL REPORT OF ANIMAL CARE AND CONTROL OFFICER

To the Honorable Board of Selectmen

Activities of the Animal Care and Control Officer July 1, 2000 to June 30, 2001

Total number of dogs licensed for the license year of April 1, 2000 to March 31, 2001 was 754. Dogs licensed by June 30, 2001 was 657.

No rabies tests were performed for the Town by the State Lab. One raccoon was destroyed under suspicion of rabies or distemper, but had no known contact with a human or domestic animal. One injured rabbit was destroyed. The Annual Rabies clinic was held May 2, 2001. There were seven reported dog bites. Three cats had wounds of unknown origin and two were quarantined for 6 months and one was for forty-five days. One cat bit a human and was quarantined for 10 days.

Dead Animals: 3 dogs; 11 cats; 11 raccoons; 2 rabbits; 3 woodchucks; 2 skunks; 2 beaver; 4 fox; 3 bats; 13 deer; 1 turkey; 1 Great horned owl; and 1 coyote was shot and left on the side of the road. Injured Animals: 4 dogs, 3 cats, and 1 Canadian goose.

Twenty two dogs were picked up not wearing identification or causing a nuisance. A Cairn terrier was picked up 7 times, a Bk. Shep/Lab mix 3 times, others were: several Labrador retrievers, LhasaApso, Cocker (2x's), Bernese Mt dog, Beagle, Bk. & Wt Husky, Pekinese, and 2 mini black poodles. Two were strays and privately adopted - a beagle and a yellow lab mix. Seven cats were picked up. Two had owners and all others were adopted. There were 58 calls concerning lost dogs, 11 calls concerning lost cats, 64 calls concerning found dogs, and 24 found cat calls. A blue & white parakeet was also found and adopted. Micro chip your pets for identification, as I do have a scanner.

Loose domestic livestock were horses, sheep, goats, cows, and pigs. Also, a rooster caused trouble for walkers at Mill Pond until recaptured.

Many of the wildlife calls tend to be seasonal, such as snapping turtles in yards; turkeys pecking windows & trailers; baby bunnies in grass nests, etc. in the spring. In the fall skunks digging in lawns and active deer. In the winter seals along the Merrimac or on ice flows. Summer has snake identification calls (one decapitated and brought for ID in a bucket and one in a plastic bag also dead- snakes are protected species and cannot and should not be killed). A flying squirrel was in a bedroom, a cormorant in a chimney, a duck in the basement, a moose on Stewart St., and the print of a bobcat on Main St. These were the more unusual calls but many homeowners had the usual woodchuck, squirrel, raccoon, fox, and screaming fishers or howling coyote complaints and concerns. I did take a course from Division of Fisheries and Wildlife on Coyotes and another at UNH on Trouble Shooting Wildlife Problems Over the Phone. All West Newbury residents must humanely live and cope with backyard wildlife. The irony is that our town today can support more wildlife per acre and is actually attracting wildlife because of our lifestyles and the suburban habitat we create. The country mouse and the city mouse can both find happiness in West Newbury.

The Town has changed the facility used for holding stray dogs and cats. The Town arrangement is with Water's Edge Veterinary Hospital of Groveland.

Other courses attended by Animal Care & Control Officer were: Natural Disaster-What About Animals; Equine Emergencies; Evidence Gathering & Photography at a Crime Scene; Interviewing & Interrogation Skills; and Animal First Aid.

Respectfully submitted, Madelyn Cirinna

ANNUAL REPORT OF THE HIGHWAY DEPARTMENT

To the Honorable Board of Selectmen:

As you all know, last winter was the worst we've had in a long time. The highway crew did a fabulous job keeping our roads plowed and sanded.

For the fiscal year ending June 30, 2001, the following work was carried out:
One finish coat of paving on Middle Street from Ash Street to the Newburyport line; finish coat of paving on Rogers Street; paved a portion of Way to the River Road.

Other work done during fiscal year 2000:
Roadside mowing, brush and tree cutting. Swept town roads. Cleaned catch basins. Maintained town roads as needed: patching, re-graveling and grading. Picked up illegally dumped debris and rubbish. Replaced street signs as needed. Replaced and repaired culverts and drains as needed. Repaired and maintained town trucks and equipment as needed.

Respectfully submitted,
Gary J. Bill, Superintendent of Streets

ANNUAL REPORT OF THE SUPERINTENDENT OF BUILDINGS & GROUNDS

To the Honorable Board of Selectmen:

Several projects that were planned and started in the previous year were completed during Fiscal Year 2001. The parking area to the rear and side of the Town Hall had a topcoat of paving applied. A new coat of paint was applied to the Town Hall and new raised letters were installed to the front of the building. Two rear stairways, platforms, and doors were installed and painted.

The Park & Recreation building received new trim paint. Additional exterior hand railings were installed on the steps and platforms. Radiator covers were installed over the 1st floor heating fins. Several lighted exit signs and emergency lights were installed on all three levels.

The Town Office Building had the steam boiler replaced with three smaller oil fired hot water boilers. Only one boiler will be on-line in the spring and fall. As cooler temperatures arrive, a second boiler will come on-line, and with extremely cold temperatures, all three boilers will be working. The redundant system should prevent heat loss to the building should one boiler malfunction and also allow servicing the three units without taking the whole system off-line.

The Department started the New Year with a new custodian, David Meister, who is learning his duties quickly.

The Senior Real Estate Tax Rebate Program has suffered a serious setback with the reduced hourly rate and annual amount cut in half. With fewer participants, our landscape maintenance program has been impaired.

Respectfully submitted,
Francis B. Mather, Superintendent

ANNUAL REPORT OF THE BUILDING INSPECTOR

To The Honorable Board of Selectmen:

Permits for the following building activities were issued during the Fiscal Year **1 July 2000 to 30 June 2001**

14	New Single Family Homes
15	Decks & Porches
12	Other Additions
15	Outbuildings, garages, barns & sheds
31	Alterations & Renovations
8	Pools
26	Reroof, Siding or Windows
3	Demolition
6	Wood Stoves/Chimneys
11	Misc
3	Waived Fee Permits

TOTAL NUMBER OF PERMITS ISSUED	158
Estimated Value of New Homes	\$3,465,386.00
Estimated Value of Other Construction	2,860,749.00
Estimated Value of Waived Fee Permits	<u>326,080.00</u>
Total Value of Construction	\$6,652,215.00
TOTAL FEES COLLECTED	\$34,207.00

Respectfully submitted,

Glenn Clohecy
Inspector of Buildings

ANNUAL REPORT FOR THE INSPECTION DEPARTMENT

TOTAL COLLECTED FOR BUILDING PERMITS	\$34,207.00
TOTAL COLLECTED FOR PLUMBING & GAS PERMITS	6,015.00
TOTAL COLLECTED FOR ELECTRICAL PERMITS	9,198.00
FY 2001 DEPT. TOTAL	<u>\$49,420.00</u>

ANNUAL REPORT OF THE PLUMBING AND GAS INSPECTOR

To The Honorable Board of Selectmen:

PLUMBING PERMITS issued during the Fiscal Year **1 July 2000 to 30 June 2001**

14	New Homes	\$1,540.00
56	Remodel & Additions	2,690.00
10	Water Heater Systems	420.00
3	Fee Waived	

Total Number of Plumbing Permits Issued 83

Total Plumbing Fees Collected \$4,650.00

GAS PERMITS issued during the Fiscal Year **1 July 2000 to 30 June 2001**

Total Number of Gas Permits Issued 34

Total Gas Permit Fees Collected \$1,365.00

COMBINED TOTAL OF PERMITS ISSUED 117

TOTAL COMBINED FEES PLUMBING & GAS \$6,015.00

Respectfully submitted,

Gaetano T. Caruso
Plumbing & Gas Inspector

ANNUAL REPORT OF THE ELECTRICAL INSPECTOR

To The Honorable Board of Selectmen:

ELECTRICAL PERMITS issued during the Fiscal Year **1 July 2000 to 30 June 2001**

14	New Homes	\$3,652.00
134	All Other	5,546.00
3	Annual Permits	
3	Fees Waived	

Total Number of Electrical Permits Issued 151

TOTAL ELECTRICAL FEES COLLECTED \$ 9,198.00

Respectfully submitted,

Dave Levesque,
Electrical Inspector

ANNUAL REPORT OF THE CAPITAL IMPROVEMENT COMMITTEE

To the Honorable Board of Selectmen:

During 2001 the Capital Improvement Committee reviewed and coordinated the planning and proposed financing of West Newbury capital improvements (items over \$10,000) and updated the twenty year plan for the Stabilization Fund.

Meetings were conducted with each Town Department that was requesting funds over the above amount. Eleven items were reviewed with six of those requesting funds for Fiscal Year 2002.

Below is a summary of Fiscal 2002 items and Exhibit A is an updated Stabilization Fund review.

FISCAL 2001 BUDGET ITEMS	FUNDING RECOMMENDATION					Approved 2001 Mtg
	FY 2002 Requested	Water Unreserve	2002 Tax Levy	2002 Free Cash	Borrow	
PARK & RECREATION						
Athletic Fields	\$600,000				\$600,000	\$600,000
HIGHWAY DEPARTMENT						
Reconstruct Town Roads	\$150,000		\$150,000			\$150,000
WATER DEPARTMENT						
Bulk Storage of KOH	\$45,000	\$45,000				\$26,876
Well Site Purchase	??					\$500,000
Site Development, Knowles	\$1,144,500				\$1,144,500	N/A
Site Development, Andreas	\$910,500				\$910,500	N/A

Respectfully Submitted: Richard Berkenbush, Traci Blais, Sherrie Gadd, Albert Knowles, Gail Majauckas, Judith Mizner, Richard Preble, Chairman, Richard Thurlow.

EXHIBIT A	TOWN OF WEST NEWBURY - ASSET REPLACEMENT/STABILIZATION FUND SCHEDULE											
ASSET REPLACEMENT												
STABILIZATION FUND SUPPORTED	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2021
Buildings & Grounds												
1910 Town Office Building												
1992 Ford F150 Pickup Truck						13,050						
Town Hall			15,000							11,000		
GAR Memorial Library									22,000	11,000		23,000
Main Street Fire Station												
Garden Street Fire Station		3,000						11,000				
Page School												
Highway Garage				10,000					5,500			
Civil Defense Building			10,000	8,000							11,000	
Apartment House		24,000								11,000		13,000
Highway Department/Salt/Sand Shed										11,000		13,000
Mill Pond Recreation Building								11,000				13,000
Action Cove Playground							8,500					
Park and Recreation Building												
Unanticipated Repairs	10,000	10,000	10,000	11,000	11,000	11,000	11,000	12,000	12,000	12,000	12,000	15,000
Total Building & Grounds	10,000	37,000	35,000	29,000	11,000	24,050	19,500	34,000	39,500	56,000	23,000	77,000
Fire Department												
1980 Seagrave Aerial Ladder Truck												
1985 Ford Tanker-Pumper												
1976 Warner/ Farrar Pump (Eng 23)		300,000										
1969 Ford Combo F-16(Eng 24)								180,000				
1989 Ford L8000 Chassis Fire Engine												
1997 Boat Trailer												
1997 Calkins Boat Trailer												
1994 Ford Rescue												
Total Fire Department	0	300,000	0	0	0	0	0	180,000	0	0	0	0
Animal Care & Control												
1991 Ford U340 Explorer						18,500						25,000
Highway Department												
1982 Caterpillar Grader	Do not replace											
1996 Caterpillar Backhoe											95,000	
1998 Ford Dump Truck			43,000					46,000				
1997 Ford Truck L8000						75,000						
1999 Caterpillar Loader												
1990 Ford Sander L8000				90,000								
1988 Ford Tractor 1310					20,000							
1999 Ford 4X4 F350 Dump				44,000					47,000			
2000 International Dump												
1982 Bombadier Sidewalk Plow									40,000			
2000 John Deere Tractor Mower												
1987 JI Case Backhoe 580SE												
Total Highway Department	0	0	43,000	134,000	20,000	75,000	0	46,000	87,000	0	95,000	0
Board of Health												
1995 Dodge Ram Truck	Do not replace											
TOTAL ASSET REPLACEMENTS	10,000	337,000	78,000	163,000	49,500	99,050	19,500	260,000	126,500	56,000	118,000	102,000
ANNUAL APPROPRIATION	110,000	110,000	120,000	120,000	130,000	130,000	140,000	140,000	150,000	150,000	160,000	200,000
STABILIZATION FUND BALANCE	362,848	135,848	177,848	134,848	215,348	246,298	366,798	246,798	270,298	364,298	406,298	198,798

ANNUAL REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen:

The Board of Appeals submits the following report for the period of July 1, 2000 through June 30, 2001:

Petitions granted	11
Petitions denied	1
Petitions withdrawn	1

Respectfully submitted,

Gail Majauckas, Secretary

ANNUAL REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen

During the past year the Council on Aging received donations of yarn, knitting needles and crochet hooks from members of the community. These were greatly appreciated and put to very good use. Many beautiful afghans were made and donated to the Dana Farber Cancer Institute and Children's Hospital in Boston. Also, newborn hats were made and donated to local hospitals.

A daily luncheon is served Monday through Friday. We urge seniors to come and enjoy lunch, greet an old friend or meet a new one. Following the daily luncheons, miscellaneous games are enjoyed. Some become quite exciting.

A monthly Blood Pressure Clinic follows the Birthday Party Luncheon on the third Thursday of each month. Other Clinics are offered during the year. The only Clinic requiring an appointment is the monthly Foot Clinic. There is a fee for this clinic, and participation is limited.

Various parties have been held throughout the year. At our Valentine Party we crowned a King and Queen. John McGrath, Sr. and Thelma Sheys were the lucky couple this year.

This past year included interesting monthly day trips that were well attended and enjoyed by all.

We cordially invite all senior citizens who would like to participate in any of our programs to come to the Senior Center located in the 1910 Building on Main Street. For details or questions, please call Olive West, Director, Council on Aging (978-363-1104).

Respectfully submitted,

Cornelia M. Freeman, Chairman

Annual Town Report of the West Newbury Cultural Council

To the Honorable Board of Selectmen:

The West Newbury Cultural Council (WNCC) is responsible for regranting funds distributed by the Massachusetts Cultural Council (MCC) for the purpose of supporting "public programs that promote access, education, diversity and excellence in the Arts, Humanities, and Interpretive Sciences (962CMR2.02)." Cultural Council members hold volunteer positions and are appointed by the Selectmen. The WNCC attempts to award funding to a cross-section of cultural programs and events which benefit the broadest range of the West Newbury community. WNCC meetings are open to the public and are posted at least 48 hours before being held. Public input is always welcome.

In early autumn of 2000, press releases were sent to the local papers and posters were hung in public venues in West Newbury to inform the public about local deadlines, availability of applications and where to go for help in applying. By the October 2000 deadline, 12 applications were submitted. The WNCC met in November and December 2000 to discuss and vote on applications, and forwarded them to the Massachusetts Cultural Council by the December 15 deadline.

The WNCC considered twelve applicants and awarded funds from the Fiscal Year 2001 MCC appropriation totaling \$3,300. The Council awarded funding to the following seven recipients: Dick Kaplan Jazz Band for an audience participation performance in August at the West Newbury Bandstand, The Newburyport Choral Society for last years Christmas Concert, Storyteller Melanie Bennet for a storytelling event featuring "Famous Firsts" at the GAR Library, The Open Air Sculpture Group for an outdoor exhibit at Maudslay State Park, the On Stage Theatre-in-the-Open for a holiday performance at the Firehouse in Newburyport, Pentucket High School Thespians for a field trip to The Yankee Thespian festival, The Mill Pond Committee for a production at their Winter Festival, and to the Maudslay Summer Community Concert Band to help defray expenses. In addition, in accordance with a new allowable procedure, the Council took an administrative cost allotment this year. The Council voted to purchase a filing cabinet in which to store current MCC publications and WNCC records and archives, which is now located in the Town Office Building.

As always, more applications were received than the Council was able to fund, but the Council works hard to at least partially fund as many programs as possible. The Council is especially proud to make awards to not only the regional programs listed but also to provide for cultural events that take place in West Newbury. Local guidelines are in place to encourage West Newbury residents and organizations to develop cultural programs specifically for the town.

Respectfully submitted,
Elizabeth Buckley, Chairperson

ANNUAL REPORT OF THE PARKS & RECREATION COMMISSION

To the Honorable Board of Selectmen:

During much of last year, the Park and Recreation commissioners participated in the Pipestave Hill Land Use Study Committee. The short term component of the committees remit was to find appropriate space in town to construct athletic fields to both meet the current and future needs based on anticipated population growth and additional program offerings. The longer-term component was to design a master plan for the future of the Pipestave Hill area.

As an initial step, we worked in conjunction with the West Newbury Youth League to prepare an athletic fields need assessment, which outlined the short, medium, and long-term infrastructure needs to support the growing sports programs.

The committee chose the south hayfield on Pipestave Hill and land behind the Page School as the most appropriate locations to construct three soccer and two softball fields, respectively, and brought the vote to the fall 2000 town meeting. The warrant article was narrowly defeated.

Our board chaired an alternative site sub-committee and researched almost 20 alternate town sites. After preliminary design work and cost comparison, the committee chose the same locations on Pipestave Hill as the most desirable. The article was re-introduced in the Spring 2001 town meeting and won the necessary majority vote and subsequent election vote.

An athletic field construction committee was appointed by your board and began meeting in June. The design phase of the project is expected to be completed by January 2002, and the use of the fields is currently slated for the Fall 2003 season.

The Park and Rec also sponsored the annual summer camp playground program, which is held adjacent to the Page School at the Park and Rec building. Working closely with the health agent, fire department, and building inspector, many improvements, updates, and repairs were completed prior to the start of the camp to ensure the children's safety.

Respectfully submitted,
Lary O'Keefe, Chairman

ANNUAL REPORT OF THE CONSERVATION COMMISSION

To the Honorable Board of Selectmen:

Over the past year, the Conservation Commission has continued its efforts to protect the wetlands under the Wetlands Protection Act, the Rivers Protection Act and Town Bylaw. The Commission is charged with regulating activities in, or within 100 feet of, wetlands areas in order to prevent damage to these often fragile and often irreplaceable resources. The regulations under the Rivers Protection Act provide for regulating activities within 200 feet of a river or perennial stream flowing into a river in order to protect these resources. Wetlands serve many functions. These include filtering and cleansing water (which helps protect groundwater and drinking water supplies), providing flood storage, preventing storm damage and providing wildlife habitat.

The Commission held hearings on Notices of Intent and Requests for Determinations of Applicability for new projects, discussed potential projects on an informal basis with landowners, and investigated and responded to wetlands related issues brought to its attention. The Commission monitored ongoing projects for compliance with orders of conditions through site inspections and follow-up with parties involved.

The Commission continues to work toward the goals of protecting drinking water supplies and preserving both centrally located open space and the Town's rural and agricultural character. Our goal is to protect and preserve irreplaceable natural resources and to work to ensure that growth and development is done in ways that are consistent with environmental protection and preservation of open space for the benefit of all residents. As part of the effort to preserve open space the Commission has been working with the Open Space Committee to further the goals and objectives of the Town's Open Space Plan.

Respectfully submitted,
Judith H. Mizner, Chair



WEST NEWBURY OPEN SPACE COMMITTEE

West Newbury, Massachusetts 01985

ANNUAL REPORT OF THE OPEN SPACE COMMITTEE

To the Honorable Board of Selectmen:

The Open Space Committee devoted the first half of fiscal year 2001 to the development of the \$5 million Land Preservation and Growth Management Bond. The bond – which was spearheaded by the Open Space Committee, but represents a true collaborative effort among many Town Boards and Committees – passed overwhelmingly at Town Meeting and at the ballot box on January 23rd, 2001.

The Open Space Committee worked in conjunction with the Pipestave Hill Land Use Study Committee to support the development of athletic fields at Pipestave, and continues to support the ongoing effort to establish a Conservation Restriction for a large portion of Pipestave Hill, south of Route 113.

In addition, the Open Space Committee continued its work to update the 1996 Open Space and Recreation Plan, supported the purchase of the Craven property, and has most recently undertaken an effort to save important portions of the Cherry Hill Nursery property from development. Along with the Conservation Commission, we are working towards improvement of public access and enjoyment of the Riverbend Conservation Area, by creation of a small parking area and trail upkeep.

This spring, we were saddened by the passing of one of West Newbury's staunchest open space advocates, Jeremiah Mahoney.

The Open Space Committee meets on the first Wednesday of each month, from 7:30 – 9 p.m. in the Town Office Building. We are grateful for the support that you and the townspeople of West Newbury have given in the effort to preserve our Town's open spaces.

Respectfully submitted,

Annie Madden

ANNUAL REPORT OF THE MILL POND COMMITTEE

To the Honorable Board of Selectmen:

Fiscal Year 2000-2001 was a busy year at Mill Pond. The dredging of Mill Pond was completed. Fifty-four thousand cubic yards of sediment were removed and trucked to the back cornfield where it was deposited to dry. A very rainy summer caused adverse conditions for work to be done. In the month of July, every time the pond was drained torrential rains filled it again. R. Bates and Sons persevered. A few sunny days in August gave us hope but the state felt we should extend the contract for a year. A more normal weather pattern in September enabled the contractor to work 12 hour days, 6 days a week. The actual dredging was completed in October. Due to the rain, topsoil was removed in the parking area to allow a mid station for sediment to dry then be removed. Sediment was trucked to cover a landfill in Middleton until an early winter shut down all operations. In June, R. Bates and Sons completed all clean up and seeding so that the area was ready to be enjoyed that summer. The town has expressed interest in using the remaining sediment in the construction of new soccer fields planned for the top of Pipestave Hill. For this reason, the contractor is waiting for direction from the town before any more sediment is removed. Please excuse the appearance of the parking area until a decision is made.

Mother Nature is marvelous. Many frogs, turtles, and fish are enjoying the pond once again. They needed no help from man.

The Mill Pond Committee continues to sponsor several town events. The annual textile recycling brought in over 6000 pounds of clothing, linens, shoes, sneakers and stuffed animals. Anything that cannot be reused will be recycled into new material. The committee will continue this event as long as we can find a market place for it.

In June 2001 the Children's Nature Week at Mill Pond was filled to capacity. Two one-week programs were provided for 4-6 year olds, directed by Barbara Raiche. In July, Rob Gough from the Joppa flats Education Center will provide two one-week programs for 7-12 year olds.

Our snowy winter provided a beautiful day for the annual Winter Carnival. A capacity crowd enjoyed a children's vaudeville show, sleigh rides provided by Todd Johnson and great sledding.

The committee wishes to thank everyone for his support and patience while work continues in the area.

Respectfully submitted,
Barbara Raiche

**ANNUAL REPORT
OF THE
PIPESTAVE HILL LAND USE STUDY COMMITTEE**

To the Honorable Board of Selectmen:

The Pipestave Hill Land Use Study Committee was appointed by the Selectmen in the Spring of 2000, and was comprised of a wide cross-section of Pipestave Hill stakeholders, with representatives from the Mill Pond and Open Space Committees, Planning Board, Park and Recreation Commission, Highway Department, West Newbury Riding and Driving Club, West Newbury Youth League, and several at large members.

The Committee met frequently in public session and selected The Cecil Group, Inc. of Boston as consultant for the study.

The Short Term Component Report was released in November of 2000 recommending siting of playing fields at Pipestave. The article failed by a small margin at the Fall Town Meeting.

The Committee continued its work, reassessing the athletic field siting recommendations, and further defining the recommendations of the comprehensive land use plan. Input was sought from the public through two "open houses" and from pertinent others such as the School, Building and Grounds, and Water Departments, among others.

The Committee presented the major findings of the Study to Town Meeting in the Spring of 2001. The recommendation for siting of athletic fields at Pipestave did win approval at Town Meeting and subsequently at the ballot. The Final Report was issued in late August, 2001, with copies distributed to the Selectmen, Library, and Town Offices. The Committee continues its work on the proposed Conservation Restriction for much of the land south of Rte. 113, in conjunction with Essex County Greenbelt Association.

Thanks goes to the numerous Town officers, employees, and residents who have contributed time and thoughtful consideration to this Plan. Special appreciation goes to the members of the study committee, who gave of themselves generously and in good spirit to work together on this Plan.

Respectfully submitted,
Annie Madden, Chairman

ANNUAL REPORT OF THE ACTION COVE COMMITTEE

To the Honorable Board of Selectmen:

The Action Cove Committee added a new member, Kim Kutcher, to its ranks this year. We continued our extensive publicity program, through community newspapers, to increase awareness about the care and safety of Action Cove and the need for community volunteers to maintain the playground. During summer and early fall months, we organize a program, "Friends of Action Cove", through which families in the community volunteer to do basic maintenance tasks and safety checks of the playground during a designated one week period. In addition, we have continued to sponsor fall and spring clean-up days during which volunteers help with larger maintenance tasks. This year the Committee replaced the conveyor belt bridge as well as a broken section of the tube slide and multiple climbing tires. The Action Cove Committee also uses a portion of its budget to provide port-a-potty service at the playground during the busiest months.

The Action Cove Committee sponsored a logo contest to design a new logo for the playground. We used the logo for T-shirts and hats and sell these items in order to raise funds for playground maintenance and purchase of new equipment.

During the summer of 2000, we compiled a pictorial history of Action Cove and displayed it at the GAR Memorial Library over a two-month period. In June 2001, the AC Committee sponsored its first "Family Fun Day" at the playground. Family activities included wood-working projects donated by Home Depot, a karate exhibition, a concert by Peter Sheridan, a fire engine and many field day games. This event was extremely well attended.

Respectfully submitted,
Greta I. Shepard

ANNUAL REPORT OF THE CABLE ADVISORY COMMITTEE

To the Honorable Board of Selectmen:

During the year the Cable Advisory Committee contacted AT&T Broadband to indicate that the town was interested in pursuing an informal renewal procedure. This allows the town to proceed through the renewal process without having to adhere to a strict schedule. The person of contact at AT&T Broadband was Jane Lyman.

Several renewal options and considerations were discussed among the committee members. These include, extending service on Cherry Hill Street, requesting equipment for a media studio in the high school and requesting a service drop for the middle school.

The committee also discussed information that we need from AT&T. One of the critical pieces of information that we need is the build-out map. That is, a map of the town including an indication of all streets that have cable access and the extent of that access.

Respectfully submitted,
Kevin Sullivan

Report of the Public Safety Construction Committee

To the Honorable Board of Selectmen:

At the October 2000 Special Town Meeting, the voters approved \$3,400,000 for building a combined Public Safety Complex on the Main Street Fire Station Lot.

Following the October Meeting, the PSCC initially hoped to hire a Project Manager to oversee the design development and construction phases of the project. An RFP was developed and released but with disappointing results. Based on feedback gathered from this exercise, the committee decided to instead hire a Clerk of the Works/Construction Manager later in the process.

In parallel, the committee released a new RFP for architectural design services. This covers execution of the design development stage of the project, as well as producing the bid documents that will be used to select a contractor for the project. Several firms responded to the RFP. After evaluating the respondents, the committee awarded the contract to Finegold Alexander & Associates, the same firm that did the preliminary design work. Since awarding the contract, the PSCC and architect have been engaged in a series of tasks to define site layout, landscaping, and building design.

The design development phase should be completed in October 2001. The subsequent construction document phase will take approximately 6 months after which the bid phase will begin. At this time, we are looking at breaking ground in early summer of 2002.

We would like to recognize the work of former committee member Catherine Ardrey, who served on both the Public Safety Study Committee and the Public Safety Construction Committee. We welcome new members Dan Boone and Brian Warne, both of whom have engineering and project management skills. Finally, we thank Brian Conn, a builder and West Newbury resident, whose attendance and input at our weekly meetings is greatly appreciated.

Respectfully Submitted,

Suzanne Wolke, Chairman

ANNUAL REPORT OF THE ATHLETIC FIELD CONSTRUCTION COMMITTEE

To the Honorable Board of Selectmen:

At the April 30, 2001, Special Town Meeting, the town voted to appropriate \$600,000 for the design and construction of three new soccer fields and the renovation of the existing soccer/Babe Ruth field located on Pipestave Hill. Additionally, two new softball fields are to be designed and constructed on the existing playing fields behind the Page Elementary School.

The Selectmen voted to appoint an Athletic Field Construction Committee to oversee the process and make recommendations to the Town on this project. The following individuals were appointed: Richard Spieler, Greg Pope, Brian Harrison, Amy Bresky, Kevin Priest, Ron Lataille, and Jim Sperelakis, and the following officers were subsequently elected: Chairman, Richard Spieler; Vice Chairman, Greg Pope; Treasurer, Ron Lataille; Secretary, Brian Harrison.

The Committee discussed at length the advisability and potential cost benefit of using available material dredged from Mill Pond for the athletic field construction. The Committee is not in a position to make a recommendation on the use of the material, and the selected consultant will assist the Committee in making this decision.

Greg Pope has contacted the Pentucket Athletic Director regarding the use of the new fields by the High School teams in return for the school allocating funds to manage the maintenance of the ball fields. Greg was to continue these discussions and report back to the Committee on the schedule, use and the maintenance program recommended by the consultant.

In order to have a cohesive plan that limits the interruption of the Page School activities and enhances the current field operation at the school, Brian Harrison will contact Principal Liz Perry to inquire about her availability for participation as an associate member.

In June, meetings were held to determine the process of selecting a landscape architectural firm to assist in preparing bids and selecting contractors to build the soccer and softball fields. Meetings are posted and minutes of each meeting are available.

A Request for Proposals (RFP) was drafted for completing the necessary functions required in the design and construction of the new ball fields. The RFP outlined the scope of services and schedule to be followed. The tentative/pertinent dates are as follows:

- Proposals to be received no later than July 19, 2001
- Consultant to be selected by August 3, 2001
- Contract to be executed and work to commence by August 24, 2001
- The Preliminary Design (25%) shall be submitted to the Committee for review by October 2, 2001
- The Final Design (100%) shall be submitted to the Committee by December 1, 2001

The RFP will be issued in July 2001. The goal of the Committee is to have the project out to bid by the Spring of 2002.

Respectfully submitted,

Richard Spieler, Chairman

ANNUAL REPORT OF THE WATER STUDY COMMITTEE

To the Honorable Board of Selectmen

At the April 2000 Town Meeting, a warrant article was passed to set up a committee that would look at the capital improvements necessary for the water department to meet the town's current and future water demand. The Water Study Committee was formed and hired an environmental consulting firm to complete a Water Master Plan for the town. The scope for this project included:

- Determining the town's demand for water over the next 20 years,
- Identifying the most cost effective options to meet the future demand,
- Evaluating the water distribution and storage systems,
- Reviewing financial and management issues for the water department, and
- Developing a capital improvement plan to implement master plan recommendations.

The committee put out an RFP for the Water Master Plan and received six acceptable proposals. Comprehensive Environmental Solutions, Inc. was selected to complete the study in August 2000 and they submitted their final Water Master Plan in February 2001.

The Water Master Plan showed that the demand for town water is expected to increase over the next 20 years from 75 to 175 million gallons per year. The most cost-effective option for meeting this increased demand was determined to be the construction of new town well fields. Newburyport would continue to be used as a water supply source during the well field construction and as an emergency supply source after the new wells are on line.

The Water Master Plan also provided a preliminary evaluation of the distribution and storage systems for the water supply. In order to provide specific information about the need for pipeline replacement, the Water Master Plan recommends completion of a Hydraulic study and Distribution System Model during Fiscal Year 2001 at an approximate cost of \$50,000. This will allow a schedule for pipeline replacement to be developed, so that the pipelines in the worst condition and in the most critical locations can be replaced first. The proposed Hydraulic Study will also produce a computer model of the system that will allow the Water Department to predict the impact of proposed changes to the system. A warrant article funding this study was approved at the May 2001 Town Meeting.

Completion of a rate study was also recommended for Fiscal Year 2001 at an estimated cost of \$20,000. However, the Water Study Committee decided to postpone this study until after the impact of the recently implemented block billing rate is known. It is planned to use the remaining \$4,000 from the original Water Master Plan budget to complete a modified rate study using in-house sources rather than an engineering firm.

Recommendations to be completed in subsequent years are described in the Executive Summary to the Water Master Plan, available at the Town Clerk's office and G.A.R. Memorial Library, and include suggested capital, management and operational improvements.

Respectfully submitted,

Wendy J. Reed, Chairman

Whittier Regional Vocational Technical High School

KAREN SARKISIAN
Superintendent/Director

CLEMENT R. O'MALLEY
Chairman/School Committee



NEW ENGLAND
ASSOCIATION
OF SCHOOLS
AND COLLEGES
ACCREDITED MEMBER

115 Amesbury Line Road
Haverhill, MA 01830-1898
Telephone (978) 373-4101
Fax (978) 521-0260
www.whittier.mec.edu

September 13, 2001

ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: Louis A. Porcelli, Whittier Representative
Karen Sarkisian, Superintendent

Whittier Regional Vocational Technical High School is entering its twenty-ninth year. To date we have graduated 6,802 students from the day school.

The enrollment for the Evening School from West Newbury: 26

The October 1, 2000 Day School Enrollment:

	Boys	Girls
Grade 9	1	1
Grade 10	1	0
Grade 11	2	0
Grade 12	0	0

Total - 5

2001 Graduates - 0

The cost to West Newbury for the school year 2000-2001 was \$59,364.00.

Respectfully yours,

Louis A. Porcelli
Louis A. Porcelli

West Newbury Representative

Karen Sarkisian
Karen Sarkisian
Superintendent

KS/lr

SCHOOL COMMITTEE

This annual report of the school department activities for FY'01 has been prepared by the superintendent on behalf of the Pentucket Regional School Committee. A statement of School District Revenues and Expenditures has also been prepared by our treasurer and business manager and follows this report.

Todd A. Treado, Chairman
Margaret J. Muench, Vice Chairman
Brian L. Young, Secretary
Karen C. Letourneau, Treasurer
Anthony L. Castiglione
Carol A. Grazio
Nan Hocking-McDonough
Leslie R. Murray
Sally Cookman
Catherine A. Crawford
Douglas J. King
George W. Mavroides

In 2000-01 the Pentucket Regional School District educated approximately 3500 children, pre K – 12. West Newbury's percentage of enrollment was slightly below 26% of that total student population. Enrollment at the Page School remained about the same as the prior year; but our high school enrollment continued to increase to over 900 students. Four modular classrooms and a 2,000 square foot expansion of our high school cafeteria have served as effective short term solutions to alleviate space problems; and although our high schoolers still are using some middle school classrooms, we have been able to continue to offer our extensive curricular and co-curricular programs, generally within the guidelines for average class sizes endorsed by the School Committee. Throughout the 2000-01 school year the 21 member School Space Needs Subcommittee met regularly to come up with recommendations for a more long-range solution to our district's space needs problem; and the Subcommittee submitted a comprehensive report to the Pentucket Regional School Committee in the fall of 2001. Meanwhile, efforts to maintain and enhance our school facilities continued in 2000-01. In addition to the aforementioned projects at the high school, major improvements in the lighting system in our auditorium took place. Significant improvements also took place at Page, including the rebuilding/waterproofing of some exterior masonry, as well as repairs of drainage downspouts and sections of the roof. A new flagpole was installed in front of the Page School, along with enhanced lighting. Moreover, safety concerns were addressed through the installation of blinking/caution lights on the east and west side of the school's driveway. Strong parental support continues to better enable us to provide students with a rich and extensive educational program, which includes an after school arts program, theatre arts productions, and a growing instrumental music program. The Page School Council, an elected body of student representatives in grades 3-6, continued its work to enhance school climate at Page and promote community service through its work on behalf of the Pettingill House and Salisbury Santa, as well as recognizing G.A.R. librarian Kate Gove for her many years of devoted service to the children of West Newbury. The Middle School also launched a major community service initiative, which saw over 160 students and 60 parents ready to go this fall. The high school has spent a great deal of time during 2000-01 for the evaluation that will be done in the spring of 2002 by the NEASC accreditation team. Our curricular and co-curricular programs remain strong and extensive, with new programs in the performing arts (i.e., percussion and mallet ensemble) being initiated in 2000-01. In the most important area of academics, our students continue to perform well at all grade levels. Our combined MCAS scores at the elementary

and secondary levels continue to place our students in the top quartile statewide. For our graduating class of 2001, their College Board testing results (AP, achievement tests, SAT) are considerably above state and national averages. The 2001 SAT scores for combined verbal and math totaled 1062 as compared with the national score of 1020 and Massachusetts at 1026.

Our communities are rightfully proud of our school programs, and, most importantly, the young people of Groveland, Merrimac and West Newbury. The best reflection of the quality of our schools is the young people who graduate from our Pentucket Regional School System, recognizing that every level of their education is so vitally important in their total development. The post high school plans for last June's graduates show 63% going to four year colleges, 20% attending two year colleges or technical schools, 16% going to work and 1% going into the military. They are products of a school district which is committed to providing all students with programs and opportunities to develop their talents and obtain the knowledge and skills to succeed and contribute as ethical, responsible citizens. Listed below are the West Newbury members of the Class of 2001.

Corissa Angelo	Kristine Hambrecht
Abigail Beckwith	Jennifer Harris
Sarah Beckwith	Sarah Ingram
Brett Bogart	Neil Lasala
Colleen Cassidy	Jennifer Longley
Michelle Cassis	Richard Merrill
John Christiansen	Braden Monaco
Jessica Colangelo	Linsey Nicholson
Sarah Dennett	Patrick O'Keefe
Jenny Dougherty	James Osgood
Gregory Dower	Rachel Owen
Jeffrey Emerson	Ryan Parker
Laura Fallavollita	Andrew Plummer
David Fields	Kayla Prokop
Daniel French	Robert Rich
Alexander Frye	Devlin Selman
Alexander Gallup	Meghan Treco
Alyssa Griskiewicz	Daniel Whitaker
David Grover	Spencer Wile
Shana Gynan	Brianna Winsor

Pentucket Regional School District

Statement of Revenue and Expenses

General Fund

For the Year Ended June 30, 2001

REVENUES

Assessments to Member Towns	10,442,959
State Aid	12,629,895
Interest Income	115,038
Miscellaneous Receipts	73,115
Other Available Funds	77,271
	<hr/>
	23,338,278

EXPENDITURES

Bagnall Elementary	2,662,982
Donaghue & Sweetsir Elementary	3,336,123
Page Elementary	2,634,292
Pentucket Middle School	2,660,326
Pentucket High School	5,344,054
District Wide Services	6,563,381
	<hr/>
	23,201,158

Excess of Revenues over Expenditures 137,120

Educational Assessment Paid by the Town of West Newbury 2,675,436

Capital Assessment paid by the Town of West Newbury 116,368

Stabilization Assessment paid by the Town of West Newbury 0

WEST NEWBURY COMMITTEE MEETINGS

Board of Selectmen	Monday	7:30 p.m.	Town Office Bldg.
Board of Assessors	As Posted		Town Office Bldg.
Board of Health	2 nd & 4 th Wednesday	7:00 p.m.	Town Office Bldg.
Planning Board	1 st Tuesday	7:30 p.m.	Town Office Bldg.
Housing Authority	2 nd Tuesday	7:00 p.m.	Community Room 379 Main Street
Board of Water Commissioners	2nd Thursday	7:00 p.m.	Town Office Bldg.
Park & Recreation Commissioners	As Posted		
Pentucket School Committee	1 st Tuesday & 3 rd Tuesday	7:30 p.m. 7:30 p.m.	Middle School As Posted
Board of Appeals	2 nd Tuesday	7:30 p.m.	Town Office Bldg.
Emergency Management Agency	As Posted		Central Fire Station
Finance Committee	As Posted		Town Office Bldg.
Council On Aging	1 st Thursday	12:30 p.m.	Sr. Drop-In Center
Conservation Commission	1 st Monday & 3 rd Monday	7:30 p.m.	Conservation Office
Fire Engineers	As posted		Fire Station

In accordance with the Open Meeting Law, Acts of 1975, Chapter 303, a notice of every meeting of any governmental body shall be filed with the Town Clerk and the notice publicly posted on the official board at least forty-eight hours prior to such meeting.

Annual Town Meeting	Last Monday in April	Town Hall
Annual Town Election	First Monday in May	Town Office Bldg.

IMPORTANT TELEPHONE NUMBERS

PUBLIC SAFETY

Emergency	911
Police Department	363-1213
Fire Department	363-1111
Emergency Management Agency	363-1103
Animal Control Officer	363-1100 Ext. 34
Police Fax	363-1114

TOWN OFFICES

Board of Selectmen	363-1100 Ext. 15
Town Clerk	363-1100 Ext. 10
Finance Director	363-1100 Ext. 11
Finance Dir. Admin. Assist.	363-1100 Ext. 13
Treasurer-Collector, Assist.	363-1100 Ext. 14
Accountant	363-1100 Ext. 12
Assessor – Chief	363-1100 Ext. 16
Assessors Dept.- Clerk	363-1100 Ext. 17
Board of Health – Agent	363-1100 Ext. 19
Board of Health Admin. Assist.	363-1100 Ext. 18
Inspector	363-1100 Ext. 21
Inspector’s Admin. Assist.	363-1100 Ext. 22
Water Superintendent	363-1100 Ext. 28
Water Dept. Admin. Assist.	363-1100 Ext. 27
Superintendent of Buildings & Grounds	363-1100 Ext. 29
Fax Number (First floor)	363-1117
Fax Number (Second floor)	363-1119

LIBRARY

G.A.R. Memorial Library	363-1105
Fax Number	363-1116

HIGHWAY DEPARTMENT

Garage	363-1106
--------	----------

SCHOOL DEPARTMENT

Superintendent	363-2280
Business Manager	363-5104
Dr. John C. Page School	363-2672
Pentucket Regional High School	363-5507
Pentucket Regional Middle School	363-2957

COMMUNITY SERVICES

Council on Aging – Senior Aid	363-1104
Senior Drop-In Center	363-5413
Veteran’s Agent	(978) 356-3915
Housing Authority	363-2723