

TOWNSHIP OF LANCASTER
BUTLER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2023-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS, TOWNSHIP OF LANCASTER,
BUTLER COUNTY, PENNSYLVANIA, THE FOLLOWING FEES AS FOLLOWS:**

1. Subdivision/Land Development Applications:

- (a) Lot Line Revision:
- | | |
|---|----------|
| Administration Fee: | \$125.00 |
| Professional Service Review Fee: | \$300.00 |
| (Recording Fee as per Butler County Recorder of Deeds fee schedule) | |
- (b) Two through Four Lots:
- | | |
|--|----------|
| Administration Fee: | \$175.00 |
| Professional Service Review Fee: | \$300.00 |
| (Recording Fee as per Butler County Recorder of Deeds fee schedule.) | |
- (c) Five through Ten Lots:
- | | |
|--|-------------------|
| Administrative Fee: | \$275.00 |
| Administrative Fee: | \$10.00 (per lot) |
| Professional Service Review Fee: | \$600.00 |
| (Recording Fee as per Butler County Recorder of Deeds fee schedule.) | |
- (d) Eleven Lots and Up:
- | | |
|--|--------------------|
| Administrative Fee: | \$275.00 |
| Administrative Fee: | \$10.00 (per lot) |
| Professional Service Review Fee: | \$200.00 (per lot) |
| (Recording Fee as per Butler County Recorder of Deeds fee schedule.) | |
- (e) Land Development:
- | | |
|---|----------|
| Administrative Fee: | \$140.00 |
| (Recording Fee as per Butler County Recorder of Deeds fee schedule.) | |
| Professional Service Review Fee: | \$600.00 |
| Professional Service Review Fee: | \$100.00 |
| <i>(Additional per acre affected after 5 acres.
Affected acres to be Determined by Township Engineer)</i> | |
- (f) Planned Unit Development –
- | | |
|--|------------------|
| 1. Administration Fee: | \$10.00 per unit |
| 2. Pre-Conference Review or Subdivision Conceptual Plan: | \$400.00 |
| 3. Conditional Use Hearing | \$800.00 |

4. Tentative Approval Application:	\$5,000.00
5. Final Approval Application	\$4,000.00
6. Subdivision/Land Development Fees:	Listed Above

Administration Fees are non-refundable. Applicant is responsible to reimburse the Township for any costs incurred by the Township beyond the fees listed above.

Applicant is responsible to reimburse the Township for any costs incurred by the Township beyond the fees listed above for plan reviews, report preparations, stormwater management review or other services performed by the Township Solicitor, Township Engineer or other consultants for the Township at the normal rate charged.

2. Building Permit – (Plus Zoning Permit Fee, Storm Water Management, Occupancy Permit Fee and/or Driveway Permit Fee if Applicable):

(a) Residential Building Non-Uniform Construction Code	
1. Zoning Permit	\$50.00
(b) Residential Building Uniform Construction Code	
1. Administrative Fee:	\$75.00
2. 20% of Required UCC Inspections	
3. Zoning Permit	\$50.00
(c) Commercial Building Uniform Construction Code	
1. Administrative Fee:	\$125.00
2. 20% of Required UCC Inspections	
3. Zoning Permit	\$50.00

3. Community Center Rental:

(a) Residents/day	\$100.00
(b) Nonresidents/day	\$160.00
(c) Churches/day	\$40.00

4. Copies:

(a) Single Pages:	.25 cents/pg.
(b) Ordinances/Reports/Maps:	
(1) Zoning Ordinance	\$25.00
(2) Subdivision Ordinance	\$25.00
(3) Police Reports	\$15.00
(4) Street Map	\$5.00/ea.
(5) Zoning Map	\$5.00/ea
(6) Comprehensive Plan	\$25.00

5. Communications Towers:

(a) Yearly Registration Fee	\$500.00
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6. Demolition Permit:

\$25.00

7. Driveway Permits:

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|---|----------|
| (a) New installation of driveways: | \$125.00 |
| (b) Black topcoat/cement and repairs of driveways | \$75.00 |

8. Floodplain:

- | | |
|------------------------------------|---|
| (a) Floodplain Permit Application | |
| (1) Permit | \$100.00 |
| (2) Inspection fee per inspection | \$ 75.00 |
| (3) Technical Review | per the 3 rd party's fee sheet |
| (b) Appeal to Zoning Hearing Board | \$500.00 |

9. Hearings:

- | | |
|---|----------|
| (a) Applications to the Zoning Hearing Board: | \$500.00 |
| (b) Applications to the Board of Supervisors: | \$300.00 |
| (c) Applications to amend the Zoning Ordinance: | \$800.00 |
| (d) Application for Conditional Use Hearings: | \$800.00 |

Applicant is responsible to reimburse the Township for any costs incurred by the Township beyond the fees listed above for plan reviews, report preparations, stormwater management review or other services performed by the Township Solicitor, Township Engineer or other consultants for the Township at the normal rate charged.

10. Junkyard License – Each Year:

- | | |
|-------------------------------|----------|
| (a) Less than 15,000 sq. ft.: | \$100.00 |
| (b) 15,000-40,000 sq. ft.: | \$200.00 |
| (c) 40,000+ sq. ft.: | \$400.00 |

11. Municipal No-Lien Letters: \$25.00

12. Mobile Home Park License – Each Year: \$75.00

13. Occupancy Permit: \$25.00

14. Overweight Vehicle Permits:

- | | |
|------------|-----------|
| (a) Permit | \$ 150.00 |
|------------|-----------|

(b) Bond (Unpaved roads)	\$ 6,000/mile
(c) Bond (Consistent w/road type)	\$12,500/mile
(d) Bond (Below consistent w/road type)	\$50,000/mile
(e) Video Taping	10 cents per linear feet.
(f) Inspection Fees	As per Engineer Fees

15. Peddler's License (per person):

(a) Permit Fee:	\$25.00
(b) Per year:	\$100.00

16. Police Department Fees

1. Services	
(a) Non-Holiday	\$66.83 per hour
(b) Holiday	\$101.13 per hour
2. Police Reports	
(a) Accident	\$15.00
(b) Incident	\$20.00

17. Right-of-Way Occupancy Permit

PennDOT Schedule

18. Right-to-Know Fee Schedule

(a) Black & White Copies (first 1,000)	Up to \$0.25 per copy
(b) Black & White Copies (beyond 1,000)	Up to \$0.20 per copy
(c) Color Copies	Up to \$0.50 per copy
(d) Specialized Documents	Up to actual cost
(e) Records Delivered by Email	No additional fee imposed
(f) CD/DVD	Up to actual cost, not to exceed \$1.00 per disc.
(g) Flash Drive	Up to actual cost
(h) Facsimile	Up to actual cost
(i) Other Media	Up to actual cost
(J) Redaction	No additional fee may be imposed
(k) Conversion to Paper	Up to \$0.25 per page
(l) Photographing a Record,	No additional fee may be imposed
(m) Postage	Up to actual cost of USPS first class postage
(n) Certification of a Record	Up to \$5.00 per record

19. Road Bonding Inspection Fee

(a) Pre-Use Inspection	\$75.00
(b) Post-Use Inspection	\$75.00

20. Sewage Portable Toilets & Temporary Holding Tanks & Portable Units

\$315.00

(a) Administration Fee:	\$80.00
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(b) Installation Inspection Fee:	\$105.00
(c) Sewage Permit Application Fee:	\$130.00
<u>21. Sewage – Temporary Holding Tanks Inspection:</u>	\$210.00
(a) Administration Fee:	\$80.00
(b) Inspection Fee Per Site:	\$130.00
<u>22. Sewage Permit Application:</u>	\$610.00
(a) Administration Fee:	\$80.00
(b) Sewage Application Fee:	\$530.00
<u>23. Sewage Repair Permit Application</u>	\$310.00
(a) Administrative Fee:	\$80.00
(b) Application Fee:	\$230.00
<u>24. Sewage Permit Application – Non-Residential</u>	\$735.00-\$885.00
(a) Administrative Fee:	\$80.00
(b) Less than 800 gallons per day:	\$655.00
(c) More than 800 gallons per day:	\$805.00
<u>25. Sewage Permit Application – Subdivision:</u>	\$505.00
(a) Administrative Fee:	\$80.00
(b) Each Lot Testing Fee:	\$425.00
<u>26. Sewage Permit - Additional Testing:</u>	\$300.00
<u>27. Additional hourly charge (as required)</u>	\$50.00 per hour
<u>28. Sign Permit:</u>	
(a) Each Sign, Freestanding/Monument	\$75.00
(b) Each Sign, Building	\$50.00
(c) Billboard	\$200.00 (Plus Insp. Fees)
(d) Illuminated Signs: Non-flashing, Non-Animated	\$20.00 Per Square Feet

29. Storm Water Management:

- | | |
|--------------------------|----------|
| (a) Administrative Fee: | \$25.00 |
| (b) Engineer Review Fees | \$50.00* |

**Administration Fees are non-refundable. Applicant is responsible to reimburse the Township for any costs incurred by the Township Engineer for stormwater management review beyond the fees listed above.*

30. Uniform Construction Code

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|---------------------------------------|-------------------|
| (a) Inspection Fees: | Per MDIA Schedule |
| (b) Appeals Board – No Hearing | \$250.00 |
| (c) Appeals Board – Hearing Requested | \$350.00 |

31. Zoning

- | | |
|--|---------|
| (a) Zoning Permit
Residential Zoning Approval and Use | \$50.00 |
| (b) Zoning Permit
Non-Residential Zoning Approval and Use | \$50.00 |
| (c) Zoning Permit
Residential Accessory Zoning Approval | \$50.00 |
| (d) Zoning Permit
Fence Zoning Approval | \$50.00 |

THEREFORE, it is hereby resolved by the Board of Supervisors of Lancaster Township that the above fee schedule supersedes all other fee schedules, whether adopted by resolution, ordinance or ordinance amendment.

REVISED, ADOPTED AND ENACTED this 20th day of February, 2023.

LANCASTER TOWNSHIP
BOARD OF SUPERVISORS

By: _____

Gregory T. Kessler, Supervisor

By: _____

Joseph D. Plesniak, Supervisor

By: _____

Timothy S. Zinkham, Supervisor

ATTEST:

C. Michael Foote
Township Manager, Secretary, Treasurer

NOT APPROVED